

Highland Academy Charter School

Board of Directors Meeting

January 13, 2017

1. Call to Order- *The President of the Board will call the meeting to order.*

Time: 7:02 am

Attendees: Brent Bishop, Billy McIntosh, Scott Whitlatch, Leslie Hosey, Kevin Lisboa, Nerni Miller, Shawn Mitchell

A quorum was established

2. Public Testimony- *None*

3. Discussion Items:

3.1- Receive a report on Attendance and Enrollment from Billy McIntosh

Avg. Enrollment: 284.94 (Current 288); Avg. ADA 277.72

3.2- Receive an Update on the Interim CBO Oswaldo Diaz from Brent Bishop

Report on improving controls and procedures, reviewing financials, and communication with District

3.3- Receive a report on current Financial Data from Charter Impact (Spencer Styles)

SPencer Styles explained in detail the December 2016 Financial Package. The Board asked questions about SELPA costs and risk moving forward.

3.4- Receive a report on Campus Events by Addison Mosher (ASB Liaison)

Report on Spelling Bee, Pep Rally, and ASB service projects and School Choice Week.

3.5- Brown Act Training for all Board Members (Brent Bishop)

Nerni Miller recommended having Board members sign in at all Board members. She also requested having all previous minutes sent to the Board for approval at each subsequent meeting.

3.6- Review of Minutes from Previous Meeting

No corrections or comments

4. Consent Agenda: *This section is for voting on and approving/denying any propositions before the Board. Each action must be moved upon, seconded, voted upon, and have time allowed for questions, comments, or corrections.*

4.1. Recommend approving minutes from previous meeting.

Motion: Scott Whitlatch; Second: Kevin Lisboa

Corrections: None

Vote: 4- Aye; 0- No; 0- Abstain; 0 Opposed

Action: Approved

4.2. Recommend approving Charter Petition for submission to BUSD.

Motion: Kevin Lisboa; Second: Scott Whitlatch

Corrections: pending comments emailed from Board for corrections

Vote: 4- Aye; 0- No; 0- Abstain; 0 Opposed

Action: Approved

4.3. Appoint Board Secretary

Motion: Nerni Miller; Second: Scott Whitlatch

Motion was to appoint Kevin Lisboa as Board Secretary

Vote: 3- Aye; 0- No; 1- Abstain (Kevin Lisboa); 0 Opposed

Action: Approved

5.. Employee, Directors, and Program Director Report

President Nerni Miller: None

Brooke Horspool (CFO) : None

Board Member Leslie Hosey: None

Board Member Scott Whitlatch: None

Board Member Kevin Lisboa: None

Brent Bishop, Executive Director: None

Billy McIntosh, Assistant Director: None

6. Adjournment of Meeting

Motion: Scott Whitlatch; Second: Kevin Lisboa

Corrections: None

Vote: 4- Aye; 0- No; 0- Abstain; 0 Opposed

Action: Approved

Date and Location of Next Meetings:

Feb. 17th, March 17th, April 14, May 12, and June 9 of 2017 at 715 Wellwood Ave. Beaumont, CA 92223 in Room G2.

Respectfully Submitted,



Brent Bishop, Executive Director

1/13/17

Date