

**Highland Academy Charter School**

**Board of Directors Meeting**

**February 17, 2017**

1. Call to Order- *The President of the Board will call the meeting to order.*

Time \_\_\_\_\_

Attendees: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A quorum was \_\_\_ established \_\_\_ not established

2. Public Testimony-

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Discussion Items:

3.1- Receive a report on Attendance and Enrollment from Billy McIntosh

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3.2- Receive a report on current Financial Data from Charter Impact (Spencer Styles)

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3.3- Receive a report on Campus Events by Addison Mosher (ASB Liaison)

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3.4- Receive a report on the Charter Renewal Process (Brent Bishop)

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3.5- Review of Minutes from Previous Meeting

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4. Consent Agenda: *This section is for voting on and approving/denying any propositions before the Board. Each action must be moved upon, seconded, voted upon, and have time allowed for questions, comments, or corrections.*

4.1. Recommend approving minutes from previous meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Corrections: \_\_\_\_\_

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Vote: \_\_\_ Aye \_\_\_ No \_\_\_ Abstain \_\_\_ Opposed

Action: \_\_\_ Approved \_\_\_ Denied \_\_\_ Tabled

4.2. Recommend approving updated Financial Controls (Oswaldo Diaz).

Motion \_\_\_\_\_ Second \_\_\_\_\_

Corrections: \_\_\_\_\_

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Vote: \_\_\_ Aye \_\_\_ No \_\_\_ Abstain \_\_\_ Opposed

Action: \_\_\_ Approved \_\_\_ Denied \_\_\_ Tabled

4.3. Recommend approving Promotion and Retention Policy (Brent Bishop).

Motion \_\_\_\_\_ Second \_\_\_\_\_

Corrections: \_\_\_\_\_

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\_\_\_\_\_

Vote: \_\_\_ Aye \_\_\_ No \_\_\_ Abstain \_\_\_ Opposed

Action: \_\_\_ Approved \_\_\_ Denied \_\_\_ Tabled

4.4. Recommend approving 2nd Interim Budget pending transfer of information to 2nd Interim template (Spencer Styles).

Motion \_\_\_\_\_ Second \_\_\_\_\_

Corrections: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Vote: \_\_\_ Aye \_\_\_ No \_\_\_ Abstain \_\_\_ Opposed

Action: \_\_\_ Approved \_\_\_ Denied \_\_\_ Tabled

5.. Employee, Directors, and Program Director Report

President Nerni Miller: \_\_\_\_\_

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Brooke Horspool (CFO) : \_\_\_\_\_

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Board Member Leslie Hosey: \_\_\_\_\_

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\_\_\_\_\_  
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Board Member Scott Whitlatch: \_\_\_\_\_

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Board Member Kevin Lisboa: \_\_\_\_\_

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\_\_\_\_\_  
\_\_\_\_\_

Brent Bishop, Executive Director: \_\_\_\_\_

Billy McIntosh, Assistant Director: \_\_\_\_\_

\_\_\_\_\_

6. Adjournment of Meeting

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: \_\_\_ Aye \_\_\_ No \_\_\_ Abstain \_\_\_ Opposed

Date and Location of Next Meeting:

\_\_\_\_\_

Respectfully Submitted,

\_\_\_\_\_

Secretary, Board of Directors

\_\_\_\_\_

Date