

NORTHERN DELAWARE INTERGROUP ALCOHOLICS ANONYMOUS

Financial Summary and Reports

To: Membership & Steering Committee

From: Ray

Subject: May Monthly Financial Summary and Reports- 2019 5/31/2019

Prepared: July 15, 2019

Internal Controls

- Bank and Petty Cash reconciliations up to date.
- All taxes, payables and liabilities up to date.

Key Financial Measurements

Contributions -- Thank you for your generosity!

See reverse side for contribution list and current contributors.

Net Income

New format for Profit & Loss Statement.

Column 1 (current month activity) is compared to column 2 (monthly budgeted amount).

Column 3 (YTD activity) is compared to Column 4 (YTD budgeted amount).

Column 5 is annual budgeted amount.

Note: Annual budgeted amount was prorated to each month. P&L Statement attached.

Prudent Reserve

A new cash account called Prudent Reserve was created. Said account was funded from regular checking account. Accordingly, checking account amount shown is net of withdrawal. Balance Sheet attached.

*Intergroup financial guidelines suggest 3 months of expenses to be available as prudent reserve. Prudent reserve calculation is based on year to date actual.

Additional detailed reports are posted on the NDIAA website to reduce printing costs and to remain transparent with all financial matters. Should you have any suggestions or comments, please email or call the NDIAA office. Thank you for your generous support!

Northern Delaware Intergroup MONTHLY CONTRIBUTION SUMMARY

May 2019

	May 19	Jan - May 19
A Way To Recovery	0.40	0.40
Agnostic Delaware	0.00	57.00
Augustine Beginners Group	0.00	83.00
Basic Big Book	40.00	70.00
Beginners Freedom Group	75.00	75.00
Bellefonte Group	0.00	75.00
Big Book Study Monday	125.00	125.00
Canby Park Group	0.00	100.00
Cedars Tuesday Night Group	0.00	105.00
Christ Church Group	0.00	118.80
Courage to Change Group	0.00	483.64
Dawn Patrol Patrol Group	770.92	2,086.95
Delaware City Group	0.00	123.00
Doorkeepers Group	0.00	142.80
Early Risers Group	0.00	2,061.70
Eye Opener Group	229.73	1,216.32
Fairfax Speaker Meeting	500.00	500.00
First Stop Friday Group	0.00	97.50
First Stop Wednesday Group	0.00	65.00
Five Alive Group	0.00	720.00
Fresh Air Group	0.00	150.00
God Step	0.00	50.00
GOYA Group	200.00	600.00
Greenwood Group	0.00	101.40
Growing & Learning Group	0.00	300.00
Happy Hour Group	175.00	350.00
How It Works Group	100.00	100.00
Hudson Center Group	0.00	150.00
In Bills Step Group	0.00	142.00
Just for Today Group	369.00	645.00
Keep It Simple Group, Wilmington	0.00	20.00
Kingswood Mens Group	0.00	307.55
Ladies Of Literature	0.00	29.56
Landenberg Group	0.00	50.00
Late for Dinner Group	0.00	250.00
Living in the Solution Group	0.00	73.25
Men of New Garden Group	0.00	420.00
Middletown Step and Tradition	0.00	75.00
More Will Be Revealed	0.00	10.00
Naamans Step Group	0.00	60.00
New Castle Group	75.00	149.00
New Day Group	0.00	880.00
Newark Group	0.00	300.00
Newport Breakdown	0.00	629.01
No Excuses Group	0.00	300.00
Pacific Group	0.00	50.00
Pencader Group	290.00	290.00
Pike Creek Group	0.00	165.00
Promises Women	100.00	100.00
Red Lion-Sat Morning Group	0.00	494.20
Red Lion Search for Serenity Group	0.00	200.00
S.O.S Group	0.00	521.00
Second Chance Group	0.00	227.00
Serenity at Sunrise	0.00	148.62
SerenityFor The Week Group	0.00	500.00
Silver Fox Group	100.00	100.00
Sisters in Serenity Group	0.00	240.15
Spirit Of Truth	0.00	142.72
Stepping Stones Group	50.00	50.00
Tuesday Big Book Group	0.00	135.00
Twelve and Twelve Step	0.00	390.00
Ventilator's Group	0.00	1,185.94
Vet's Group	0.00	100.00
Walking In Her Footsteps	0.00	44.00
Welcome Group	0.00	335.00
Wilmington Group	0.00	100.00

