

NORTHERN DELAWARE INTERGROUP ALCOHOLICS ANONYMOUS

Financial Summary and Reports

To: Membership & Steering Committee

From: Ray

Subject: December Monthly Financial Summary and Reports- 2019 12/31/2019

Prepared: March 2, 2020

Internal Controls

- Bank and Petty Cash reconciliations up to date.
- All taxes, payables and liabilities up to date.

Key Financial Measurements

Contributions -- Thank you for your generosity!

See reverse side for contribution list and current contributors.

Net Income

New format for Profit & Loss Statement.

Column 1 (current month activity) is compared to column 2 (monthly budgeted amount).

Column 3 (YTD activity) is compared to Column 4 (YTD budgeted amount).

Column 5 is annual budgeted amount.

Note: Annual budgeted amount was prorated to each month. P&L Statement attached.

Prudent Reserve

A new cash account called Prudent Reserve was created. Said account was funded from regular checking account. Accordingly, checking account amount shown is net of withdrawal. Balance Sheet attached.

*Intergroup financial guidelines suggest 3 months of expenses to be available as prudent reserve. Prudent reserve calculation is based on year to date actual.

Additional detailed reports are posted on the NDIAA website to reduce printing costs and to remain transparent with all financial matters. Should you have any suggestions or comments, please email or call the NDIAA office. Thank you for your generous support!

Northern Delaware Intergroup
MONTHLY CONTRIBUTION SUMMARY
 December 2019

	Dec 19	Jan - Dec 19
A Way To Recovery	0.00	0.40
Agnostic Delaware	0.00	102.00
Arden Group	0.00	50.00
Augustine Beginners Group	0.00	223.00
Basic Big Book	0.00	180.00
Beginners Freedom Group	0.00	75.00
Bellefonte Group	150.00	225.00
Big Book Study Monday	0.00	125.00
Brandywine Springs Group	0.00	100.00
Canby Park Group	0.00	225.00
Carry The Message Group	0.00	160.00
Cedars Tuesday Night Group	0.00	305.00
Christ Church Group	0.00	261.60
Claymont Group	0.00	100.00
Concord Step Solution	0.00	50.00
Conscious Contact	701.82	1,301.82
Courage to Change Group	311.98	795.62
Dawn Patrol Patrol Group	0.00	3,485.23
Delaware City Group	0.00	515.80
Design For Living	0.00	156.00
Displaced Park Place	525.42	918.16
Doorkeepers Group	0.00	262.80
Early Risers Group	934.50	4,972.36
ESH Group -Wilm.	0.00	500.00
Eye Opener Group	24.18	2,312.85
Fairfax Speaker Meeting	0.00	500.00
First Stop Friday Group	0.00	1,097.50
First Stop Wednesday Group	0.00	195.00
Five Alive Group	0.00	1,236.00
Fresh Air Group	0.00	200.00
God Step	0.00	50.00
GOYA Group	240.00	1,280.00
Greenhill Beginners Group	0.00	1,000.00
Greenhill Open Step Group	0.00	150.00
Greenwood Group	0.00	101.40
Growing & Learning Group	0.00	1,100.00
Growth Group	0.00	234.00
Happy Hour Group	0.00	350.00
Hockessin Women's Group	138.00	281.00
How It Works Group	0.00	200.00
Hudson Center Group	0.00	355.00
In Bills Step Group	0.00	295.27
Intergroup Monthly Meeting Basket	50.00	243.00
Just Do It Group	0.00	185.87
Just for Today Group	0.00	1,061.00
Keep It Simple Group, New Castle	0.00	20.00
Keep It Simple Group, Wilmington	0.00	20.00
Kingswood Mens Group	400.00	1,007.55
Ladies Of Literature	25.00	162.81
Lamplighters Group	0.00	100.00
Landenberg Group	0.00	130.00
Late for Dinner Group	0.00	610.00
Living in the Solution Group	0.00	173.25
main Street Big Book	0.00	549.50
Men of New Garden Group	0.00	1,162.00
Middletown	0.00	50.00
Middletown Step and Tradition	0.00	75.00
More Will Be Revealed	0.00	10.00
Naamans Step Group	0.00	60.00
New Castle Group	84.00	376.00
New Day Group	228.00	2,115.00
New Life Group	0.00	250.00
Newark Group	0.00	900.00
Newport Breakdown	0.00	629.01
No Excuses Group	0.00	300.00
North St. George's Group	250.00	500.00

