

NORTHERN DELAWARE INTERGROUP ALCOHOLICS ANONYMOUS

Financial Summary and Reports

To: Membership & Steering Committee
From: Ray
Subject: November Monthly Financial Summary and Reports- 2019 11/30/2019
Prepared: December 20, 2019

Internal Controls

- Bank and Petty Cash reconciliations up to date.
- All taxes, payables and liabilities up to date.

Key Financial Measurements

Contributions -- Thank you for your generosity!

See reverse side for contribution list and current contributors.

Net Income

New format for Profit & Loss Statement.

Column 1 (current month activity) is compared to column 2 (monthly budgeted amount).

Column 3 (YTD activity) is compared to Column 4 (YTD budgeted amount).

Column 5 is annual budgeted amount.

Note: Annual budgeted amount was prorated to each month. P&L Statement attached.

Prudent Reserve

A new cash account called Prudent Reserve was created. Said account was funded from regular checking account. Accordingly, checking account amount shown is net of withdrawal. Balance Sheet attached.

*Intergroup financial guidelines suggest 3 months of expenses to be available as prudent reserve. Prudent reserve calculation is based on year to date actual.

Additional detailed reports are posted on the NDIAA website to reduce printing costs and to remain transparent with all financial matters. Should you have any suggestions or comments, please email or call the NDIAA office. Thank you for your generous support!

Northern Delaware Intergroup
MONTHLY CONTRIBUTION SUMMARY
 November 2019

	Nov 19	Jan - Nov 19
A Way To Recovery	0.00	0.40
Agnostic Delaware	0.00	102.00
Arden Group	0.00	50.00
Augustine Beginners Group	0.00	223.00
Basic Big Book	0.00	180.00
Beginners Freedom Group	0.00	75.00
Bellefonte Group	0.00	75.00
Big Book Study Monday	0.00	125.00
Brandywine Springs Group	0.00	100.00
Canby Park Group	25.00	225.00
Carry The Message Group	0.00	160.00
Cedars Tuesday Night Group	0.00	305.00
Christ Church Group	0.00	261.60
Claymont Group	0.00	100.00
Concord Step Solution	0.00	50.00
Conscious Contact	0.00	600.00
Courage to Change Group	0.00	483.64
Dawn Patrol Patrol Group	388.81	3,485.23
Delaware City Group	0.00	515.80
Design For Living	0.00	156.00
Displaced Park Place	0.00	392.74
Doorkeepers Group	0.00	262.80
Early Risers Group	0.00	4,037.86
ESH Group -Wilm.	0.00	500.00
Eye Opener Group	245.60	2,288.67
Fairfax Speaker Meeting	0.00	500.00
First Stop Friday Group	0.00	1,097.50
First Stop Wednesday Group	0.00	195.00
Five Alive Group	0.00	1,236.00
Fresh Air Group	0.00	200.00
God Step	0.00	50.00
GOYA Group	0.00	1,040.00
Greenhill Beginners Group	250.00	1,000.00
Greenhill Open Step Group	0.00	150.00
Greenwood Group	0.00	101.40
Growing & Learning Group	400.00	1,100.00
Growth Group	0.00	234.00
Happy Hour Group	0.00	350.00
Hockessin Women's Group	0.00	143.00
How It Works Group	0.00	200.00
Hudson Center Group	75.00	355.00
In Bills Step Group	0.00	295.27
Intergroup Monthly Meeting Basket	41.00	193.00
Just Do It Group	0.00	185.87
Just for Today Group	0.00	1,061.00
Keep It Simple Group, New Castle	20.00	20.00
Keep It Simple Group, Wilmington	0.00	20.00
Kingswood Mens Group	0.00	607.55
Ladies Of Literature	10.00	137.81
Lamplighters Group	0.00	100.00
Landenberg Group	0.00	130.00
Late for Dinner Group	0.00	610.00
Living in the Solution Group	0.00	173.25
main Street Big Book	549.50	549.50
Men of New Garden Group	270.00	1,162.00
Middletown	0.00	50.00
Middletown Step and Tradition	0.00	75.00
More Will Be Revealed	0.00	10.00
Naamans Step Group	0.00	60.00
New Castle Group	0.00	292.00
New Day Group	0.00	1,887.00
New Life Group	50.00	250.00
Newark Group	600.00	900.00
Newport Breakdown	0.00	629.01
No Excuses Group	0.00	300.00
North St. George's Group	0.00	250.00