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Accrual Basis

Northern Delaware Intergroup
MONTHLY CONTRIBUTION SUMMARY
May 2019

	<u>May 19</u>	<u>Jan - May 19</u>
Women's Friday Morning Group	0.00	275.11
Yorklyn Diner Group	560.00	1,260.00
TOTAL	<u>3,760.05</u>	<u>21,501.62</u>

**Northern Delaware Intergroup
Profit & Loss Budget Performance
May 2019**

	May 19	Budget	Jan - May 19	YTD Budget
Income				
Office Income				
Newsletter	0.00	0.00	10.00	10.00
IG Office Rental Income	8.00	0.00	18.00	20.00
Meeting List	270.00	208.00	1,162.00	1,040.00
Total Office Income	278.00	208.00	1,190.00	1,070.00
Contributions				
Individual Donations	81.00	291.00	259.07	1,455.00
Group Contributions	3,760.05	4,165.00	21,501.62	20,825.00
Total Contributions	3,841.05	4,456.00	21,760.69	22,280.00
Literature Sales	967.70	1,084.00	5,116.61	5,420.00
Special Event Income				
Phillies Game	1,480.00	250.00	1,480.00	250.00
Fall Breakfast 50/50	0.00	0.00	0.00	0.00
Spring Breakfast 50/50	0.00	0.00	653.00	500.00
Spring Breakfast Tickets	0.00	0.00	3,575.00	3,500.00
Blue Rocks Game	0.00	0.00	0.00	0.00
Fall Breakfast Tickets	0.00	0.00	0.00	0.00
Total Special Event Income	1,480.00	250.00	5,708.00	4,250.00
Total Income	6,566.75	5,998.00	33,775.30	33,020.00
Gross Profit	6,566.75	5,998.00	33,775.30	33,020.00
Expense				
Literature				
Literature	913.07	1,067.00	4,868.86	5,335.00
Grapevine	0.00	0.00	0.00	18.00
Total Literature	913.07	1,067.00	4,868.86	5,353.00
Office Expense				
IG Monthly Meeting Rent	25.00	23.00	125.00	115.00
State Franchise Tax	0.00	0.00	25.00	25.00
Bank Charges	3.00		29.00	
Copier	559.38	153.00	1,210.66	765.00
Insurance	123.82	67.00	309.55	335.00
Software & Equipment	23.88	29.00	163.81	145.00
Supplies	255.22	177.00	1,406.42	885.00
Postage	0.00	17.00	60.00	85.00
Rent	1,100.00	1,100.00	5,500.00	5,500.00
Telephone & Internet	306.55	145.00	974.29	725.00
Utilities	60.85	84.00	421.17	420.00
Office Expense - Other	0.00		10.50	
Total Office Expense	2,457.70	1,795.00	10,235.40	9,000.00
Payroll Expenses				
Quickbooks Payroll Fees	454.00	42.00	460.00	210.00
Gross Wages	2,756.55	2,923.00	13,665.45	14,615.00
Payroll Taxes	210.88	224.00	1,045.41	1,120.00
Total Payroll Expenses	3,421.43	3,189.00	15,170.86	15,945.00
Special Event Expense				
Phillies Game	2,025.00	500.00	2,415.00	500.00
Spring Breakfast	0.00	0.00	2,831.54	2,900.00
Blue Rocks Game	0.00	0.00	0.00	0.00
Fall Picnic	0.00	0.00	200.00	0.00
Fall Breakfast	0.00	0.00	0.00	0.00
Longtimers Meeting	0.00	0.00	0.00	0.00

