

NORTHERN DELAWARE INTERGROUP ALCOHOLICS ANONYMOUS

Financial Summary and Reports

To: Membership & Steering Committee

From: Ray

Subject: July Monthly Financial Summary and Reports- 2019 7/31/2019

Prepared: August 26, 2019

Internal Controls

- Bank and Petty Cash reconciliations up to date.
- All taxes, payables and liabilities up to date.

Key Financial Measurements

Contributions -- Thank you for your generosity!

See reverse side for contribution list and current contributors.

Net Income

New format for Profit & Loss Statement.

Column 1 (current month activity) is compared to column 2 (monthly budgeted amount).

Column 3 (YTD activity) is compared to Column 4 (YTD budgeted amount).

Column 5 is annual budgeted amount.

Note: Annual budgeted amount was prorated to each month. P&L Statement attached.

Prudent Reserve

A new cash account called Prudent Reserve was created. Said account was funded from regular checking account Accordingly, checking account amount shown is net of withdrawal. Balance Sheet attached.

*Intergroup financial guidelines suggest 3 months of expenses to be available as prudent reserve. Prudent reserve calculation is based on year to date actual.

Additional detailed reports are posted on the NDIAA website to reduce printing costs and to remain transparent with all financial matters. Should you have any suggestions or comments, please email or call the NDIAA office. Thank you for your generous support!

Northern Delaware Intergroup MONTHLY CONTRIBUTION SUMMARY

July 2019

	Jul 19	Jan - Jul 19
A Way To Recovery	0.00	0.40
Agnostic Delaware	0.00	102.00
Augustine Beginners Group	0.00	133.00
Basic Big Book	50.00	120.00
Beginners Freedom Group	0.00	75.00
Bellefonte Group	0.00	75.00
Big Book Study Monday	0.00	125.00
Brandywine Springs Group	0.00	100.00
Canby Park Group	0.00	100.00
Cedars Tuesday Night Group	0.00	105.00
Christ Church Group	43.20	162.00
Claymont Group	100.00	100.00
Conscious Contact	0.00	600.00
Courage to Change Group	0.00	483.64
Dawn Patrol Patrol Group	0.00	2,361.32
Delaware City Group	226.80	349.80
Design For Living	0.00	156.00
Displaced Park Place	0.00	392.74
Doorkeepers Group	0.00	142.80
Early Risers Group	1,283.70	3,345.40
Eye Opener Group	25.72	1,550.48
Fairfax Speaker Meeting	0.00	500.00
First Stop Friday Group	0.00	97.50
First Stop Wednesday Group	0.00	65.00
Five Alive Group	516.00	1,236.00
Fresh Air Group	0.00	200.00
God Step	0.00	50.00
GOYA Group	200.00	800.00
Greenhill Beginners Group	0.00	250.00
Greenwood Group	0.00	101.40
Growing & Learning Group	0.00	300.00
Happy Hour Group	0.00	350.00
Hockessin Women's Group	143.00	143.00
How It Works Group	0.00	100.00
Hudson Center Group	0.00	280.00
In Bills Step Group	0.00	142.00
Intergroup Monthly Meeting Basket	0.00	29.00
Just for Today Group	0.00	645.00
Keep It Simple Group, Wilmington	0.00	20.00
Kingswood Mens Group	0.00	307.55
Ladies Of Literature	30.00	63.81
Lamplighters Group	0.00	100.00
Landenberg Group	40.00	90.00
Late for Dinner Group	0.00	430.00
Living in the Solution Group	47.50	120.75
Men of New Garden Group	0.00	892.00
Middletown Step and Tradition	0.00	75.00
More Will Be Revealed	0.00	10.00
Naamans Step Group	0.00	60.00
New Castle Group	143.00	292.00
New Day Group	600.00	1,480.00
New Life Group	0.00	150.00
Newark Group	0.00	300.00
Newport Breakdown	0.00	629.01
No Excuses Group	0.00	300.00
North St. George's Group	0.00	250.00
Pacific Group	0.00	50.00
Pencader Group	0.00	290.00
Pike Creek Group	0.00	270.00
Promises Women	0.00	100.00
Red Lion-Sat Morning Group	0.00	494.20
Red Lion Search for Serenity Group	0.00	200.00
S.O.S Group	356.48	877.48
Saturday Solutions	50.00	50.00
Second Chance Group	0.00	227.00
Serenity at Sunrise	0.00	148.62

