

Highland Academy Charter School

Board of Directors Meeting

January 12, 2018

1. Call to Order- *The President of the Board will call the meeting to order.*

Time- 7:03 am

Attendees: Nerni Miller
Scott Whitlatch
Leslie Hosey
Kevin Lisboa
Brent Bishop
Billy McIntosh

A quorum was X established ___ not established

2. Public Testimony-

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics:

None

3. Closed Session

4. Discussion Items

4.1 Receive Financial Packet report from Charter Impact and Terrence Lee

Financial package reviewed with Charter Impact. Student numbers dropped by 9 recently for various reasons (Moves/discipline/etc). HACS able to recover those runoffs based on students waiting to enlist/attend school.

4.2 Report on IRS update

Due to issues with prior years payroll taxes (June 2016), IRS noted school as delinquent and was required to pay 24k. Issue stemmed from HACS former payroll services company not preparing financials correctly.

4.3 ASB Report

12/8 Was the Winter Dance – best ticket sales for a school dance ever! School completed its winter Toys for Tots campaign – raising hundreds of gifts for kids/families in need. HACS Choir performed at Ontario Reign game.

4.4 Enrollment and Attendance Report

Covered during financial report, but average daily attendance stays near 97.8%. School running at near full capacity. Preparing to start enrollment process for next school year.

4.5 Review Minutes from Previous Meetings

December minutes were reviewed. Discussion had on difference between making a motion and voting on consent agenda items. Making a motion simply indicates the person wants to have a discussion on the item. It does not indicate support for or against. The vote addresses that. This was a carryover conversation from previous meeting discussion on certain consent agenda items.

5. Consent Agenda: *This section is for voting on and approving/denying any propositions before the Board. Each action must be moved upon, seconded, voted upon, and have time allowed for questions, comments, or corrections.*

5.1 Recommend approving minutes from previous meetings.

Motion Nernie Second Scott

Corrections: _____

Approved as amended (Motion and second added to opposed consent agenda item.)

Vote: X Aye ___ No ___ Abstain ___ Opposed

Action: ___ Approved ___ Denied ___ Tabled

5.2 Recommend approving recommendation for Student Discipline Case 0007.

Motion Kevin Second Scott

Corrections: _____

Vote: 4 Aye ___ No ___ Abstain ___ Opposed

Action: X Approved ___ Denied ___ Tabled

6. Employee, Directors, and Program Director Report

President Nerni Miller: _____

Brooke Horspool (CFO) : _____

Board Secretary Kevin Lisboa: _____

Board Member Scott Whitlatch: _____

Board Member Leslie Hosey: _____


Brent Bishop, Executive Director: _____

Billy McIntosh, Assistant Director: _____

6. Adjournment of Meeting

Motion Scott _____ Second Leslie _____
Vote: 4 Aye _____ No _____ Abstain _____ Opposed _____

Date and Location of Next Meeting:
3/9, 4/13, 5/11, 6/8. All meetings to start at 7:00 AM in HACS MPR.

Respectfully Submitted,


Kevin Lisboa
Secretary, Board of Directors

3/7/2018

Date