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Cash Basis

Northern Delaware Intergroup
Profit & Loss Budget Performance
May 2019

	<u>May 19</u>	<u>Budget</u>	<u>Jan - May 19</u>	<u>YTD Budget</u>
Total Special Event Expense	2,025.00	500.00	5,446.54	3,400.00
Total Expense	8,817.20	6,551.00	35,721.66	33,698.00
Net Income	<u><u>-2,250.45</u></u>	<u><u>-553.00</u></u>	<u><u>-1,946.36</u></u>	<u><u>-678.00</u></u>

**Northern Delaware Intergroup
Profit & Loss Budget Performance
May 2019**

	<u>Annual Budget</u>
Income	
Office Income	
Newsletter	30.00
IG Office Rental Income	70.00
Meeting List	2,500.00
Total Office Income	2,600.00
Contributions	
Individual Donations	3,500.00
Group Contributions	50,000.00
Total Contributions	53,500.00
Literature Sales	13,000.00
Special Event Income	
Phillies Game	500.00
Fall Breakfast 50/50	500.00
Spring Breakfast 50/50	500.00
Spring Breakfast Tickets	3,500.00
Blue Rocks Game	0.00
Fall Breakfast Tickets	3,500.00
Total Special Event Income	8,500.00
Total Income	77,600.00
Gross Profit	77,600.00
Expense	
Literature	
Literature	12,800.00
Grapevine	52.00
Total Literature	12,852.00
Office Expense	
IG Monthly Meeting Rent	275.00
State Franchise Tax	25.00
Bank Charges	
Copier	1,837.00
Insurance	800.00
Software & Equipment	350.00
Supplies	2,120.00
Postage	200.00
Rent	13,200.00
Telephone & Internet	1,738.00
Utilities	1,000.00
Office Expense - Other	
Total Office Expense	21,545.00
Payroll Expenses	
Quickbooks Payroll Fees	500.00
Gross Wages	35,075.00
Payroll Taxes	2,680.00
Total Payroll Expenses	38,255.00
Special Event Expense	
Phillies Game	500.00
Spring Breakfast	2,900.00
Blue Rocks Game	0.00
Fall Picnic	600.00
Fall Breakfast	2,900.00
Longtimers Meeting	200.00

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Cash Basis

Northern Delaware Intergroup
Profit & Loss Budget Performance
May 2019

	<u>Annual Budget</u>
Total Special Event Expense	<u>7,100.00</u>
Total Expense	<u>79,752.00</u>
Net Income	<u><u>-2,152.00</u></u>

Northern Delaware Intergroup

07/15/19

Balance Sheet

Accrual Basis

As of May 31, 2019

	<u>May 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
Prudent Reserve	5,750.00
Checking	19,508.10
Petty Cash Fund	790.36
Savings	2,465.71
Total Checking/Savings	<u>28,514.17</u>
Accounts Receivable	
Accounts Receivable	426.50
Total Accounts Receivable	<u>426.50</u>
Other Current Assets	
Inventory Asset	5,954.38
Undeposited Funds	-72.00
Total Other Current Assets	<u>5,882.38</u>
Total Current Assets	<u>34,823.05</u>
TOTAL ASSETS	<u>34,823.05</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	450.00
Total Accounts Payable	<u>450.00</u>
Other Current Liabilities	
Payroll Liabilities	
City of Wilmington	67.71
Delaware Withholding	213.33
Federal	281.00
Medicare	79.94
Social Security	-130.84
Total Payroll Liabilities	<u>511.14</u>
Total Other Current Liabilities	<u>511.14</u>
Total Current Liabilities	<u>961.14</u>
Total Liabilities	961.14
Equity	
3900 · Retained Earnings	36,174.99
Net Income	-2,313.08
Total Equity	<u>33,861.91</u>
TOTAL LIABILITIES & EQUITY	<u>34,823.05</u>