

Highland Academy Charter School

Board of Directors Meeting

August 16, 2019

1. Call to Order- *The President of the Board will call the meeting to order.*

Time – 7:02AM

Attendees: x Kevin Lisboa x Brooke Horspool x Elissa Lerma x Matt Neri
 ___ Christine McIntyre x Brent Bishop x Billy McIntosh x Terrence Lee
 X BUSD Rep

A quorum was established

2. Public Testimony-

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics:

NONE

3. Closed Session- None

4. Discussion Items

4.1 Review Financial Package- Terrence Lee and Charter Impact

Reviewed with Terrence Lee

4.2 Review HACS Wellness Policy

Reviewed

4.3 Review School Furniture Purchase

Reviewed Lunch Program/ Tables purchased

4.4 Review Parent Involvement Policy

Reviewed

4.5 Review Unaudited Actuals

Reviewed with Terrence Lee

4.6 Review Minutes from Previous Meetings

Reviewed

4.7 Discuss Creation of Parent Teacher Organization (PTO)

Discussed

4.8 Discuss President for PTO

Discussed Process

4.9 ASB Report from Mason Spellman

Back to school night, future events

5. Consent Agenda: *This section is for voting on and approving/denying any propositions before the Board. Each action must be moved upon, seconded, voted upon, and have time allowed for questions, comments, or corrections.*

5.1 Recommend approving HACS Wellness Policy

Motion: Brooke Horspool Second: Elissa Lerma

Corrections: None

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

5.2 Recommend approving Parent Involvement Policy

Motion: Matthew Neri Second: Brooke Horspool

Corrections: None

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

5.3 Recommend approving Unaudited Actuals

Motion: Matthew Neri Second: Brooke Horspool

Corrections: None

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

5.4 Recommend ratifying purchase from U-Line for School Furniture

Motion: Matthew Neri Second: Elissa Lerma

Corrections: None

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

5.5 Recommend approving June 14, 2019 Board Meeting Minutes

Motion: Matthew Neri Second: Brooke Horspool

Corrections: None

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

6. Employee, Directors, and Program Director Report

Kevin Lisboa (President): None

Brooke Horspool (CFO): None

Matt Neri (Secretary): None

Elissa Lerma (Board Member): None

Christine McIntyre (Board Member): Absent

Brent Bishop, Executive Director: Banning Charter discussion

Billy McIntosh, Assistant Director: None

Terrence Lee, Director of Finance: None

7. Adjournment of Meeting

Motion: Matthew Neri Second: Brooke Horspool

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Date and Location of Next Meeting: 9-13-19 7:00AM

Respectfully Submitted,

Matthew P Neri

Secretary, Board of Directors, HACS

08-19-19