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Accrual Basis

Northern Delaware Intergroup MONTHLY CONTRIBUTION SUMMARY

November 2019

	<u>Nov 19</u>	<u>Jan - Nov 19</u>
Pacific Group	0.00	50.00
Pencader Group	0.00	490.00
Pike Creek Group	0.00	345.00
Promises Women	0.00	100.00
Raphael Group	0.00	350.00
Red Lion-Sat Morning Group	0.00	658.20
Red Lion Search for Serenity Group	0.00	200.00
S.O.S Group	0.00	877.48
SAGA Group	271.26	271.26
Second Chance Group	0.00	1,262.00
Serenity at Sunrise	0.00	148.62
SerenityFor The Week Group	0.00	500.00
Silver Fox Group	0.00	201.00
Silverbrook Group	0.00	150.00
Sisters in Serenity Group	0.00	516.95
Solutions Group	0.00	100.00
Spirit Of Truth	0.00	272.97
Stepping Stones Group	0.00	50.00
Today Group, Wilmington	0.00	309.00
Trolley Square BB	0.00	150.00
Tuesday Big Book Group	0.00	310.00
Twelve and Twelve Group	0.00	180.00
Twelve and Twelve Step	0.00	570.00
Ventilator's Group	0.00	1,510.94
Vet's Group	100.00	200.00
Walking In Her Footsteps	10.50	79.50
Welcome Group	0.00	570.00
Wilmington Group	0.00	100.00
Women's Friday Morning Group	0.00	746.11
Yorklyn Diner Group	0.00	2,212.00
TOTAL	<u>3,306.67</u>	<u>46,135.93</u>

Northern Delaware Intergroup
Balance Sheet
As of November 30, 2019

	<u>Nov 30, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
Prudent Reserve	5,750.00
Checking	22,737.73
Petty Cash Fund	344.48
Savings	2,465.71
Total Checking/Savings	<u>31,297.92</u>
Other Current Assets	
Inventory Asset	6,388.16
Undeposited Funds	91.60
Total Other Current Assets	<u>6,479.76</u>
Total Current Assets	<u>37,777.68</u>
TOTAL ASSETS	<u>37,777.68</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-137.92
Total Accounts Payable	<u>-137.92</u>
Other Current Liabilities	
Payroll Liabilities	
City of Wilmington	22.02
Delaware Withholding	57.17
Federal	161.00
Medicare	51.02
Social Security	218.17
Total Payroll Liabilities	<u>509.38</u>
Total Other Current Liabilities	<u>509.38</u>
Total Current Liabilities	<u>371.46</u>
Total Liabilities	371.46
Equity	
3900 - Retained Earnings	35,875.67
Net Income	1,530.55
Total Equity	<u>37,406.22</u>
TOTAL LIABILITIES & EQUITY	<u>37,777.68</u>

**Northern Delaware Intergroup
Profit & Loss Budget Performance
November 2019**

	Nov 19	Budget	Jan - Nov 19
Income			
Office Income			
Newsletter	0.00	0.00	20.00
IG Office Rental Income	0.00	0.00	60.00
Meeting List	207.50	208.00	2,847.00
Total Office Income	207.50	208.00	2,927.00
Contributions			
Individual Donations	48.00	291.00	3,405.72
Group Contributions	3,306.67	4,165.00	46,135.93
Total Contributions	3,354.67	4,456.00	49,541.65
Literature Sales	672.95	1,084.00	11,022.12
Special Event Income			
Phillies Game	0.00	0.00	2,160.00
Fall Breakfast 50/50	0.00	500.00	251.00
Spring Breakfast 50/50	0.00	0.00	653.00
Spring Breakfast Tickets	0.00	0.00	3,575.00
Blue Rocks Game	0.00	0.00	0.00
Fall Breakfast Tickets	0.00	1,100.00	3,172.00
Total Special Event Income	0.00	1,600.00	9,811.00
Total Income	4,235.12	7,348.00	73,301.77
Gross Profit	4,235.12	7,348.00	73,301.77
Expense			
Literature			
Literature	651.71	1,067.00	10,490.30
Grapevine	0.00	0.00	0.00
Total Literature	651.71	1,067.00	10,490.30
Office Expense			
Miscellaneous Exp	34.99		34.99
IG Monthly Meeting Rent	25.00	23.00	250.00
State Franchise Tax	0.00	0.00	25.00
Bank Charges	3.00		47.00
Copier	98.07	153.00	2,014.68
Insurance	0.00	67.00	619.10
Software & Equipment	0.00	29.00	326.03
Supplies	289.45	177.00	2,837.06
Postage	30.00	17.00	280.00
Rent	1,100.00	1,100.00	12,100.00
Telephone & Internet	158.14	145.00	1,922.27
Utilities	60.26	84.00	852.22
Office Expense - Other	0.00		10.50
Total Office Expense	1,798.91	1,795.00	21,318.85
Payroll Expenses			
Quickbooks Payroll Fees	0.00	42.00	470.00
Gross Wages	1,759.50	2,923.00	28,816.70
Payroll Taxes	134.60	224.00	2,204.48
Total Payroll Expenses	1,894.10	3,189.00	31,491.18
Special Event Expense			
Phillies Game	0.00	0.00	2,415.00
Spring Breakfast	0.00	0.00	2,831.54
Blue Rocks Game	0.00	0.00	0.00
Fall Picnic	28.97	0.00	465.97
Fall Breakfast	0.00	1,000.00	2,524.95
Longtimers Meeting	40.00	200.00	190.00

