

Rocky Mountain Youth Leadership Foundation, Inc.

IRS Designated 501c(3) Nonprofit Organization



Twenty-Seventh Annual

ROCKY MOUNTAIN YOUTH LEADERSHIP CONFERENCE

ATTENDEE HANDBOOK

JUNE 24 – 28, 2019

**University of Colorado – Colorado Springs
Colorado Springs, Colorado**

TABLE OF CONTENTS

<u>TOPIC</u>	<u>PAGE</u>
CONFERENCE SCHEDULE.....	4 - 6
CONFERENCE PRESENTERS.....	7 - 8
IMPORTANT INFORMATION.....	9 - 11
POLICIES AND RULES.....	12 - 14
ELECTRONIC COMMUNICATION DEVICES.....	15
CONTACT TELEPHONE NUMBERS.....	16
WHAT TO BRING/WHAT NOT TO BRING.....	17
UCCS MAP.....	18

Office Address

Rocky Mountain Youth Leadership Foundation, Inc.
PO Box 2152
Monument, CO 80132

Inquiries to:

RMYLC Registrar
RMYLF1981@gmail.com

CONFERENCE SCHEDULE

Day	Time	Event	Location
See presenter biographies on pages 7 - 8.			
Mon, June 24	8:00 - 10:00AM	Registration/Unpack (Attendees should not arrive for registration earlier than 8:00AM).	Cucharas Dorm/Kettle Creek/Outdoor Area
	10:00	Color Group Bonding	Small Group Rooms (SGR)
	11:30/11:45	Lunch	Dining Facility
	1:00PM	Welcome & Orientation: Introduction of conference staff, overview of conference activities, and mutual expectations	Lecture Hall
	2:00 – 3:00 PM	Session 1:” Free Enterprise System/ Capitalism” – Mary Kelly	Lecture Hall
	3:15-3:45	Session 1 continued	Lecture Hall
	3:45-4:15	Student led Small Group Reflection	SGR
	4:30 – 5:00	Flag Ceremony Briefing and Dinner	Flag Pole/ Dining Facility
	5:00	Dinner	Dining Hall
	6:00PM	Color Group Team Activity	Recreation Center
	8:00PM	Essay Assignment	Lec Hall/Dorm Room
	10:30PM	Lights Out (FIRM)	Dorm Room
Tue, June 25	7:00AM	Greet the New Day	Outside Dorm
	7:45AM	Flag Raising/Breakfast	Flag Pole/Dining Facility
	9:00-10:30	Session 2: “Leadership and Ethics” - Dave Keller	Lecture Hall
	10:30 – 11:00AM	Session 3: “Leadership Session/Intro To Awesome Power” – Steve Shambach	Lecture Hall
	11:00-11:30	Student led Small Group Reflection	SGR
	11:30/11:45	Lunch/Awesome Power Topic Priorities	Dining Facility
	1:00 – 2:30 PM	Session 4: “Student Leadership in the School and Community Setting”; Joe Sanders	Lecture Hall

