



RISING SUN MONTESSORI SCHOOL

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The mission of Rising Sun Montessori School is to provide an authentic Montessori school that embraces the diversity of our students, parents, and teachers. Our school community will nurture the individual needs of each child in a learning environment that encourages students to be self-directed, avid learners who are prepared for a diverse world.

RISING SUN MONTESSORI SCHOOL BOARD OF DIRECTORS

REGULAR MEETING MINUTES

Date: June 20, 2017
Time: Open Session 5:00 pm.
Location: Library, Rising Sun Montessori School
7006 Rossmore Lane El Dorado Hills, CA 95762

OPEN SESSION 5:00 p.m.

I. Call to Order

The meeting shall be brought to order by the Chairwoman of the Board at 5:03 pm

II. Roll Call

The Chairwoman took roll of members present:

Margarita Rivera, Board Chair	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
Ken Wenham, Vice Chair	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
James Stoops, Treasurer	Present <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Molly Mix, Secretary	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
Lincoln Snyder, Member	Present <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Joshua Divelbiss, Member	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>

III. Approval of Agenda

Board Chair, Margarita asked the board to strike item #8-Nomination of New Board Member, from the agenda and table it to the August meeting. She asked for a motion to approve the agenda with this item stricken.

Motion to approve agenda by Molly; Seconded by Josh, Approved 4-0

IV. Public Comments (Items not on agenda)

None

V. Parent Committee Report

Parent Committee President, Jodie Sites shared the following with the board:

1. The Parent Committee for 2017/18 is: Jodie Sites, President; Nicole Davie, Vice President; Christina Nygard, Treasurer and Hong Thompkins will be the Secretary.
2. The 8th grade graduation on the last day of school had great participation. Everyone stayed afterwards for the picnic and it was a great time. This will become a tradition each year.
3. We will be continuing the Chick-Fil-A and Steve's Pizza Hot Lunches on Fridays.
4. The first event of the school year will be the Harvest Festival. They have begun collecting donations for raffle prizes and have several packages put together so far.
5. The parent committee will have about \$3,100 in funds going into the year.
6. The parent committee meeting dates have been given to Jenn and she'll put them on Montessori Compass.

VI. Head of School Report

1. Annual Inspection: With respect to general facilities we will not be adding a new modular this year, however, we are still planning for an enrollment to 145 spread out over the five existing classrooms (includes addition of TK/K).
Right now we are dealing with “critters” and had a trapper come out. We will need to look at alternatives to the skirting that is around the modular and have been given some suggestions by the trapper.
2. ADA: This year we crossed over the 95% ideal ADA and hit 95.7% with 103 students. This is going to increase our funding as it was projected to be 94.5% ADA.
3. Suspension/Expulsion: We had a total of 4 students suspended this year for five days. This is up slightly from last year, however, it’s relative to the rise in student enrollment.

VII. Budget Report-Brenda Cauchon, Business Manager

Board members were given the Preliminary Budget information 3 days prior to the meeting for review. Major points discussed during the meeting were the impact of P-2 revenue adjustments, local revenue, and other expense adjustments on the 2016-17 budget bringing the end balance from a negative \$33,000 to over \$18,000 in positive. It was also pointed out that the current budget is built on to date enrollment projections, but that we could grow to an enrollment of 145 this year.

VIII. Discussion/Action Item

1. 2017/18 Budget
Shall the board approve the Preliminary Budget with a positive certification to be submitted to the authorizer by July 1, 2017?
Motion by Molly; Seconded by Ken; Approved 4-0
2. 2017/18 LCAP
Brenda and Karl gave an explanation of the LCAP procedure to the board, including how funding is determined for the Supplemental and Concentration Grant portion of the LCAP.
Motion by Ken; Seconded by Josh; Approved 4-0
3. 2018/19 SELPA Exit Letter
The board reviewed the letter that will go to the current El Dorado County SELPA indicating Rising Sun’s intent to exit the SELPA effective 2018-19 school year.
Motion by Ken; Seconded by Josh; Approved 4-0
4. 2017/18 Education Protection Act Resolution
Brenda reviewed with the board the amount allocated for EPA funding in 17/18 and the proposed spending for the fund this year.
Motion by Molly; Seconded by Josh; Approved 4-0
5. Revised Facilities and Operation Policy #3: Before and After School Extended Care
Rising Sun will offer families extended care through the El Dorado County Charter Extended Care Program this year. The Policy has been revised to include EDCO Charter Extended care program information.
Motion by Molly; Seconded by Josh; Approved 4-0
6. Revised Student Policy #18: Transitional Kindergarten Admissions
Karl explained the change in admissions from birthdate priority to December 2 cut off requirement for entry.
Motion by Ken; Seconded by Molly; Approved 4-0

7. Revised Fiscal and Operating Policies
Depreciation procedure changed to align with CA School Accounting Manual procedure 430 in calculating estimated useful life of assets.
Motion by Molly; Seconded by Josh; Approved 4-0

8. 2017/18 Board Members and Term Limits
Margarita Rivera, Board Chair; Term Ending June 2018
Ken Wenham, Vice Chair; Term Ending August 2018
James Stoops, Treasurer; Term Ending June 2018
Molly Mix, Secretary; Term Ending February 2018
Joshua Divelbiss, Member; Term Ending April 2019
Motion by Josh; Seconded by Molly; Approved 4-0

9. Form 700 Filing changes
Brenda wanted to make sure each board member received the email with instructions on how to file their annual Form 700s online. Some members received the information, some had not. Brenda said she would follow up with her contact at El Dorado County Board of Supervisors to ensure all members receive their online filing instructions.

IX. Consent Agenda

1. Regular Meeting minutes of May 16, 2017
Motion by Ken; Seconded by Josh; Approved 4-0

X. Adjournment

The Chairwoman called for a motion to adjourn the meeting.
Motion by Josh; Seconded by Ken; Approved 4-0 to adjourn at 6:01pm.

Minutes Certification:

Proposed minutes respectfully submitted,

Brenda Cauchon
Recording Clerk

August 22, 2017
Date

Approved by the Board of Directors on
Molly Mix
Board Secretary

08/22/17
Date