

Highland Academy Charter School

Board of Directors Meeting

December 14, 2018

7:04 AM

1. Call to Order- The President of the Board will call the meeting to order.

Time- 7:04AM

Attendees: [x] Kevin Lisboa [x] Brooke Horspool [] Rich Davis [x] Matthew Neri
[] Christine McIntyre [x] Brent Bishop [x] Billy McIntosh [x] Terrence Lee
[] BUSD Rep

A quorum was [x] established [] not established

2. Public Testimony-

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics:

None

3. Closed Session

None

4. Discussion Items

4.1 Review Financial Package- Terrence Lee and Charter Impact

- Reviewed financial package with Charter Impact in addition to audited financial package

4.2 Discuss Low Achievement Plan (see attached)

-Discussed additional funds given to Highland Academy by the State of California to address low performing students

4.3 Review Minutes from Previous Meetings

Reviewed

4.4 Review 2017/18 Audit Report

Report received from Wade McMullin

4.5 ASB Report by Mason Spellman

Mason unable to attend.

5. Consent Agenda: *This section is for voting on and approving/denying any propositions before the Board. Each action must be moved upon, seconded, voted upon, and have time allowed for questions, comments, or corrections.*

5.1 Recommend authorizing Program Director to appoint Administrative Panels in the event of Expulsion Hearings.

Motion: Matthew Neri Second: Brooke Horspool

Corrections: None

Vote: 3- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

5.2 Recommend approving Board Minutes from November 16, 2018

Motion: Kevin Lisboa Second: Matthew Neri

Corrections: None

Vote: 3- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

5.3 Recommend approving Board Minutes from October 19, 2018

Motion: Kevin Lisboa Second: Brooke Horspool

Corrections: None

Vote: 3- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

5.4 Recommend approving Low Achievement Grant Plan

Motion: Matthew Neri Second: Brooke Horspool

Corrections: None

Vote: 3- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

5.5 Recommend approving 2017/18 Audit Report

Motion: Brooke Horspool Second: Matthew Neri
Corrections: None
Vote: 3- Aye; 0- No; 0- Abstain; 0- Opposed
Action: Approved

6. Employee, Directors, and Program Director Report

Kevin Lisboa (President): None

Brooke Horspool (CFO): None

Matt Neri (Secretary): None

Rich Davis (Board Member): Absent

Christine McIntyre (Board Member): Absent

Brent Bishop, Executive Director: Discussion surrounding new portables for student and school expansion

Billy McIntosh, Assistant Director: None

Terrence Lee, Director of Finance: None

7. Adjournment of Meeting

Motion: Matthew Neri Second: Brooke Horspool
Vote: 3- Aye; 0- No; 0- Abstain; 0- Opposed

Date and Location of Next Meeting:

Special Board Meeting: December 21st 2018 6:00PM

Regular Board Meeting: January 18th 2019 7:00AM

Respectfully Submitted,

Matthew P. Neri

12-14-2018

Secretary, Board of Directors, HACS