	2:30-3:00 PM	Student led Small Group Reflection	SGR
	3:00-4:45 PM	Color Group Work on Awesome Power	SGR
	5:00PM	Flag Lowering Ceremony/Dinner	Flag Pole/Dining Facility
	6:30-8:00 PM	Color Group Work on Awesome Power	SGR
	8:00-10:00 PM	Organized Activity/Mixer/Teambuilding	Kettle Creek Reception Hall
	10:00PM	Lights Out	Dorm Room
Wed, June 26	7:00AM	Greet the New Day	Outside Dorm
	7:45AM	Flag Raising/Breakfast	Flag Pole/Dining Facility
	9:00-10:00 AM	Essay/Oral Presentation and Vote	Lecture Hall
	10:00-12:15 PM	Color Group Activity: Awesome Power In Process Review	Lecture Hall/SGRs
	11:30/11:45	Lunch	Dining Facility
	1:00 – 2:30 PM	Session 5: “History, Constitution, Patriots and Leadership” – Nathan Watanabe	Lecture Hall
	2:30-3:15 PM	Student led Small Group Reflection	SGR
	3:30- 4:45 PM	Teambuilding Activities	Gym
	5:00PM	Flag Lowering Ceremony/Dinner	Flag Pole/Dining Facility
	6:30 PM	Color Group Activity: Awesome Power Problem Final Team Solution	Lecture Hall/SGR
	7:30-10:00 PM	Color Group Awesome Power Dress Rehearsal, 15 minutes each	Lecture Hall
	10:00PM	Lights Out	Dorm Room
Thur, June 27	7:00AM	Greet the New Day	Outside Dorm
	7:45AM	Flag Raising/Breakfast	Flag Pole/Dining Facility
	9:15-11:00 AM	Session 6: “Leadership and Patriotism as a POW” – Captain (ret) Mike McGrath	Lecture Hall
	11:00-11:30	Student led Small Group Reflection	SGR
	11:30/11:45	Lunch	Dining Facility
	1:00-3:15 PM	Final Exam: Color Group Awesome Power Presentations	Lecture Hall

	3:15-3:45 PM	Admin Brief to Students about Banquet; Col Shambach	Lecture Hall
	3:45-4:30	Color Group Meeting with Counselors; critiques and outbrief	SGR
	6:00PM-8:30P M	Awards Banquet/Presentations	Berger Hall
	8:30-9:30	Early Departure Outprocessing	Cucharas Dorm
	8:30-11:00	Informal Mixer/Activity	Cucharas Dorm
	11:00PM	Lights Out	Dorm Room
Fri, June 28	7:30AM	Breakfast	Dining Facility
	8:30 – 9:00AM	Critique/Group Feedback/Closing Activity	Dining Facility
	NLT 10:00AM	Outprocess: Pack, Clear Dorm Room (Rtn Meal Card & Key), Farewells	Kettle Creek

RMYLC 2019 PRESENTERS

DAY: Monday

Leadership and Free Enterprise

MARY KELLY, Commander (USN, Retired). Dr. Mary C. Kelly is a best-selling author and international speaker specializing in business and leadership development to improve efficiency and profits. A US Naval Academy graduate, Mary spent 21 years on active duty in intelligence and military base management. She lived in Japan, the Philippines, Hawaii, Vietnam, and Hong Kong and has traveled to 40 countries. Quoted in the Wall Street Journal, Money Magazine, Entrepreneur, Men's Health, CNBC, and cited as the fifth most influential social media person in Colorado, Dr. Kelly loves technology and leadership strategies that help people succeed. Mary's books, *Money Smart: How Not to Buy Cat Food When you Don't Have a Cat*, *15 Ways to Grow Your Business in Every Economy* and *Master Your World* are used in 9 countries. She is also the head coach of the USAFA Equestrian Team and she and her therapy dogs make regular visits to hospitals and schools.

DAY: Tuesday

Leadership and Ethics

DAVE KELLER, Lieutenant Colonel (USAF, Retired). Dr. Dave Keller is the Director of the Hollingsworth Center for Ethical Leadership for the Corps of Cadets at Texas A&M University. In this role, he oversees character and leadership development education for approximately 2500 students each year. Prior to coming to Texas A&M, Dave completed a noteworthy 20+ year career in the U.S. Air Force, where he directed all cadet character, ethics, and leadership programs at the United States Air Force Academy, including more than 120 annual seminars and the overseeing the Academy's acclaimed National Character & Leadership Symposium. Dave also served as the Deputy Vice Commandant of the Air Force Academy, where he led many of the Academy's organizational culture & climate change efforts, to include guiding the nation's largest collegiate peer education team. In 2009-2010, Dave served as the senior U.S. advisor to the Iraqi Air Force Academy in Baghdad, working side-by-side with Iraqi leaders to rebuild the Iraqi military. He later guided the efforts of U.S. Air Force personnel across 7 locations in Iraq and was one of the primary authors of the initial U.S. drawdown strategic plan. Dave taught leadership and character development courses for both the Air Force Academy and Texas A&M. He holds an undergraduate degree in Human Behavior & Leadership from the Air Force Academy, and a Master's in Industrial/ Organizational Psychology from St Mary's University in San Antonio. Dave earned his Ph.D. from Texas A&M, where his primary research focused on moral and ethical development of leaders.