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Accrual Basis

Northern Delaware Intergroup
MONTHLY CONTRIBUTION SUMMARY
July 2019

	<u>Jul 19</u>	<u>Jan - Jul 19</u>
SerenityFor The Week Group	0.00	500.00
Silver Fox Group	0.00	100.00
Silverbrook Group	150.00	150.00
Sisters in Serenity Group	138.00	378.15
Spirit Of Truth	0.00	272.97
Stepping Stones Group	0.00	50.00
Today Group, Wilmington	309.00	309.00
Tuesday Big Book Group	0.00	135.00
Twelve and Twelve Step	180.00	570.00
Ventilator's Group	0.00	1,185.94
Vet's Group	0.00	100.00
Walking In Her Footsteps	0.00	44.00
Welcome Group	235.00	570.00
Wilmington Group	0.00	100.00
Women's Friday Morning Group	107.00	382.11
Yorklyn Diner Group	0.00	1,260.00
TOTAL	<u>4,974.40</u>	<u>30,253.07</u>

Northern Delaware Intergroup
Profit & Loss Budget Performance
July 2019

	Jul 19	Budget	Jan - Jul 19
Income			
Office Income			
Newsletter	0.00	0.00	10.00
IG Office Rental Income	0.00	0.00	30.00
Meeting List	255.00	208.00	1,652.00
Total Office Income	255.00	208.00	1,692.00
Contributions			
Individual Donations	34.00	291.00	293.07
Group Contributions	4,974.40	4,165.00	30,253.07
Total Contributions	5,008.40	4,456.00	30,546.14
Literature Sales	742.76	1,084.00	6,450.47
Special Event Income			
Phillies Game	0.00	0.00	2,160.00
Fall Breakfast 50/50	0.00	0.00	0.00
Spring Breakfast 50/50	0.00	0.00	653.00
Spring Breakfast Tickets	0.00	0.00	3,575.00
Blue Rocks Game	0.00	0.00	0.00
Fall Breakfast Tickets	0.00	0.00	0.00
Total Special Event Income	0.00	0.00	6,388.00
Total Income	6,006.16	5,748.00	45,076.61
Gross Profit	6,006.16	5,748.00	45,076.61
Expense			
Literature			
Literature	697.91	1,067.00	6,124.56
Grapevine	0.00	0.00	0.00
Total Literature	697.91	1,067.00	6,124.56
Office Expense			
IG Monthly Meeting Rent	0.00	23.00	150.00
State Franchise Tax	0.00	0.00	25.00
Bank Charges	3.00		35.00
Copier	98.07	153.00	1,406.80
Insurance	61.91	67.00	433.37
Software & Equipment	0.00	29.00	163.81
Supplies	321.56	177.00	1,876.02
Postage	30.00	17.00	120.00
Rent	1,100.00	1,100.00	7,700.00
Telephone & Internet	158.09	145.00	1,289.81
Utilities	73.84	84.00	564.85
Office Expense - Other	0.00		10.50
Total Office Expense	1,846.47	1,795.00	13,775.16
Payroll Expenses			
Quickbooks Payroll Fees	2.00	42.00	464.00
Gross Wages	2,580.60	2,923.00	18,826.65
Payroll Taxes	197.41	224.00	1,440.24
Total Payroll Expenses	2,780.01	3,189.00	20,730.89
Special Event Expense			
Phillies Game	0.00	0.00	2,415.00
Spring Breakfast	0.00	0.00	2,831.54
Blue Rocks Game	0.00	0.00	0.00
Fall Picnic	0.00	0.00	274.00
Fall Breakfast	0.00	0.00	0.00
Longtimers Meeting	0.00	0.00	0.00

