

Medication Coordinator – Ref. No. 20072
Assisted Self Isolation Site (ASIS)
Part-Time / Weekends



The Alex: Changing Health. Changing Lives. The Alex Community Health Centre is a not-for-profit organization that is changing how we look at health care in Calgary. Our health, housing and food programs support our most vulnerable neighbours, tackling tough health and social issues head-on. Using a multi-disciplinary team approach, we focus care on assessment, intervention and promotion of all aspects of health. We embrace a model of health care that is accessible, responsive and participatory. In addition to the Community Health Centre, we run a Seniors Health Centre, a Youth Centre, two Mobile Community Health Buses, one Dental Health Bus, four Housing First Programs, and a Community Food Centre.

What we do and why we do it:

The pandemic response continues to evolve which requires a team that will have flexibility in their delivery of care. The Government of Alberta has identified that it is critical to have an Assisted Self Isolation Site (ASIS) for Calgary's vulnerable homeless individuals who otherwise do not have homes to self-isolate should they become symptomatic or ill with COVID-19. Our target population is Calgary area only, homeless persons with symptoms who have been tested in the community and require self-isolation while waiting for results; COVID-infected homeless persons requiring self-isolation while their illness resolves; homeless persons who have symptoms or have come into contact with a known case and don't have a home where they can properly isolate. The ASIS team will provide medical, mental health, addictions, and housing supports in a 24/7 operation of care.

As a part of the multidisciplinary team, the Medication Coordinator completes clinic and community health duties to ensure our clients are receiving quality and holistic care practices within their scope. The Medication Coordinator is responsible for ensuring smooth communication and developing processes between the ASIS project and community pharmacies as well as Alberta government programs (ie. Emergency Prescription Coverage via Alberta Works, AISH, Alberta Adult Health Benefits, etc.) This is a part-time position with shifts on Saturday and Sunday's from 12-8 pm.

What you will do:

- Strong commitment to working with and building rapport with the vulnerable population
- Strong skills in health promotion and illness prevention
- Management and administration of medication in conjunction with the Psychiatrist and Family Physician
- Performing assessments, providing education and supporting clients directly in the community
- Assessments of clients' ILI symptoms, symptom management, as well as medication administration
- Ability to build rapport with marginalized individuals, time management skills, ability to work independently
- Strong knowledge of harm reduction, substance use and withdrawal management

What you bring:

- Minimum of 2 years experience in supporting and managing medication systems is required. This could include, but is not limited to, a pharmacy assistant role, pharmacy technician, pharmaceutical supply chain and logistics coordinator.
- Undergraduate degree, Pharmacy Technology Certificate or other Pharmacy recognized program is preferred



- Ability to work independently with clients and colleagues
- Excellent communication, organizational, advocacy, teaching, and rapport-building skills
- Ability to work collaboratively in an interdisciplinary team model and innovative outreach service delivery model
- Knowledge of social services and non-profit services in Calgary is an asset
- Ability to multi-task and be detail oriented in fast-paced environment
- A satisfactory criminal record clearance is required
- Standard First Aid – Level C CPR & AED are an asset
- Knowledge of the United Nations Declaration on the Rights of Indigenous People (UNDRIP) and the Truth and Reconciliation Commissions (TRC) 94 Calls to Action an asset

Why You Want to Work with Us:

The Alex is an innovative and diverse organization which seeks to invest in its employees and see them succeed in their chosen careers. If you are seeking a deeply rewarding, yet challenging career helping Calgary's vulnerable populations, this might be the place for you!

How to apply:

If you are as passionate as we are about making a difference in people's lives, please submit your resume to jobs@thealex.ca and be sure to include the job title and reference number in the subject line. This job posting will remain open until a suitable candidate is found.

For further information about The Alex and its programs, we encourage you to visit our website at www.thealex.ca

We thank all applicants for their interest, however, only those selected for an interview will be contacted.