Introduction to Awesome Power

STEVEN SHAMBACH, Colonel (USA, Retired). Colonel Shambach is a native of Lockport, New York and graduated from the United States Military Academy at West Point in 1974 with a Bachelor of Science Degree in Engineering. Commissioned in the Infantry, he served 30 years in the Army until his retirement at the rank of Colonel in 2004. He holds a MA in Organizational Psychology and a MEd in Counseling Psychology from Teachers College, Columbia University, New York. He taught Leadership at West Point and Strategic Leadership at the Army War College. Retiring from the Army as a Colonel in 2004, he moved to Colorado Springs, CO where he was employed by ANSER (Analytic Services Inc.). He was team leader of a study of character and leader development at the US Air Force Academy (USAFA) for the Assistant Secretary of the Air Force. In 2007, he began

employment at USAFA in his as Senior Character Development Program Analyst. In April 2016, he was assigned to be the Professional Development Integration Director in the Center for Character and Leadership Development. His primary responsibility is to integrate professional development efforts at USAFA with faculty and staff, as well as cadets, and with external military and civilian organizations, until his retirement in May, 2018. He is currently the Director of the Rocky Mountain Youth Leadership Conference.

Leadership in the School and Community

DR. JOSEPH SANDERS, Colonel (USAF, Retired). Dr. Sanders served as the first Senate-confirmed Permanent Professor and Director, Center for Character & Leadership Development, United States Air Force Academy. During this time, he had the unique privilege of influencing the moral and ethical growth of over 13,000 cadets and staff, while supervising over 960,000 hours of character and leadership education, experiences, and training. Joseph has also served as the commanding officer for training, support, and combat units. He has authored and published several articles and book chapters on topics ranging from transformational and servant leadership to organizational spirituality and moral development. In addition, Joseph has delivered over 2,000 lectures and workshops on these topics to a variety of audiences. He is the Founder of Touchstone Leadership Academy an organization committed to creating transformative possibilities for current and future leaders. He has also served as an adjunct professor at the University of Colorado at Colorado Springs, and has been the Director for Leadership Development at All American Leadership. He is currently the CEO for Colorado Uplift, creating a new generation of urban leaders through long-term, life-changing relationships with over 3,500 at-risk youth.

DAY: Wednesday

History, Constitution, Patriots and Leadership

NATHAN WANTANABE, Lieutenant Colonel (USA, Retired). Watanabe graduated from the US Air Force Academy and received a commission as a US Army Infantry Officer. He retired after 28 years after service in various command, staff, and instructor positions in the Infantry, Aviation, and Missile Defense at bases throughout the US and overseas in Afghanistan, Korea, and Panama. He has instructed in Military History at the US Air Force Academy, the University of Colorado, Colorado Springs, and various local High Schools and regularly presents lectures on Professionalism, Leadership, Discipline, and Character, at the US Air Force Academy and other venues.

DAY: Thursday

Leadership and Patriotism as a POW

MIKE MCGRATH, Captain (USN, Retired). A Colorado native from Delta, CO, Mike attended the University of Colorado one year before entering the Naval Academy. He completed flight training and was designated a Naval Aviator. Flying off the aircraft carrier, USS Ranger, he flew 157 missions over Southeast Asia. Later, in 1967, flying off the USS Constellation 22 combat missions, he was shot down and taken as a prisoner of war where he was held captive for six years. Suffering extreme mental and physical cruelties, Mike resisted these brutalities and was released in 1973. He has held numerous positions in the military since then and upon retirement flew for United Airlines. Mike was inducted into the National Wrestling Hall of Fame in 2003, and he has been presented with the Medal of Courage for good reason.

