



# GEORGE ABBOT SCHOOL

## APPEALS PROCESS FOR SUMMER 2021

The information below sets out how George Abbot will respond to any appeal request made by a student. These processes are in line with the Joint Council for Qualifications (JCQ) guidance. All appeals must be made directly to the school and not to the exam boards.

- Stage 1 - Centre Appeal: deadline 16 August 2021
- Centre Review Outcomes – will be sent to students by 18 August 2021
- Stage 2 Appeal – Awarding Organisation: deadline 20 August 2021

Students who believe they have grounds for appeal upon receiving their results must complete and submit a Stage 1 Centre Appeal by 16 August 2021 to [exams@georgeabbot.surrey.sch.uk](mailto:exams@georgeabbot.surrey.sch.uk) This form contains important information at the front for students/parents, which must be read before completing the form.

Upon receipt of receiving a Stage 1 Centre Appeal a centre review will take place. A Centre Outcome will then be sent to the student using the email address the student used for submitting the Stage 1 Appeal.

Students who remain dissatisfied with the Centre Review Outcome may proceed to a Stage 2 Appeal by completing and submitting this form to [exams@georgeabbot.surrey.sch.uk](mailto:exams@georgeabbot.surrey.sch.uk) by 20 August. The Exams Office will submit all Stage 2 Appeals to the relevant exam boards by 23 August 2021. This is to ensure that those students who have a university or further education place that could be a cause for concern can receive an appropriate outcome from the exam boards in a timely manner.

Once the Stage 2 Appeal has been processed by the exam boards, and the outcome made available, the Exams Office will send this outcome, again to the student's email address used for submitting the Stage 2 Appeal.

All references made in our forms to 'awarding organisation' are the exam boards themselves.

Remember that a grade can go up or down following a Stage 1 or Stage 2 Appeal.

Full appeals information and forms can be located on our website <https://www.georgeabbot.surrey.sch.uk/examinations/>

Exams Office contact details:

Tel: 01483 888024

Email: [exams@georgeabbot.surrey.sch.uk](mailto:exams@georgeabbot.surrey.sch.uk)

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