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Cash Basis

Northern Delaware Intergroup
Profit & Loss Budget Performance
November 2019

	<u>Nov 19</u>	<u>Budget</u>	<u>Jan - Nov 19</u>
Special Event Expense - Other	0.00		110.07
Total Special Event Expense	68.97	1,200.00	8,537.53
66900 · Reconciliation Discrepancies	0.00		-66.64
Total Expense	4,413.69	7,251.00	71,771.22
Net Income	<u>-178.57</u>	<u>97.00</u>	<u>1,530.55</u>

**Northern Delaware Intergroup
Profit & Loss Budget Performance
November 2019**

	YTD Budget	Annual Budget
Income		
Office Income		
Newsletter	20.00	30.00
IG Office Rental Income	40.00	70.00
Meeting List	2,288.00	2,500.00
Total Office Income	2,348.00	2,600.00
Contributions		
Individual Donations	3,201.00	3,500.00
Group Contributions	45,815.00	50,000.00
Total Contributions	49,016.00	53,500.00
Literature Sales	11,924.00	13,000.00
Special Event Income		
Phillies Game	500.00	500.00
Fall Breakfast 50/50	500.00	500.00
Spring Breakfast 50/50	500.00	500.00
Spring Breakfast Tickets	3,500.00	3,500.00
Blue Rocks Game	0.00	0.00
Fall Breakfast Tickets	3,500.00	3,500.00
Total Special Event Income	8,500.00	8,500.00
Total Income	71,788.00	77,600.00
Gross Profit	71,788.00	77,600.00
Expense		
Literature		
Literature	11,737.00	12,800.00
Grapevine	36.00	52.00
Total Literature	11,773.00	12,852.00
Office Expense		
Miscellaneous Exp		
IG Monthly Meeting Rent	253.00	275.00
State Franchise Tax	25.00	25.00
Bank Charges		
Copier	1,683.00	1,837.00
Insurance	737.00	800.00
Software & Equipment		
Supplies	1,947.00	2,120.00
Postage	187.00	200.00
Rent	12,100.00	13,200.00
Telephone & Internet	1,595.00	1,738.00
Utilities	924.00	1,000.00
Office Expense - Other		
Total Office Expense	19,770.00	21,545.00
Payroll Expenses		
Quickbooks Payroll Fees	462.00	500.00
Gross Wages	32,153.00	35,075.00
Payroll Taxes	2,464.00	2,680.00
Total Payroll Expenses	35,079.00	38,255.00
Special Event Expense		
Phillies Game	500.00	500.00
Spring Breakfast	2,900.00	2,900.00
Blue Rocks Game	0.00	0.00
Fall Picnic	600.00	600.00
Fall Breakfast	2,900.00	2,900.00
Longtimers Meeting	200.00	200.00

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Cash Basis

Northern Delaware Intergroup
Profit & Loss Budget Performance
November 2019

	<u>YTD Budget</u>	<u>Annual Budget</u>
Special Event Expense - Other		
Total Special Event Expense	7,100.00	7,100.00
66900 · Reconciliation Discrepancies		
Total Expense	73,722.00	79,752.00
Net Income	<u>-1,934.00</u>	<u>-2,152.00</u>