

Highland Academy Charter School

Board of Directors Meeting

December 1, 2017

1. Call to Order- *The President of the Board will call the meeting to order.*

Time- 7:05 am

- Attendees: Nerni Miller
 Brooke Horspool
 Scott Whitlatch
 Leslie Hosey
 Kevin Lisboa
 Brent Bishop
 Billy McIntosh

A quorum was X established ___ not established

2. Public Testimony-

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics:

Parent/Guardians for Discipline Case 0005.

Parent/Guardians for Discipline Case 0006.

3. Closed Session

4. Discussion Items

4.1 Receive Financial Packet and 1st Interim Budget reports from Charter Impact and Terrence Lee

Presentation of Financial package completed by Charter Impact. Look into the 480k associated to Professional Consulting Services to see what the broader expense is, and if there are ways to reduce spend.

4.2 Discuss Academic Calendar for 2018-19

Academic calendar for next school year reviewed. No major issues or concerns raised.

4.3 Review Audit Report from VLS

Review and discussion of VLS Audit report. No major findings, gaps or concerns found by VLS in review of HACS documentation.

4.4 Review Minutes from Previous Meetings

Minutes reviewed from previous meeting. Consent agenda will cover approval, changes, etc.

5. Consent Agenda: *This section is for voting on and approving/denying any propositions before the Board. Each action must be moved upon, seconded, voted upon, and have time allowed for questions, comments, or corrections.*

5.1 Recommend approving minutes from previous meetings.

Motion Scott Second Brooke

Corrections: _____

Vote: 5 Aye ____ No ____ Abstain ____ Opposed

Action: X Approved ____ Denied ____ Tabled

5.2 Recommend approving recommendation for Student Discipline Case 0005.

Motion Kevin Second Leslie

Corrections: _____

Vote: X Aye ____ No ____ Abstain ____ Opposed

Action: X Approved ____ Denied ____ Tabled

5.3 Recommend approving recommendation for Student Discipline Case 0006.

Motion N/A Second N/A

Corrections: _____

Vote: ____ Aye ____ No ____ Abstain 5 Opposed

Action: ____ Approved X Denied ____ Tabled

5.4 Recommend approving 1st Interim Budget Report.

Motion Brooke Second Scott

Corrections: _____

Vote: 5 Aye ____ No ____ Abstain ____ Opposed

Action: X Approved ____ Denied ____ Tabled

5.5 Recommend approving 2018-2019 Academic Calendar.

Motion Kevin Second Scott

Corrections: _____

Vote: 5 Aye ____ No ____ Abstain ____ Opposed

Action: X Approved ____ Denied ____ Tabled

5.5 Recommend approving VLS Audit Report for 2016-17 Fiscal Year

Motion Kevin Second Leslie

Corrections: _____

Vote: X Aye ____ No ____ Abstain ____ Opposed

Action: X Approved ____ Denied ____ Tabled

6. Employee, Directors, and Program Director Report

President Nerni Miller: _____

Brooke Horspool (CFO) : _____

Board Secretary Kevin Lisboa: _____

Working on a revised meeting minutes template for 2018. Will bring to the next meeting in January or February depending on agenda and time permitting.

There is a general question on the Board about the proper way to document and vote in opposition to a consent agenda item. Need to research and revise notes accordingly.

Board Member Scott Whitlatch: _____

Board Member Leslie Hosey: _____

Brent Bishop, Executive Director: _____

Billy McIntosh, Assistant Director: _____

Emily – ASB Student Body Liaison: _____

Presented on a number of events/activities around HACS; Red vsBlue Day, recap of Fall Festival, Red Ribbon Week, Turkey Trot, Winter Dance.

6. Adjournment of Meeting

Motion Scott _____ Second Kevin _____

Vote: 5 Aye _____ No _____ Abstain _____ Opposed

Date and Location of Next Meeting:

2018 Schedule – 1/12, 2/9, 3/9, 4/13, 5/11, 6/8. All meetings to start at 7:00 AM in HACS MPR.

Respectfully Submitted,

Kevin Lisboa
Secretary, Board of Directors

Date