

**Highland Academy Charter School**

**Board of Directors Meeting**

**April 26, 2019**

**1. Call to Order- *The President of the Board will call the meeting to order.***

Time- \_\_\_\_\_

Attendees:   \_\_\_ Kevin Lisboa       \_\_\_ Brooke Horspool   \_\_\_ Rich Davis       \_\_\_ Matt Neri  
                  \_\_\_ Christine McIntyre   \_\_\_ Brent Bishop       \_\_\_ Billy McIntosh   \_\_\_ Terrence Lee  
                  \_\_\_ BUSD Rep                   \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

A quorum was \_\_\_ established   \_\_\_ not established

**2. Public Testimony-**

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics:

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\_\_\_\_\_

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\_\_\_\_\_

**3. Closed Session**

3.1 Continuing Education Proposal 0001

**4. Discussion Items**

4.1 Review Financial Package- Terrence Lee and Charter Impact

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4.2 Review Classified Evaluation Tool

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4.3 Schedule Administrative Evaluations

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4.4 Review Minutes from Previous Meetings

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4.5 ASB Report by Mason Spellman

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**5. Consent Agenda:** *This section is for voting on and approving/denying any propositions before the Board. Each action must be moved upon, seconded, voted upon, and have time allowed for questions, comments, or corrections.*

5.1 Recommend approving Board Minutes from March 15, 2019

Motion \_\_\_\_\_ Second \_\_\_\_\_

Corrections: \_\_\_\_\_

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Vote: \_\_\_ Aye \_\_\_ No \_\_\_ Abstain \_\_\_ Opposed

Action: \_\_\_ Approved \_\_\_ Denied \_\_\_ Tabled

5.2 Recommend approving Continuing Education Proposal 0001 (from Closed Session)

Motion \_\_\_\_\_ Second \_\_\_\_\_

Corrections: \_\_\_\_\_

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Vote: \_\_\_ Aye \_\_\_ No \_\_\_ Abstain \_\_\_ Opposed

Action: \_\_\_ Approved \_\_\_ Denied \_\_\_ Tabled

5.3 Recommend approving Classified Evaluation Tool

Motion \_\_\_\_\_ Second \_\_\_\_\_

Corrections: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Vote: \_\_\_ Aye \_\_\_ No \_\_\_ Abstain \_\_\_ Opposed

Action: \_\_\_ Approved \_\_\_ Denied \_\_\_ Tabled

5.4 Recommend approving Authorization to Pursue Charter Petition with Banning Unified School District

Motion \_\_\_\_\_ Second \_\_\_\_\_

Corrections: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Vote: \_\_\_ Aye \_\_\_ No \_\_\_ Abstain \_\_\_ Opposed

Action: \_\_\_ Approved \_\_\_ Denied \_\_\_ Tabled

**6. Employee, Directors, and Program Director Report**

Kevin Lisboa (President): \_\_\_\_\_

\_\_\_\_\_

Brooke Horspool (CFO) : \_\_\_\_\_

\_\_\_\_\_

Matt Neri (Secretary): \_\_\_\_\_

\_\_\_\_\_

Rich Davis (Board Member): \_\_\_\_\_

\_\_\_\_\_

Christine McIntyre (Board Member): \_\_\_\_\_

\_\_\_\_\_

Brent Bishop, Executive Director: \_\_\_\_\_

\_\_\_\_\_

Billy McIntosh, Assistant Director: \_\_\_\_\_

\_\_\_\_\_

Terrence Lee, Director of Finance: \_\_\_\_\_  
\_\_\_\_\_

**7. Adjournment of Meeting**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: \_\_\_\_ Aye \_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_ Opposed

Date and Location of Next Meeting:

\_\_\_\_\_

Respectfully Submitted,

\_\_\_\_\_

Matt Neri

Date

Secretary, Board of Directors, HACS