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Accrual Basis

Northern Delaware Intergroup MONTHLY CONTRIBUTION SUMMARY

December 2019

	<u>Dec 19</u>	<u>Jan - Dec 19</u>
Pacific Group	0.00	50.00
Pencader Group	250.00	740.00
Pike Creek Group	60.00	405.00
Promises Women	0.00	100.00
Raphael Group	182.50	532.50
Red Lion-Sat Morning Group	0.00	658.20
Red Lion Search for Serenity Group	0.00	200.00
S.O.S Group	0.00	877.48
SAGA Group	0.00	271.26
Second Chance Group	0.00	1,262.00
Serenity at Sunrise	0.00	148.62
SerenityFor The Week Group	500.00	1,000.00
Silver Fox Group	0.00	201.00
Silverbrook Group	0.00	150.00
Sisters in Serenity Group	0.00	516.95
Solutions Group	0.00	100.00
Spirit Of Truth	446.94	719.91
Stepping Stones Group	50.00	100.00
Today Group, Wilmington	282.00	591.00
Trolley Square BB	0.00	150.00
Tuesday Big Book Group	0.00	310.00
Twelve and Twelve Group	0.00	180.00
Twelve and Twelve Step	0.00	570.00
Ventilator's Group	434.39	1,945.33
Vet's Group	0.00	200.00
Walking In Her Footsteps	102.00	181.50
Welcome Group	225.00	795.00
Wilmington Group	0.00	100.00
Women's Friday Morning Group	0.00	746.11
Yorklyn Diner Group	0.00	2,212.00
TOTAL	<u>6,595.73</u>	<u>52,731.66</u>

Northern Delaware Intergroup

Balance Sheet

As of December 31, 2019

03/02/20

Accrual Basis

	Dec 31, 19	Dec 31, 18	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
Prudent Reserve	5,750.00	0.00	5,750.00	100.0%
Checking	25,510.61	26,952.66	-1,442.05	-5.4%
Petty Cash Fund	34.70	234.40	-199.70	-85.2%
Prepaid Sales	0.00	-193.24	193.24	100.0%
Savings	2,465.71	2,465.71	0.00	0.0%
Total Checking/Savings	33,761.02	29,459.53	4,301.49	14.6%
Accounts Receivable				
Accounts Receivable	174.37	0.00	174.37	100.0%
Total Accounts Receivable	174.37	0.00	174.37	100.0%
Other Current Assets				
Inventory Asset	5,841.59	5,896.86	-55.27	-0.9%
Undeposited Funds	986.27	945.30	40.97	4.3%
Total Other Current Assets	6,827.86	6,842.16	-14.30	-0.2%
Total Current Assets	40,763.25	36,301.69	4,461.56	12.3%
TOTAL ASSETS	40,763.25	36,301.69	4,461.56	12.3%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	0.00	-302.17	302.17	100.0%
Total Accounts Payable	0.00	-302.17	302.17	100.0%
Other Current Liabilities				
Payroll Liabilities				
City of Wilmington	54.52	100.94	-46.42	-46.0%
Delaware Withholding	157.87	317.28	-159.41	-50.2%
Federal	262.00	274.00	-12.00	-4.4%
Medicare	75.40	78.24	-2.84	-3.6%
Social Security	322.39	-138.12	460.51	333.4%
Total Payroll Liabilities	872.18	632.34	239.84	37.9%
Total Other Current Liabilities	872.18	632.34	239.84	37.9%
Total Current Liabilities	872.18	330.17	542.01	164.2%
Total Liabilities	872.18	330.17	542.01	164.2%
Equity				
3900 · Retained Earnings	35,984.33	37,330.52	-1,346.19	-3.6%
Net Income	3,906.74	-1,359.00	5,265.74	387.5%
Total Equity	39,891.07	35,971.52	3,919.55	10.9%
TOTAL LIABILITIES & EQUITY	40,763.25	36,301.69	4,461.56	12.3%

