

Highland Academy Charter School

Board of Directors Meeting

December 2, 2016

1. Call to Order- *The President of the Board will call the meeting to order.*

Time- 7:04 am

Attendees: Nerni Miller (remotely via cell phone), Scott Whitlatch, Brooke Horspool, Leslie Hosey (potential Board Member), Kevin Lisboa (potential Board Member). Brent Bishop, Billy McIntosh, Steven Lenhart (remotely via phone), Carmen Ordonez (BUSD liaison).

A quorum was established

2. Public Testimony- None

3. Discussion Items:

3.1- Receive a report on Attendance and Enrollment from Billy McIntosh

Avg. enrollment through 12/1/2016= 284.43.

Avg. ADA through 12/1/2016= 277 (97.54%)

3.2- Receive an Update on the CBO hiring process from Brent Bishop

Proposing contract with Oswaldo Diaz as Interim CBO (see item 4.6)

3.3- Receive a report on current Financial Data from Charter Impact (Steven Lenhart)

Reviewed October Financials and 1st Interim Budget report

3.4- Receive a report on Campus Events by Addison Mosher (ASB Liaison)

3.5- Review of Minutes from Previous Meeting

4. Consent Agenda: *This section is for voting on and approving/denying any propositions before the Board. Each action must be moved upon, seconded, voted upon, and have time allowed for questions, comments, or corrections.*

4.1. Recommend approving minutes from previous meeting.

Motion: Scott Whitlatch Second: Brooke Horspool

Corrections: None

Vote: 3- Aye; 0- No; 0- Abstain; 0 Opposed

Action: Approved

4.2. Receive letter of resignation from Leland Riker and Angelita Garcia, Board Members.

Motion: Scott Whitlatch Second: Nerni Miller

Corrections: None

Vote: 3- Aye; 0- No; 0- Abstain; 0 Opposed

Action: Approved

4.3 Recommend appointing Kevin Lisboa (parent) and Leslie Hosey (community representative) as new Board Members.

Motion: Scott Whitlatch Second: Brooke Horspool

Corrections: None

Vote: 3- Aye; 0- No; 0- Abstain; 0 Opposed

Action: Approved

4.4 Approve Audit Report from VLS, CPAs for 2016 Fiscal Year

Motion: Scott Whitlatch Second: Leslie Hosey

Corrections: None

Vote: 5- Aye; 0- No; 0- Abstain; 0 Opposed

Action: Approved

4.5 Approve 1st Interim Budget Report (prepared by Charter Impact)

Motion: Kevin Lisboa Second: Scott Whitlatch

Corrections: None

Vote: 5- Aye; 0- No; 0- Abstain; 0 Opposed

Action: Approved

4.6 Recommend approving contract with Oswaldo Diaz for Interim CBO Position

Motion: Nerni Miller Second: Scott Whitlatch

Corrections: None

Vote: 4- Aye; 0- No; 1- Abstain (Kevin Lisboa); 0 Opposed

Action: Approved

5.. Employee, Directors, and Program Director Report

President Nerni Miller: WElcome to New Board Members_

Brooke Horspool (CFO) : None

Board Member Leslie Hosey: None

Board Member Scott Whitlatch: None

Board Member Kevin Lisboa: None

Brent Bishop, Executive Director: None

Billy McIntosh, Assistant Director: None

6. Adjournment of Meeting

Motion: Scott Whitlatch Second: Brooke Horspool

Vote: 5- Aye; 0- No; 0- Abstain (Kevin Lisboa); 0 Opposed

Action: Approved

Date and Location of Next Meeting:

Friday, January 13, 2016 at 7:00 am; 715 Wellwood Ave. Beaumont, CA 92223, Room G2

Respectfully Submitted,

Brent Bishop, Executive Director

12/2/2016