



Austin Electrical Training Alliance
 4000 Caven Rd.
 Austin, TX 78744
 www.austineta.org
 512-389-3024

Appl. #:

Applicant Checklist
Applications taken on Wednesdays from 2:00pm - 4:00pm

Applicant Name: _____

Date: _____

Phase 1 Required Documents:

- | | |
|--------------------------|--|
| <input type="checkbox"/> | \$35.00 Application Fee |
| <input type="checkbox"/> | Valid Driver's License (original) |
| <input type="checkbox"/> | Social Security Card (original) |
| <input type="checkbox"/> | Birth Certificate (original) |
| <input type="checkbox"/> | Certified Copy of High School Transcript (Even If You Have College Or Received Your GED) |
| <input type="checkbox"/> | Must Have Proof of Passing 1 Year of High School Algebra |
| <input type="checkbox"/> | GED (If You Did Not Graduate From High School) |
| <input type="checkbox"/> | Copy of Registered for Selective Service Form (males only) (www.sss.gov) |
| <input type="checkbox"/> | DD-214 if Prior Service |

NOTE: Bring Driver's License

Phase 2 Aptitude Test/Orientation

Date: _____ Time: _____

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Letter of Intent (Why do you want to be in the Apprenticeship Program) |
| <input type="checkbox"/> | Resume |
| <input type="checkbox"/> | Letters of Recommendation (3) |

Phase 3 Interview with JATC Committee

Date: _____ Time: 12:45PM

Phase 4 Placement Results

Date: _____ Time: 7:30AM

- | | |
|--------------------------|--|
| <input type="checkbox"/> | Receive Referral at the Training Center |
| <input type="checkbox"/> | Apprentice License \$20.00 (Bring Credit / Debit Card) |
| <input type="checkbox"/> | Bring Social Security Card & Drivers License |

Phase 5 Joining The Union - After Placement

Date: _____ Time: _____

- | | |
|--------------------------|--|
| <input type="checkbox"/> | Go to the Union Hall (4818 E. Ben White Blvd. #300 Austin Tx, 78741) |
| <input type="checkbox"/> | Third Floor - See Mary |
| <input type="checkbox"/> | \$10.00 Initiation Fee |

Time Line

- Phase 1: Every Wednesday - Year Round
- Phase 2: As Scheduled
- Phase 3: Second Monday of the Month
- Phase 4: Will Be Notified

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