IMPORTANT INFORMATION

LOCATION AND ATTENDEE DROP-OFF:

The 27th annual Rocky Mountain Youth Leadership Conference takes place June 24-28, 2019 at the University of Colorado –Colorado Springs, in Colorado Springs, Colorado. A map of the conference area is included in this packet at page 15. Registration will be in the Roaring Forks Dining Hall’s Kettle Creek Reception Hall (see map on page 15). Please refer to the map for directions. From I-25, take Exit 146, and then go east on Garden of the Gods Road. Upon crossing Nevada Ave, Garden of the Gods Road becomes Austin Bluffs Parkway. Continue east on Austin Bluffs Parkway approximately 0.8 miles and then turn left on Stanton Road. Turn left into the AGF Parking Garage to park (see map page 16). Follow the directions of the guide stationed there. Follow the signs to the Kettle Creek Reception Hall approximately 150 yards east of the Parking Garage to sign in for the conference.

REGISTRATION:

Registration will take place at Cucharas Hall, Room #105 (1st floor), ***not earlier than*** 8:00am and ***not later than*** 10:00am on Monday, June 24. Attendees must make every effort to arrive on time. Enter Cucharas Hall from the North entrance of the building (see map on page ____)

SPECIAL FORMS:

Attendees must fill out the following conference forms (**required items in bold**):

1. **RMYLC Information Form.** Includes:
 - a. **Medical Information and Consent (Required).** If no medical insurance, enter None in the appropriate blanks and complete item 1.c.
 - b. **Electronic Signature (Required)**
 - c. Alternate Medical Release/No Insurance (if required).
2. **Photo Release (required)**
3. **T-shirt (required)**
4. Special Diet (if required)
5. Parking (if required)
6. Early Departure (if required)

These forms may all be found at www.rmylf.org at the *Conference Attendee Information* link (https://rmylf.org/?page_id=1519).

TRANSPORTATION:

It is the responsibility of the parent/guardian to arrange for transportation to and from the conference.

VISITORS:

Due to the Conference's venue at UCCS, the Foundation is expecting an increase in visitors. Visitors should call (719)-549-2710 before they come so their visits can be properly scheduled and conducted.

HOUSING:

All attendees will be housed in three- or four-person rooms in university housing. Male and female attendees will be housed on separate floors of the residence hall. The Registrar will make all individual room assignments. The front desk is open between 8 A.M. and 9 P.M. The desk phone number is (719) 255-6288 (after hours: 719-255-4600). Attendees will be issued meal/access cards and room keys that fit the assigned floor/room and they must protect these card/keys, as replacements will be at attendee expense. All other housing fees are fully paid by the attendee's scholarship.

NOTE: Attendees must bring their own linens, pillow, and blanket to the Conference.

MEALS:

All meals will be provided in the Roaring Forks Dining Facility. Several food selections will be available at each meal but special dietary requirements must be identified. Meals are fully paid by the attendee's scholarship. A special dietary requirements form is available on the Rocky Mountain Youth Leadership Foundation website (rmylf.org) at the *Conference Attendee Information* link.

CHAPERONES/COUNSELORS:

Adult Chaperones & conferee Counselors will provide attendee supervision during the conference.

HEALTH/MEDICAL:

A "Medical Release Form" **MUST** be completed by each attendee and signed (hard copy or esign) by parent/guardian. The services of local medical facilities will be available to the attendees should the need arise, with services paid for by the attendee's or parent's health insurance.

If the attendee does not have health insurance, the attendee must fill out the Alternate Medical Form (No Insurance) AND the Medical Release Form.

The Conference registration forms, including all medical forms, are available on the Rocky Mountain Youth Leadership Foundation website (rmylf.org) at the *Conference Attendee Information* link (https://rmylf.org/?page_id=1519).