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Cash Basis

Northern Delaware Intergroup
Profit & Loss Budget Performance
July 2019

	<u>Jul 19</u>	<u>Budget</u>	<u>Jan - Jul 19</u>
Total Special Event Expense	0.00	0.00	5,520.54
66900 · Reconciliation Discrepancies	0.00		-66.64
Total Expense	<u>5,324.39</u>	<u>6,051.00</u>	<u>46,084.51</u>
Net Income	<u>681.77</u>	<u>-303.00</u>	<u>-1,007.90</u>

**Northern Delaware Intergroup
Profit & Loss Budget Performance
July 2019**

	YTD Budget	Annual Budget
Income		
Office Income		
Newsletter	10.00	30.00
IG Office Rental Income	20.00	70.00
Meeting List	1,456.00	2,500.00
Total Office Income	1,486.00	2,600.00
Contributions		
Individual Donations	2,037.00	3,500.00
Group Contributions	29,155.00	50,000.00
Total Contributions	31,192.00	53,500.00
Literature Sales	7,588.00	13,000.00
Special Event Income		
Phillies Game	500.00	500.00
Fall Breakfast 50/50	0.00	500.00
Spring Breakfast 50/50	500.00	500.00
Spring Breakfast Tickets	3,500.00	3,500.00
Blue Rocks Game	0.00	0.00
Fall Breakfast Tickets	0.00	3,500.00
Total Special Event Income	4,500.00	8,500.00
Total Income	44,766.00	77,600.00
Gross Profit	44,766.00	77,600.00
Expense		
Literature		
Literature	7,469.00	12,800.00
Grapevine	18.00	52.00
Total Literature	7,487.00	12,852.00
Office Expense		
IG Monthly Meeting Rent	161.00	275.00
State Franchise Tax	25.00	25.00
Bank Charges		
Copier	1,071.00	1,837.00
Insurance	469.00	800.00
Software & Equipment	203.00	350.00
Supplies	1,239.00	2,120.00
Postage	119.00	200.00
Rent	7,700.00	13,200.00
Telephone & Internet	1,015.00	1,738.00
Utilities	588.00	1,000.00
Office Expense - Other		
Total Office Expense	12,590.00	21,545.00
Payroll Expenses		
Quickbooks Payroll Fees	294.00	500.00
Gross Wages	20,461.00	35,075.00
Payroll Taxes	1,568.00	2,680.00
Total Payroll Expenses	22,323.00	38,255.00
Special Event Expense		
Phillies Game	500.00	500.00
Spring Breakfast	2,900.00	2,900.00
Blue Rocks Game	0.00	0.00
Fall Picnic	0.00	600.00
Fall Breakfast	0.00	2,900.00
Longtimers Meeting	0.00	200.00

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Cash Basis

Northern Delaware Intergroup
Profit & Loss Budget Performance
July 2019

	<u>YTD Budget</u>	<u>Annual Budget</u>
Total Special Event Expense	3,400.00	7,100.00
66900 · Reconciliation Discrepancies		
Total Expense	<u>45,800.00</u>	<u>79,752.00</u>
Net Income	<u><u>-1,034.00</u></u>	<u><u>-2,152.00</u></u>

Northern Delaware Intergroup
Balance Sheet
As of July 31, 2019

	<u>Jul 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
Prudent Reserve	5,750.00
Checking	19,939.22
Petty Cash Fund	436.48
Savings	2,465.71
Total Checking/Savings	<u>28,591.41</u>
Other Current Assets	
Inventory Asset	6,323.38
Undeposited Funds	621.83
Total Other Current Assets	<u>6,945.21</u>
Total Current Assets	<u>35,536.62</u>
TOTAL ASSETS	<u>35,536.62</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	
City of Wilmington	32.28
Delaware Withholding	99.61
Federal	260.00
Medicare	74.84
Social Security	319.97
Total Payroll Liabilities	<u>786.70</u>
Total Other Current Liabilities	<u>786.70</u>
Total Current Liabilities	<u>786.70</u>
Total Liabilities	<u>786.70</u>
Equity	
3900 · Retained Earnings	35,757.82
Net Income	-1,007.90
Total Equity	<u>34,749.92</u>
TOTAL LIABILITIES & EQUITY	<u>35,536.62</u>