

# NORTHERN DELAWARE INTERGROUP ALCOHOLICS ANONYMOUS

## *Financial Summary and Reports*

To: Membership & Steering Committee

From: Ray

Subject: April Monthly Financial Summary and Reports- 2019 4/30/2019

Prepared: May 31, 2019

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### **Internal Controls**

- Bank and Petty Cash reconciliations up to date.
- All taxes, payables and liabilities up to date.

### **Key Financial Measurements**

#### **Contributions -- Thank you for your generosity!**

See reverse side for contribution list and current contributors.

#### **Net Income**

##### **New format for Profit & Loss Statement.**

Column 1 ( current month activity) is compared to column 2 (monthly budgeted amount).

Column 3 ( YTD activity ) is compared to Column 4 ( YTD budgeted amount ).

Column 5 is annual budgeted amount.

Note: Annual budgeted amount was prorated to each month. P&L Statement attached.

#### **Prudent Reserve**

A new cash account called Prudent Reserve was created. Said account was funded from regular checking account. Accordingly, checking account amount shown is net of withdrawal. Balance Sheet attached.

\*Intergroup financial guidelines suggest 3 months of expenses to be available as prudent reserve. Prudent reserve calculation is based on year to date actual.

Additional detailed reports are posted on the NDIAA website to reduce printing costs and to remain transparent with all financial matters. Should you have any suggestions or comments, please email or call the NDIAA office. Thank you for your generous support!

# Northern Delaware Intergroup MONTHLY CONTRIBUTION SUMMARY

April 2019

	Apr 19	Jan - Apr 19
Agnostic Delaware	0.00	57.00
Augustine Beginners Group	0.00	83.00
Basic Big Book	0.00	30.00
Bellefonte Group	75.00	75.00
Canby Park Group	0.00	100.00
Cedars Tuesday Night Group	0.00	105.00
Christ Church Group	66.00	118.80
Courage to Change Group	0.00	483.64
Dawn Patrol Patrol Group	0.00	1,316.03
Delaware City Group	0.00	123.00
Doorkeepers Group	142.80	142.80
Early Risers Group	0.00	2,061.70
Eye Opener Group	239.98	986.59
First Stop Friday Group	0.00	97.50
First Stop Wednesday Group	0.00	65.00
Five Alive Group	720.00	720.00
Fresh Air Group	50.00	150.00
God Step	0.00	50.00
GOYA Group	0.00	400.00
Greenwood Group	0.00	101.40
Growing & Learning Group	300.00	300.00
Happy Hour Group	0.00	175.00
Hudson Center Group	50.00	150.00
In Bills Step Group	142.00	142.00
Just for Today Group	0.00	276.00
Keep It Simple Group, Wilmington	0.00	20.00
Kingswood Mens Group	0.00	307.55
Ladies Of Literature	13.00	29.56
Landenberg Group	50.00	50.00
Late for Dinner Group	0.00	250.00
Living in the Solution Group	28.75	73.25
Men of New Garden Group	0.00	420.00
Middletown Step and Tradition	0.00	75.00
More Will Be Revealed	10.00	10.00
Naamans Step Group	0.00	60.00
New Castle Group	0.00	74.00
New Day Group	400.00	880.00
Newark Group	300.00	300.00
Newport Breakdown	0.00	629.01
No Excuses Group	0.00	300.00
Pacific Group	0.00	50.00
Pike Creek Group	0.00	165.00
Red Lion-Sat Morning Group	244.20	494.20
Red Lion Search for Serenity Group	0.00	200.00
S.O.S Group	521.00	521.00
Second Chance Group	0.00	227.00
Serenity at Sunrise	0.00	148.62
SerenityFor The Week Group	500.00	500.00
Sisters in Serenity Group	103.00	240.15
Spirit Of Truth	0.00	142.72
Tuesday Big Book Group	0.00	135.00
Twelve and Twelve Step	180.00	390.00
Ventilator's Group	418.81	1,185.94
Vet's Group	0.00	100.00
Walking In Her Footsteps	0.00	44.00
Welcome Group	0.00	335.00
Wilmington Group	0.00	100.00
Women's Friday Morning Group	157.51	275.11
Yorklyn Diner Group	0.00	700.00
<b>TOTAL</b>	<b>4,712.05</b>	<b>17,741.57</b>