ATTENDEE VEHICLES:

Vehicle parking will be in the AGF Parking Garage (see map page 16). **Attendees will not be permitted vehicle use during the conference. All vehicle keys are to be checked in at registration and will be held in the care of the Conference Director.** If a attendee intends to bring a vehicle to the conference, he/she must so notify the Rocky Mountain

Youth Leadership Foundation, Inc. by completing the Parking Permission Form available on the Rocky Mountain Youth Leadership Foundation website (RMYLF.org) on the *Conference Attendee Information* link.

SAFETY AND SECURITY:

Make sure all belongings are clearly identified. Do not bring articles of significant value.

CASH:

All tuition, meals, housing and conference materials are paid by the attendee's scholarship. Attendees may wish to bring money to purchase candy and snacks from dispensing machines (recommend dollar bills and change—there is *no* after hours change making capability). The University Bookstore will also be available to attendees.

DISMISSAL:

If an attendee is found to be in violation or disregard of conference “**Policies and Rules**” (p.12), the **UCCS Rules** (pp. 13-14), or the **Electronic Communication Devices Policy** (p. 15), the attendee's parent/guardian will be notified by the Conference Director and the attendee will be immediately dismissed. It shall be the responsibility of the parent/guardian to arrange for the attendee's immediate transportation from the UCCS campus.

RECREATION:

Recreation activities will be scheduled on campus during the conference. **No conferees are to leave the campus without approval of the Conference Director.**

AWARDS BANQUET:

There will be an awards banquet at 6:00pm on Thursday, June 27, 2019. Dress up clothes are encouraged for the banquet and those attendees in JROTC can wear their dress uniform if desired. Parents, families, friends are invited to attend but seating is limited. The event will be held in Berger Hall on campus. Attendee costs for the banquet are paid by their scholarship. Costs for families/friends will be borne by the individuals. A separate invitation email for Banquet Reservations will be sent to each attendee and parent/guardian. It will include the menu, cost, etc.

CONFERENCE COMPLETION:

The conference will conclude at 10:00am on Friday, June 28, 2019. Transportation for attendees should be available at that time. If parents/guardians of attendees attend the Awards Banquet on Thursday evening *and desire that their son/daughter accompany them home that evening*, the Conference Director will allow same with prior permission. Please complete Early Conference Departure Form found on the Rocky Mountain Youth Leadership Foundation website (www.rmylf.org) at the *Conference Attendee Information* link (https://rmylf.org/?page_id=1519). For safety, attendees who have driven themselves to the conference **will not** be permitted to depart early unless accompanied by a parent/guardian. If this will be the case, please select the appropriate option in the Early Conference Departure Form.

POLICIES AND RULES

Attendees must reside in the rooms to which they are assigned. Switching of rooms or roommates defeats some of the conference objectives and will not be permitted.

Attendees will adhere to all UCCS regulations, guidelines, and all local, state and federal laws concerning health, safety and public order (see UCCS guidelines on pp. 13-14).

Attendees will abide by Colorado law, federal law and University regulations regarding intoxicants, narcotics and drugs.

Firearms, weapons, ammunition, fireworks, explosives and highly flammable materials are not allowed.

Animals or other pets will not be brought to the conference.

Hot plates or similar appliances are not permitted in rooms; NO type of cooking allowed.

Tampering with the electrical or mechanical fixtures in the rooms, removal of or addition of furniture and removal of window screens is not allowed.

Attaching of any object to any University premise with nails, screws, or any other alteration of the premises is not allowed.

Parking in the service or fire lanes adjacent to the residence hall is not allowed.

Removal of lounge or common area furniture into individual rooms is not allowed.

The unlocking of common area doors, which are to be continuously locked or locked at specified times, is not allowed. All external locks, except the front door, are to be locked at all times.

Gambling or solicitation in any form is not permitted.

The University reserves the right to revoke the campus privilege of any conferee whose conduct, solely in the University's opinion, becomes injurious or potentially injurious to the academic community.

Male attendees are not allowed to visit female attendees in their rooms and vice versa. Areas are provided for socializing.

