

Compliance Self-Checkup from Dayboard Maritime, LLC

Instructions: Use the dropdown list provided under the "Status" column to determine the status of the Item listed, if applicable to your vessel. If you have any questions when using the form or would like to learn more about Dayboard Maritime, feel free to call us at [+1 954.372.3682](tel:+1954.372.3682) or send a message to contact@dayboardmaritime.com.

Disclaimer: This Compliance Self-Checkup is in no way a replacement for a report from a qualified surveyor. It is intended to provide the basic requirements and is by no means exhaustive. Actual requirements may differ depending on the flag, use, operational category, exemptions/equivalencies allowed by flag, class, and other factors. Dayboard Maritime, LLC accepts no responsibility for any expenses incurred, loss of income, or other issues arising from using this form.



Yacht Management. Simplified.
www.dayboardmaritime.com
 +1 954.372.3682

Date:

Vessel Name:

Flag:

Registration: **Private**

Gross Tonnage:

Vessel Documents

No:	Item	Applicability	Status	Comments
1	Certificate of Registry	All	N/A	
2	Tonnage Tax Receipt	Marshall Islands Flagged Yachts Only	N/A	
3	Declaration of Use	Marshall Islands Flagged Yachts Only	N/A	
4	Radio Station License	All	N/A	
5	Wreck Removal Liability Certificate	All ≥ 300 GT	N/A	



6	Civil Liability Bunker Convention Certificate	All ≥ 1,000 GT	N/A	
7	Minimum Safe Manning Document/Certificate	All charter ≥ 24 meters or ≥ 80 GT	N/A	
8	Class Certificate	All Classed Vessels*	N/A	
9	International Tonnage Certificate (ITC)	All ≥ 24 meters**	N/A	
10	International Sewage Pollution Prevention (ISPP) Certificate	≥ 400 GT or more than 15 persons***	N/A	
11	Type Approval Certificate for sewage treatment plant	≥ 400 GT or more than 15 persons***	N/A	
12	International Air Pollution Prevention (IAPP) Certificate and Supplement (2 separate documents required)	All ≥ 400 GT	N/A	
13	Engine International Air Pollution Prevention Certificate(s)	All marine diesel engines > 130 kW installed on or after 1 January 2000****	N/A	
14	International Oil Pollution Prevention (IOPP) Certificate and Supplement Form A (2 separate documents)	All ≥ 400 GT	N/A	
15	Type Approval Certificate for Oily Water Separator and Oil Content Meter?	All ≥ 400 GT	N/A	
16	International Energy Efficiency Certificate (IEEC)	All ≥ 400 GT	N/A	
17	International Anti-Fouling Systems Certificate (IAFSC)	All ≥ 400 GT	N/A	
18	Declaration of Anti-Fouling Systems	All ≥ 24 meters and < 400 GT	N/A	
19	International Load Line Certificate and Records of Conditions of Assignment (2 separate documents)	Commercial/Passenger ≥ 24 meters**	N/A	
20	SOLAS Cargo Ship Safety Radio Certificate and Supplement Form R (2 separate document)	Commercial/Passenger ≥ 300 GT	N/A	
21	GMDSS Shore Side Maintenance Agreement	Commercial/Passenger ≥ 300 GT	N/A	
22	SOLAS Cargo Ship Safety Construction Certificate and Supplement (2 separate documents)	Commercial/Passenger ≥ 500 GT	N/A	
23	SOLAS Cargo Ship Safety Equipment Certificate and Supplement Form E (2 separate documents)	Commercial/Passenger ≥ 500 GT	N/A	



24	International Safety Management Certificate	Commercial/Passenger ≥ 500 GT	N/A	
25	International Ship Security Certificate	Commercial/Passenger ≥ 500 GT	N/A	
26	Copy of International Document of Compliance*	Commercial/Passenger ≥ 500 GT	N/A	
27	Continuous Synopsis Record (Form 1, 2 & 3)	Commercial/Passenger ≥ 500 GT	N/A	
28	Maritime Labour Convention Certificate	Commercial/Passenger ≥ 500 GT	N/A	
29	SOLAS Passenger Ship Safety Certificate and Supplement Form P (2 separate documents)	Passenger Vessels	N/A	
30	Passenger and Luggage Liability Certificate	Passenger Vessels	N/A	
31	Polar Ship Certificate	All traveling to Polar regions	N/A	
32	Ballast Water Management Certificate	All with ballast tanks	N/A	
33	Noise Survey Report	Commercial/Passenger ≥ 1600 GT and KLD after 1 January 2015	N/A	

Additional Comments:

*Check that the certificate has been properly endorsed

**ITC Length, not LOA OR LWL

***Generally determined by the number of bunks onboard including crew and guests. A double bed = 2 and a single bed = 1. Add these up to determine whether or not an ISSP Certificate is required.