**Northern Delaware Intergroup  
Profit & Loss Budget Performance  
April 2019**

	Apr 19	Budget	Jan - Apr 19	YTD Budget	Annual Budget
<b>Income</b>					
<b>Office Income</b>					
Newsletter	0.00	10.00	10.00	10.00	30.00
IG Office Rental Income	0.00	20.00	10.00	20.00	70.00
Meeting List	226.00	208.00	892.00	832.00	2,500.00
<b>Total Office Income</b>	<b>226.00</b>	<b>238.00</b>	<b>912.00</b>	<b>862.00</b>	<b>2,600.00</b>
<b>Contributions</b>					
Individual Donations	42.07	291.00	178.07	1,164.00	3,500.00
Group Contributions	4,712.05	4,165.00	17,741.57	16,660.00	50,000.00
<b>Total Contributions</b>	<b>4,754.12</b>	<b>4,456.00</b>	<b>17,919.64</b>	<b>17,824.00</b>	<b>53,500.00</b>
<b>Literature Sales</b>	<b>1,223.70</b>	<b>1,084.00</b>	<b>4,148.91</b>	<b>4,336.00</b>	<b>13,000.00</b>
<b>Special Event Income</b>					
Phillies Game	0.00	0.00	0.00	0.00	500.00
Fall Breakfast 50/50	0.00	0.00	0.00	0.00	500.00
Spring Breakfast 50/50	0.00	0.00	653.00	500.00	500.00
Spring Breakfast Tickets	0.00	0.00	3,575.00	3,500.00	3,500.00
Blue Rocks Game	0.00	0.00	0.00	0.00	0.00
Fall Breakfast Tickets	0.00	0.00	0.00	0.00	3,500.00
<b>Total Special Event Income</b>	<b>0.00</b>	<b>0.00</b>	<b>4,228.00</b>	<b>4,000.00</b>	<b>8,500.00</b>
<b>Total Income</b>	<b>6,203.82</b>	<b>5,778.00</b>	<b>27,208.55</b>	<b>27,022.00</b>	<b>77,600.00</b>
<b>Gross Profit</b>	<b>6,203.82</b>	<b>5,778.00</b>	<b>27,208.55</b>	<b>27,022.00</b>	<b>77,600.00</b>
<b>Expense</b>					
<b>Literature</b>					
Literature	1,170.92	1,067.00	3,955.79	4,268.00	12,800.00
Grapevine	0.00	18.00	0.00	18.00	52.00
<b>Total Literature</b>	<b>1,170.92</b>	<b>1,085.00</b>	<b>3,955.79</b>	<b>4,286.00</b>	<b>12,852.00</b>
<b>Office Expense</b>					
IG Monthly Meeting Rent	25.00	23.00	100.00	92.00	275.00
State Franchise Tax	0.00	0.00	25.00	25.00	25.00
Bank Charges	17.00		26.00		
Copier	98.07	153.00	651.28	612.00	1,837.00
Insurance	0.00	67.00	185.73	268.00	800.00

**Northern Delaware Intergroup  
Profit & Loss Budget Performance  
April 2019**

	Apr 19	Budget	Jan - Apr 19	YTD Budget	Annual Budget
<b>Software &amp; Equipment</b>	139.93	29.00	139.93	116.00	350.00
<b>Supplies</b>	364.07	177.00	1,151.20	708.00	2,120.00
<b>Postage</b>	30.00	17.00	60.00	68.00	200.00
<b>Rent</b>	1,100.00	1,100.00	4,400.00	4,400.00	13,200.00
<b>Telephone &amp; Internet</b>	217.43	145.00	667.74	580.00	1,738.00
<b>Utilities</b>	87.38	84.00	360.32	336.00	1,000.00
<b>Office Expense - Other</b>	10.50		10.50		
<b>Total Office Expense</b>	2,089.38	1,795.00	7,777.70	7,205.00	21,545.00
<b>Payroll Expenses</b>					
<b>Quickbooks Payroll Fees</b>	0.00	42.00	6.00	168.00	500.00
<b>Gross Wages</b>	2,658.80	2,923.00	10,908.90	11,692.00	35,075.00
<b>Payroll Taxes</b>	203.39	224.00	834.53	896.00	2,680.00
<b>Total Payroll Expenses</b>	2,862.19	3,189.00	11,749.43	12,756.00	38,255.00
<b>Special Event Expense</b>					
<b>Phillies Game</b>	390.00	0.00	390.00	0.00	500.00
<b>Spring Breakfast</b>	0.00	0.00	2,831.54	2,900.00	2,900.00
<b>Blue Rocks Game</b>	0.00	0.00	0.00	0.00	0.00
<b>Fall Picnic</b>	0.00	0.00	200.00	0.00	600.00
<b>Fall Breakfast</b>	0.00	0.00	0.00	0.00	2,900.00
<b>Longtimers Meeting</b>	0.00	0.00	0.00	0.00	200.00
<b>Total Special Event Expense</b>	390.00	0.00	3,421.54	2,900.00	7,100.00
<b>Total Expense</b>	6,512.49	6,069.00	26,904.46	27,147.00	79,752.00
<b>Net Income</b>	<b>-308.67</b>	<b>-291.00</b>	<b>304.09</b>	<b>-125.00</b>	<b>-2,152.00</b>

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05/30/19

Cash Basis

**Northern Delaware Intergroup**  
**Balance Sheet**  
As of April 30, 2019

	<u>Apr 30, 19</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Prudent Reserve	5,750.00
Checking	20,419.80
Petty Cash Fund	338.63
Savings	2,465.71
<b>Total Checking/Savings</b>	<u>28,974.14</u>
<b>Accounts Receivable</b>	
Accounts Receivable	224.33
<b>Total Accounts Receivable</b>	<u>224.33</u>
<b>Other Current Assets</b>	
Inventory Asset	6,354.00
Undeposited Funds	846.80
<b>Total Other Current Assets</b>	<u>7,200.80</u>
<b>Total Current Assets</b>	<u>36,399.27</u>
<b>TOTAL ASSETS</b>	<b><u>36,399.27</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	-301.24
<b>Total Accounts Payable</b>	<u>-301.24</u>
<b>Other Current Liabilities</b>	
<b>Payroll Liabilities</b>	
City of Wilmington	33.25
Delaware Withholding	103.95
Federal	269.00
Medicare	77.10
Social Security	-142.98
<b>Total Payroll Liabilities</b>	<u>340.32</u>
<b>Total Other Current Liabilities</b>	<u>340.32</u>
<b>Total Current Liabilities</b>	<u>39.08</u>
<b>Total Liabilities</b>	39.08

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05/30/19

Cash Basis

Northern Delaware Intergroup  
**Balance Sheet**  
As of April 30, 2019

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	<u>Apr 30, 19</u>
Equity	
3900 · Retained Earnings	36,056.10
Net Income	<u>304.09</u>
Total Equity	<u>36,360.19</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u><u>36,399.27</u></u></b>