An attendee may not enter another attendee's room without his/her permission.

Attendees may not possess or use alcoholic beverages, tobacco/tobacco products, vaping products, paraphernalia related to tobacco, vaping, or drugs other than those prescribed by a physician. See the RMYLF 'MEDICAL RELEASE FORM' for listing medications.

Attendees must not possess any type of matches, lighters or any other fire-making device.

Attendees will not bring any type of electronic communication device (see Page 15) or radio, iPOD, CD/DVD player, television, or any other entertainment device.

UCCS STUDENT HANDBOOK EXCERPTS

NOTE: The UCCS policies must be observed along with the RMYLC Policies and Rules on the previous page.

The attendee's key allows access into his or her suite and room. Its acceptance and use is subject to the attendee's compliance with the following guidelines:

- Immediate reporting of lost or stolen keys to your conference counsellor. The lock will be changed and new keys issued to the attendee and attendee's room/suitemates. A service charge will be assessed for lost or damaged keys. This fee offsets the cost of the keys, lock pins or cores, and the expense of changing the lock. Please note that damaged keys must be turned in to your counsellor to receive a free replacement key.
- Attendees may not lend their key to others.

Do not block doors open and ensure the doors you enter and exit through are securely closed behind you.

Lock your room/suite at all times, even when going down the hall for a moment.

If you lose your UCCS room key/meal card, tell your counsellor immediately for a replacement.

Attendees should promptly report any incident of theft, vandalism, or unsafe conditions to your counsellor.

Attendees should be aware of the most direct evacuation route from their room to the closest exit prior to an emergency occurring. When the alarm is sounded in the Housing Facility, the students should leave the Housing Facility IMMEDIATELY. No student may use an elevator during a fire alarm. Counsellors will check to see if students have evacuated the Housing Facility. Under NO circumstances may a student return to the Housing Facility before a fire or public safety official gives permission.

Quiet hours will be strictly enforced from 10:00 p.m. - 8:00 a.m. Monday through Thursday during the conference.

Windows and Ledges Policy:

- Screens must be kept in windows at all times. If an attendee removes any screen in a bedroom and/ or suite there will be a \$25.00 fine posted to all attendees' accounts, unless the responsible party notifies the counsellor of his/her action. This \$25.00 fine does not cover the costs for a new screen, so additional fees will be charged if a new screen is needed, or is not in plain sight when maintenance staff comes to inspect the room.
- Throwing items of any kind from windows or bridges, keeping items on window ledges, or removing window stops is prohibited.
- Using windows as a means of entry and/or exit is prohibited.

Smoking/vaping is not allowed at any location during the conference.

Alcohol or drug use is NOT permitted at the Conference regardless of the age of the attendee. If an attendee consumes or possesses alcohol or drugs other than those prescribed by a physician and shown on the RMYLF ‘MEDICAL RELEASE FORM,’ or allows for other individuals to consume or possess alcohol or drugs during the conference, he/she will be dismissed.

Room and Suite Furnishings are provided in rooms. These items are to remain in the room or suite. This includes moving furniture from room to room or altering the furniture. It is expected that the furniture will stay in the student's room at all times.

Lounge furniture is not to be swapped out with room furnishings

Both counsellors and appropriate University staff may enter an attendee’s room or suite for:

- Maintenance work and inspections
- Pest control treatment
- Requested services
- Determining compliance with UCCS rules, regulations, and terms of the Conference Contract
- Safety or health reasons
- When there is emergency situation, as determined by the staff member. Students will be notified in advance of entry whenever possible, and entering staff members will leave a notice in the student's room any time it is entered, except during fire alarms, fire drills, or health and safety inspections.

ELECTRONIC COMMUNICATIONS DEVICES (ECD) POLICY

The primary responsibility of the Rocky Mountain Youth Leadership Foundation Board of Trustees is to provide a safe environment for all attendees at the RMYLC. The second responsibility, as fundamental as the primary, is to provide an educational experience that develops leadership, patriotism and free enterprise competencies for all attendees. To encourage an environment that promotes RMYLC educational objectives, a ban on all Electronic Communication Devices (ECDs) is required. ECDs include but are not limited to laptop computers, cell/smart phones, tablets, iPADS, smart watches or similar devices.

