



## PSS Online Application

Welcome prospective clients!

**Update February 2020: We are currently at capacity and not accepting new scholars into the program at this time. You may submit your application to be added to our waitlist. For more information regarding admissions, please email [b.jacksonpardo@pssoc.org](mailto:b.jacksonpardo@pssoc.org) Thank you for your understanding!**

Please carefully review the eligibility criteria before applying:

- Very low or extremely low income according to HUD income limits for household size.
- A single parent of a minor child. Not living with a romantic partner, significant other, or parent of the child, even if separated/divorced.
- Have at least 50% physical and legal custody of at least one minor child under the age of 18.
- Enrolled in an accredited community college, four-year university, or vocational program AND have completed at least one semester (or equivalent).
- Meet the minimum enrollment requirements:
  - Not employed, or working under 10 hours per week: 12-semester units (or equivalent)
  - Employed 10-20 hours per week: 9-semester units (or equivalent)
  - Employed 21 or more hours per week: 6-semester units (or equivalent)
  - Exceptions: Applicants may submit documentation (i.e. disability, etc) that explains why they may be enrolled below minimum enrollment requirements.
- Have a 3.0 or higher GPA.
- Have not completed a bachelor's degree before.
- Have a source of income (employment, cash aid, etc).
- Live, work, or attend college in Orange County, CA

***Note: Meeting minimum eligibility requirements is not a guarantee of admission. Please contact us with any questions regarding eligibility.***

There are two steps to apply:

**Part 1: Complete online application**

**Part 2: Submit supporting documentation:**

- Unofficial transcripts for the past 2 years that shows your grades and current class schedule
- Income verification
  - i.e. pay stubs, cash aid, financial aid, Social Security, child support, etc.
- 1-page personal essay
  - Please describe your educational goals and plan for accomplishing them, note any obstacles you have overcome, and how PSS will help you accomplish your goals

- Two letters of recommendation from an employer, former employer, educator, counselor, agency representative, case manager, or equivalent
- Monthly Household Budget - including sources of income and expenses
  - You can upload your own template/document or visit our website for a sample template.

Incomplete applications without all supporting documentation will not be processed. Upon receipt of your completed application including supporting documentation, applicants can expect a response within 2 weeks. Please have all the information and documents ready before starting the application as you will not be able to save your answers.

Click next to continue to begin our online application form.



## PSS Online Application

### Contact Information

\* 1. What is your first name?

\* 2. What is your last name?

\* 3. At what email address would you like to be contacted?

\* 4. At what phone number would you like to be contacted?

5. What city do you live in?



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**Part 1: Eligibility Criteria**

6. Do you live, work, or attend college in Orange County, CA? Check all that apply.

- Live in Orange County, CA
- Work in Orange County, CA
- Attend college in Orange County, CA
- None of the above

7. Are you the head of a very low or extremely low income household? (See table below)

- Yes
- No

**FY 2018 HUD Income Limits - Orange County, CA**

FY 2018 Income Limit Area	Median Family Income <b>Explanation</b>	FY 2018 Income Limit Category	Persons in Family							
			1	2	3	4	5	6	7	8
<b>Santa Ana-Anaheim-Irvine, CA HUD Metro FMR Area</b>	\$92,700	Very Low (50%) Income Limits (\$) <b>Explanation</b>	38,300	43,750	49,200	<b>54,650</b>	59,050	63,400	67,800	72,150
		Extremely Low Income Limits (\$)* <b>Explanation</b>	23,000	26,250	29,550	<b>32,800</b>	35,450	38,050	40,700	43,300
		Low (80%) Income Limits (\$) <b>Explanation</b>	61,250	70,000	78,750	<b>87,450</b>	94,450	101,450	108,450	115,450

8. Are you the single parent of at least one child under the age of 18?

- Yes
- No

9. Do you have at least 50% legal/physical custody of at least one child under the age of 18?

- Yes
- No

10. Are you currently living with a romantic partner, significant other, or the parent of your child (even if separated/divorced)?

- Yes
- No

11. Do you have a source of income? (i.e. wages, work study, cash aid, child support, social security, financial aid, etc.)

- Yes
- No

12. Please describe your source of income. Check all that apply.

- |   |  |
|---|--|
| <input type="checkbox"/> Employment             | <input type="checkbox"/> Child Support   |
| <input type="checkbox"/> Work Study             | <input type="checkbox"/> Social Security |
| <input type="checkbox"/> Cash Aid               | <input type="checkbox"/> Financial aid   |
| <input type="checkbox"/> Other (please specify) |  |

13. Have you ever completed a bachelor's degree before?

- Yes
- No

14. Are you currently enrolled in college?

- Yes
- No

15. Were you enrolled in classes last semester/quarter/reporting period?

- Yes
- No

16. What college are you attending?

17. What is your cumulative GPA?

18. What was your GPA during the most recent semester/quarter/reporting period?

19. Are you currently enrolled in semester or quarter system?

- Semester  
 Quarter

20. How many units are you currently enrolled in?

21. Is there anything additional we should know about you and/or the answers you submitted above?



## PSS Online Application

### Part 2: Upload Supporting Documentation

**If you are having issues with the upload feature, please email [admin@pssoc.org](mailto:admin@pssoc.org) for other ways to submit. Please note, applications without documentation will not be reviewed.**

22. Unofficial Transcripts

That show your grades and current enrollment.

Choose File

No file chosen

23. Income Verification #1

i.e. pay stubs, cash aid, financial aid, child support, etc.

Choose File

No file chosen

24. Income Verification #2

Choose File

No file chosen

25. Income Verification #3

Choose File

No file chosen

26. One page personal essay

Please describe your educational goals and plan for accomplishing them, note any obstacles you have overcome, and how Project Self-Sufficiency will help you accomplish your goals.

Choose File

No file chosen

27. Letter of Recommendation #1

From an employer, former employer, educator, counselor, agency representative, case manager, or equivalent.

Choose File

No file chosen

28. Letter of Recommendation #2

From an employer, former employer, educator, counselor, agency representative, case manager, or equivalent.

Choose File

No file chosen

29. Monthly Household Budget

Make your own template or visit our website for a sample template.

Choose File

No file chosen