

Highland Academy Charter School

Board of Directors Meeting

September 13, 2019

1. Call to Order- *The President of the Board will call the meeting to order.*

Time- _____

Attendees: ___ Kevin Lisboa ___ Brooke Horspool ___ Elissa Lerma ___ Matt Neri
 ___ Christine McIntyre ___ Brent Bishop ___ Billy McIntosh ___ Terrence Lee
 ___ BUSD Rep _____

A quorum was ___ established ___ not established

2. Public Testimony-

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics:

3. Closed Session- None

4. Discussion Items

4.1 Review Financial Package- Terrence Lee and Charter Impact

4.2 Review Professional Tutors of America Contract

4.3 Review PTO Bylaws

4.4 Discuss President for PTO

4.5 ASB Report from Mason Spellman

5. Consent Agenda: *This section is for voting on and approving/denying any propositions before the Board. Each action must be moved upon, seconded, voted upon, and have time allowed for questions, comments, or corrections.*

5.1 Recommend approving PTO Bylaws

Motion _____ Second _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

5.2 Recommend appointing PTO President

Motion _____ Second _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

5.3 Recommend approving Professional Tutors of America Contract

Motion _____ Second _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

5.4 Recommend approving August 16, 2019 Board Meeting Minutes

Motion _____ Second _____

Corrections: _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

6. Employee, Directors, and Program Director Report

Kevin Lisboa (President): _____

Brooke Horspool (CFO) : _____

Matt Neri (Secretary): _____

Elissa Lerma (Board Member): _____

Christine McIntyre (Board Member): _____

Brent Bishop, Executive Director: _____

Billy McIntosh, Assistant Director: _____

Terrence Lee, Director of Finance: _____

7. Adjournment of Meeting

Motion _____ Second _____

Vote: ___ Aye ___ No ___ Abstain ___ Opposed

Date and Location of Next Meeting:

Respectfully Submitted,

Matt Neri
Secretary, Board of Directors, HACS

_____ Date