The RMYLC provides an experiential educational forum for all attendees. Distractions are kept to a minimum to accomplish our learning objectives and ECDs create distractions that impede attendee performance. Experiential learning is accomplished through single tasking (rather than multi-tasking) where attendees develop concentration skills. Through concentration skills, attendees acquire teamwork, collaboration and communication tools and strategies. Single tasking promotes character, discipline and tempers procrastination. Thus, although the advantages of technology are well known; to achieve conference learning objectives we promote concentration skills through experiential learning. It is also necessary that we “create a level playing field,” since some of the conference is done with the attendees working together, in small groups in team competition with other groups, to solve situational problems where there is a definite team advantage (and a definite dilution of desired learning outcomes) if ECDs are available. **ECD’s detract from our educational goals and the overall conference learning experience --- they are not to be brought to the conference.**

Be aware that if an ECD is brought to the conference, it is the attendee’s responsibility to declare and deposit the item(s) for safe keeping with conference staff at the Monday morning registration. The ECD(s) will be returned at checkout.

RMYLF trustees and the RMYLC staff recognize that attendee-parent communication might be necessary during the conference. Information providing numbers and procedures, both normal and in case of emergencies, are provided within this handbook (see following page). Parents are encouraged to keep a copy of this page at home to facilitate communications with their child.

Please understand that our purpose is not to restrict the freedoms that we all like and normally expect. The purpose is to protect the well-being and best interests of all attendees and focus the overall educational experience. Thank you for your understanding and cooperation.

TELEPHONE NUMBERS TO CONTACT ATTENDEES

As cell/smart phones are not allowed at the conference, this sheet provides parents and/or guardians a method of contacting their attendee during the week of the conference.

Parents/Guardians should keep a copy of this sheet at home.

ROUTINE CONTACT WITH ATTENDEE:

Call the front desk operation daily between 8 A.M. and midnight at (719) 549-2710 to leave a message for your attendee. Attendees are very busy during the day so it might take some time for the attendee to get the message and return your call. If return calls are long distance, we recommend that the attendee bring a pre-paid phone card with them.

EMERGENCY CONTACT WITH ATTENDEE:

Call Colonel Jim Taylor at (719) 963-6133 and the conference staff will immediately locate your child and give him/her your message.

WHAT TO BRING

- Sheets, pillow, pillow case, and blanket for twin size bed
(Note: Every year someone forgets to bring bedding – don't be one of these!)
- Towel(s) & Washcloth
- Casual Warm Clothing for Evening and Lighter Clothing for Daytime*
- Appropriate Dress-Up Clothing for Awards Banquet**
- Personal Grooming Items
- Mosquito Repellant
- Sunscreen
- Athletic Shoes and Warm-ups
- Suitable Jacket for Rain
- Spending Money - Bring one dollar bills and change as there is *no* change making capability after hours
- Bath Soap and Soap Container
- Clothes Hangers
- Wrist watch or small battery alarm clock that is *not* a clock radio.
(Cell phones will *not* be available).