****Does not apply to engines used for emergency services (i.e. emergency generator or engine driven firefighting pump)



Publications

No:	Item	Applicability	Status	Comments
1	IAMSAR Manual Volume III: 2019 Edition	All	N/A	
2	International Code of Signals: 2005 Edition	All	N/A	
3	COLREGS	All	N/A	
4	SOLAS Safety Training Manual accurate and up to date?	All Charter	N/A	
5	Fire Safety Plan	All Charter	N/A	
6	Medical Guide	All charter	N/A	
7	SOLAS Convention: 2014 Edition	Commercial \geq 300 GT All Passenger	N/A	
8	MARPOL Convention: 2017 Edition	All \geq 400 GT or \geq 15 persons	N/A	
9	Maritime Labour Convention	Commercial/Passenger	N/A	
10	STCW Convention: 2017 Edition	All charter \geq 24 meters or \geq 80 GT	N/A	
11	Garbage Record Book	\geq 400 GT or 15 or more persons***	N/A	
12	Garbage Management Plan	\geq 400 GT	N/A	
13	Oil Record Book	\geq 400 GT	N/A	
14	Ballast Water Management Plan	All with ballast tanks	N/A	
15	Ballast Water Record Book	All with ballast tanks	N/A	
16	Stability Information Booklet*	Commercial/Passenger \geq 24 meters	N/A	
17	Has a Lightweight Survey been perform in the last 5 years?	Commercial/Passenger \geq 24 meters	N/A	
18	Damage Control Plan & Booklet*	Passenger KLD \geq 25 August 1980 Commercial KLD \geq 1 January 2009	N/A	
19	Ship Oil Pollution Emergency Plan (SOPEP)*	All \geq 400 GT	N/A	
20	Ship Energy Efficiency Management Plan (SEEMP)	All \geq 400 GT	N/A	
21	Polar Waters Operations Manual	All traveling to Polar regions	N/A	
22	Seafarer Employment Agreement	Commercial/Passenger	N/A	



23	MLC Documents Posted – Insurance, Onboard Complaints Procedures, etc.	Commercial/Passenger	N/A	
----	---	----------------------	-----	--

Additional Comments:



Manning

No:	Item	Applicability	Status	Comments
1	Discharge Book**	All	N/A	
2	Original Copies of BST, CoC, GMDSS, etc.	All	N/A	
3	Medical Certificate onboard and up to date	All	N/A	
4	Is yacht manned per MSMC/D	All that hold a MSMC/D*	N/A	
5	GMDSS Certificates	≥ 300 GT	N/A	
6	Do all officers hold a Certificate of Competency (CoC) and, if needed, an Endorsement?	All except those with non-STCW licenses (i.e. RYA)	N/A	
7	ECDIS Certificates	All vessel's with ECDIS	N/A	

Additional Comments:

*Check MSMC/D (Minimum Safe Manning Certificate/Document) for specific applicability. For example, Marshall Islands MSMC is only applicable when at sea while Cayman Islands MSMD is applicable at all times.

**Check flag for requirements. For example, the Marshall Islands requires every seafarer to obtain a Seafarer Identification and Record Book (SIRB)



ISM/ISPS/MLC Including MINI-ISM

No:	Item	Applicability	Status	Comments
1	Medical Person in Charge (MPIC) Designated	All	N/A	
2	Familiarization Training completed	All	N/A	
3	Company review or audit completed in last 12 months	All	N/A	
4	All drills up to date (fire, abandon ship, steering, emergency power)	All	N/A	
5	Berth to Berth Passage Plans completed?	Charter	N/A	
6	Hours of Work and Rest completed by All Crew	Commercial/Passenger	N/A	
7	Can all crew name the DPA and CSO?	Commercial/Passenger ≥ 500 GT	N/A	
8	All security drills up to date	Commercial/Passenger ≥ 500 GT	N/A	
9	SSAS Test in last quarter	Commercial/Passenger ≥ 500 GT	N/A	
10	Currently operating at security level of port/marina/flag	Commercial/Passenger ≥ 500 GT	N/A	
11	Does crew know the currently security level?	Commercial/Passenger ≥ 500 GT	N/A	
12	Is the Ship Security Officer, Ship Safety Officer, and MPIC clearly identified?	Commercial/Passenger ≥ 500 GT	N/A	
13	All crew have Security Awareness Training?	Commercial/Passenger ≥ 500 GT	N/A	
14	Are restricted areas marked as such?	Commercial/Passenger ≥ 500 GT	N/A	

Additional Comments:



FFE / LSA / Navigation (check specific flag requirements)

No:	Item	Applicability	Status	Comments
1	Portable and fixed FFE inspected in last 12 months	All	N/A	
2	SCBA inspected in last 12 months	All	N/A	
3	Pyrotechnics per flag requirements and up to date	All	N/A	
4	Lifebuoys marked with hailing port, vessel name, and affixed with SOLAS reflective tape? Buoyant line attached, SOLAS strobe attached, MOB attached as required by flag?	All	N/A	
5	Line Throwing Appliance onboard per flag requirements?	All	N/A	
6	Life jackets marked with name and hailing port, affixed with SOLAS reflective tape, light and whistle attached per flag requirements?	All	N/A	
7	Life Rafts serviced in last 12 months (or per manufacture/flag requirements). HRU up to date?	All	N/A	
8	EPIRB up to date, HRU up to date, annual test report up to date?	All	N/A	
9	Magnetic compass installed and Deviation Card up to date per flag requirements?	All	N/A	
10	SART per flag requirements and up to date?	All	N/A	
11	Navigation lights operation and spare bulbs per flag requirements?	All	N/A	
12	Day shapes (minimum of 2 balls and 2 diamond)	All	N/A	
13	LSA/FFE stickers posted?	All Charter	N/A	
14	EEBDs inspected in last 12 months	Commercial/Passenger	N/A	
15	BNWAS installed?	Commercial/Passenger	N/A	



Additional Comments:

You may use the "Submit" button to send this form to Dayboard Maritime and one of our compliance experts will be in touch to assist you.



Submit

or

Reset



DAYBOARD
MARITIME

Yacht Management. Simplified.
www.dayboardmaritime.com
+1 954.372.3682

