

Dear Yocum Institute Dance Families,

We hope that you and your dancers are enjoying the Academy of Movement Virtual Dance Academy. It has been wonderful to hear the feedback from both students and parents alike, and we look forward to providing more virtual dance opportunities. Next week's classes are already uploaded and the password is the same as last week (**AOMDANCE**). We also posted music for practice fun as well.

With the recent decision by the Governor of Pennsylvania to close schools for the remainder of the year, we have no idea when we will be able to resume classes in person. We have decided to pause the semester as of next week when we get past the half-way point. We are incredibly disappointed, and we know you and your dancers are too, but recognize our collective responsibility to ensure a safer and healthier community for all. Regardless of not culminating in a recital, we are already planning a new "Virtual Session" as a continued way to engage the dancers virtually over the next few weeks in hopes to provide some "normalcy" in this difficult situation. We will be sure to keep you updated regarding registration in the coming days in hopes to keep dancing, training and staying stronger together.

If you have paid in full for your dance semester the remaining half of your tuition will be eligible for a refund. As a local nonprofit organization dedicated to creating a world where every community member can experience the life enhancing benefits of the arts, we rely on program fees to support our operations and ensure participation for all interested students. As you can imagine, this pandemic will have a devastating effect on our ability to continue to serve both children and adults in our local community. We are hopeful that you see the value of all of our programs at Institute and will consider one of the following options, which includes donating some or all of your remaining registration fee to the institute in place of a refund. The following donation options are available, and we will gratefully provide a tax letter for your records.

Option 1: 100% remaining tuition refund less \$10 to offset administrative fees.

Option 2: Donate a portion or 100% of your remaining tuition to the Institute to ensure future operations of the program. Any amount you choose not to have refunded will help ensure a future for not only the Dance department but Theatre, Art and Music as well.

If you prefer to receive a refund, [*please click here to complete a refund request form*](#). We will honor registration refunds using the following process:

- Refunds must be requested by 5 PM on Wed April 22; if you do not request a refund by this time, we will gratefully consider your full registration fee a donation to support our operations.
- All refunds will be processed, and tax letters issued beginning April 27th, in the order in which they are requested. Thank you in advance for your patience with this process.

We are so grateful for your support and for helping to make a difference in the lives of our community members. Please do not hesitate to reach out to us at aom@yocuminstitute.org with any questions, concerns, or feedback that you may have. We wish you and your family the very best. Stay safe and healthy.

Best Regards,

Jenn Caputo

Director, Academy of Movement Dance Department of the Yocum Institute