**Northern Delaware Intergroup
Profit & Loss Budget Performance
December 2019**

	Dec 19	Budget	Jan - Dec 19
Income			
Office Income			
Newsletter	0.00	10.00	20.00
IG Office Rental Income	20.00	30.00	80.00
Meeting List	105.50	212.00	2,952.50
Total Office Income	125.50	252.00	3,052.50
Contributions			
Individual Donations	2.30	299.00	3,408.02
Group Contributions	6,595.73	4,185.00	52,731.66
Total Contributions	6,598.03	4,484.00	56,139.68
Literature Sales	573.60	1,076.00	11,595.72
Special Event Income			
Phillies Game	0.00	0.00	2,160.00
Fall Breakfast 50/50	0.00	0.00	251.00
Spring Breakfast 50/50	0.00	0.00	653.00
Spring Breakfast Tickets	0.00	0.00	3,575.00
Blue Rocks Game	0.00	0.00	0.00
Fall Breakfast Tickets	0.00	0.00	3,172.00
Longtimers Meeting	118.25	0.00	118.25
Total Special Event Income	118.25	0.00	9,929.25
Total Income	7,415.38	5,812.00	80,717.15
Gross Profit	7,415.38	5,812.00	80,717.15
Expense			
Literature			
Literature	546.57	1,063.00	11,036.87
Grapevine	0.00	16.00	0.00
Total Literature	546.57	1,079.00	11,036.87
Office Expense			
Miscellaneous Exp	0.00	0.00	34.99
IG Monthly Meeting Rent	25.00	22.00	275.00
State Franchise Tax	0.00	0.00	25.00
Bank Charges	3.00	0.00	50.00
Copier	98.07	154.00	2,112.75
Insurance	0.00	63.00	681.01
Software & Equipment	0.00	31.00	326.03
Supplies	159.98	173.00	2,997.04
Postage	25.00	13.00	305.00
Rent	1,100.00	1,100.00	13,200.00
Telephone & Internet	159.89	143.00	2,082.16
Utilities	57.03	76.00	909.25
Office Expense - Other	0.00	0.00	10.50
Total Office Expense	1,627.97	1,775.00	23,008.73
Payroll Expenses			
Quickbooks Payroll Fees	2.00	38.00	472.00
Gross Wages	2,600.15	2,922.00	31,416.85
Payroll Taxes	198.90	216.00	2,403.38
Total Payroll Expenses	2,801.05	3,176.00	34,292.23
Special Event Expense			
Phillies Game	0.00	0.00	2,415.00
Spring Breakfast	0.00	0.00	2,831.54
Blue Rocks Game	0.00	0.00	0.00
Fall Picnic	0.00	0.00	465.97
Fall Breakfast	0.00	0.00	2,524.95
Longtimers Meeting	67.40	0.00	257.40

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Cash Basis

**Northern Delaware Intergroup
Profit & Loss Budget Performance
December 2019**

	<u>Dec 19</u>	<u>Budget</u>	<u>Jan - Dec 19</u>
Special Event Expense - Other	0.00		110.07
Total Special Event Expense	67.40	0.00	8,604.93
66900 · Reconciliation Discrepancies	0.00		-66.64
Total Expense	5,042.99	6,030.00	76,876.12
Net Income	<u>2,372.39</u>	<u>-218.00</u>	<u>3,841.03</u>

**Northern Delaware Intergroup
Profit & Loss Budget Performance
December 2019**

	YTD Budget	Annual Budget
Income		
Office Income		
Newsletter	30.00	30.00
IG Office Rental Income	70.00	70.00
Meeting List	2,500.00	2,500.00
Total Office Income	2,600.00	2,600.00
Contributions		
Individual Donations	3,500.00	3,500.00
Group Contributions	50,000.00	50,000.00
Total Contributions	53,500.00	53,500.00
Literature Sales	13,000.00	13,000.00
Special Event Income		
Phillies Game	500.00	500.00
Fall Breakfast 50/50	500.00	500.00
Spring Breakfast 50/50	500.00	500.00
Spring Breakfast Tickets	3,500.00	3,500.00
Blue Rocks Game	0.00	0.00
Fall Breakfast Tickets	3,500.00	3,500.00
Longtimers Meeting		
Total Special Event Income	8,500.00	8,500.00
Total Income	77,600.00	77,600.00
Gross Profit	77,600.00	77,600.00
Expense		
Literature		
Literature	12,800.00	12,800.00
Grapevine	52.00	52.00
Total Literature	12,852.00	12,852.00
Office Expense		
Miscellaneous Exp		
IG Monthly Meeting Rent	275.00	275.00
State Franchise Tax	25.00	25.00
Bank Charges		
Copier	1,837.00	1,837.00
Insurance	800.00	800.00
Software & Equipment	350.00	350.00
Supplies	2,120.00	2,120.00
Postage	200.00	200.00
Rent	13,200.00	13,200.00
Telephone & Internet	1,738.00	1,738.00
Utilities	1,000.00	1,000.00
Office Expense - Other		
Total Office Expense	21,545.00	21,545.00
Payroll Expenses		
Quickbooks Payroll Fees	500.00	500.00
Gross Wages	35,075.00	35,075.00
Payroll Taxes	2,680.00	2,680.00
Total Payroll Expenses	38,255.00	38,255.00
Special Event Expense		
Phillies Game	500.00	500.00
Spring Breakfast	2,900.00	2,900.00
Blue Rocks Game	0.00	0.00
Fall Picnic	600.00	600.00
Fall Breakfast	2,900.00	2,900.00
Longtimers Meeting	200.00	200.00

Northern Delaware Intergroup
Profit & Loss Budget Performance
December 2019

	<u>YTD Budget</u>	<u>Annual Budget</u>
Special Event Expense - Other		
Total Special Event Expense	7,100.00	7,100.00
66900 · Reconciliation Discrepancies		
Total Expense	79,752.00	79,752.00
Net Income	<u><u>-2,152.00</u></u>	<u><u>-2,152.00</u></u>