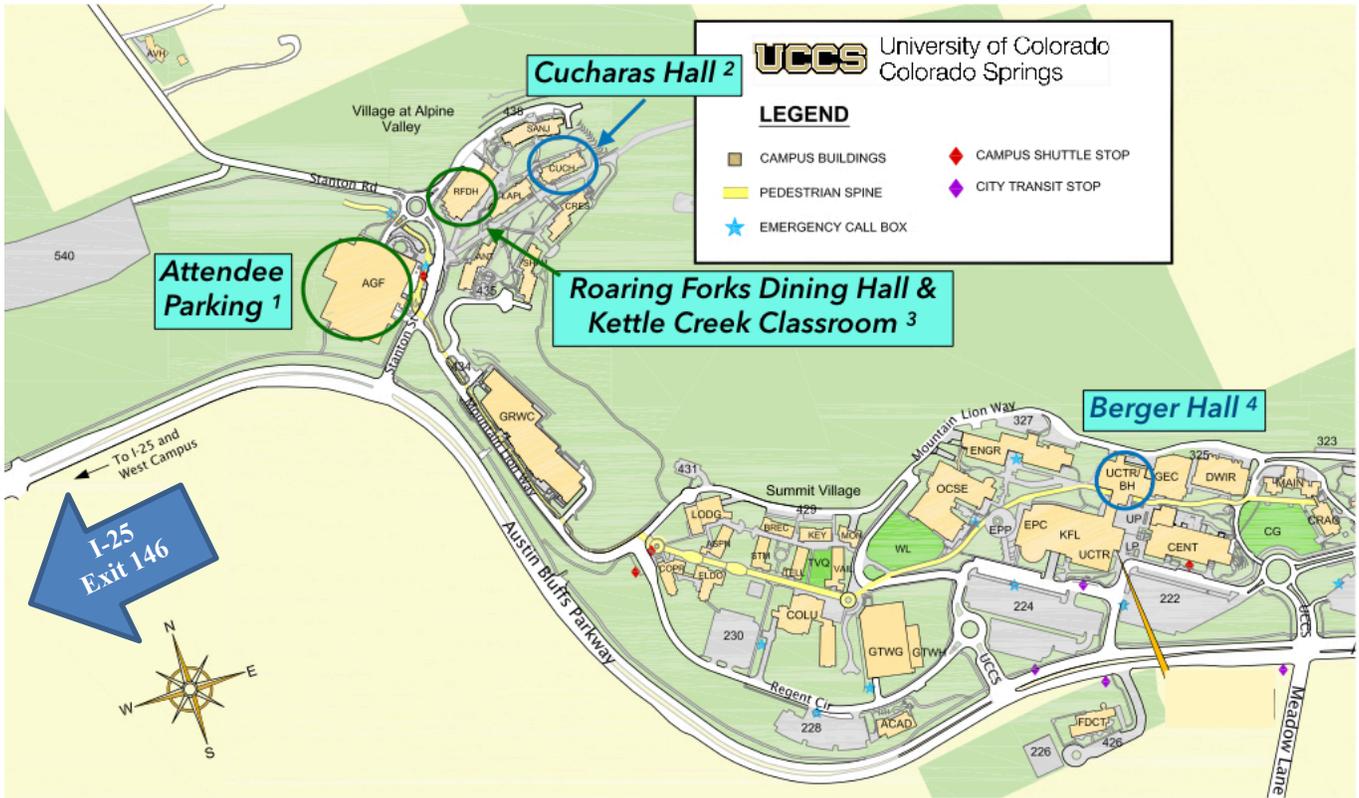
WHAT NOT TO BRING

- Tube Tops, Tank Tops, Halter Tops, Short Shorts, Muscle Shirts
- Clothing in Poor Condition***
- Large Amounts of Money
- Electronic Communication or Entertainment Devices or Expensive Cameras.

* Appropriate length shorts and T-shirts are fine.

** JROTC uniforms would be very appropriate at the Awards Banquet but not at other times. The Banquet is a dress up affair.

*** Clothing should be appropriate for wear on a college campus. We are guests and should dress accordingly.



Notes:

1. Parking: Parking garage for the conference is on Stanton Road and has the soccer field on the top level. DO NOT go to the main UCCS parking garage on Main Campus! If you are unable to locate the correct parking facility, contact Rich Rima at 719-963-2066. Parking is on the lower level (take the down ramp on the north end of the garage).
2. Registration will take place in Cucharas Hall, Room 105 on the 1st floor. Enter through the North door.
3. The Kettle Creek classroom is located at the North end of the Roaring Forks dining facility.
4. The Thursday Banquet will be in the Berger Hall on the main campus.