

JeffreyM Privacy Policy

Overview

Your privacy is important to us. This privacy statement explains the personal data JeffreyM occasionally collects for our clients, how we process it, and for what purposes.

Personal data we collect

We may collect data from you on behalf of clients. The data we collect depends on the requirements of a client-initiated project and the choices you make, including your consent and privacy preferences. We may also obtain data about you from third parties.

Consent

You have choices when it comes to the data you share. When we ask you to provide personal data, you can always consent or decline.

How your data may be used

Your data will only be used as required to perform the project that our client has engaged us on.

How your data will be stored

We will mark your data as client personal data and store it in our secure data repository. Access will be restricted to project team members who need to see it.

How long it will be retained

We will only retain your data as long as it is required to perform the project unless you consent to have it stored for longer in anonymized format.

Your rights

You have the right to access, delete, edit, export, restrict and object to processing of your personal data. Please see below for contact details

Making a personal data access request or a complaint

To make a personal data access request, please contact:

Michelle Ruane

Director of Human Resources

micheller@jeffreym.com

206.258.4972