

St. John's Episcopal Church

610 Young Street

Melbourne FL 32935

Vestry Minutes

July 26, 2018

Present: Steve Bradley, Bill Chernault, Linda Fletcher, Ben Kendall, Hal Martin, Julie Miller, Linda Miller, Kathy Oas, Eric Turner, Katie Wilson

Absent: Lee Steininger

The meeting was called to order at 7:04 p.m., by Father Eric with prayers and remembrances for family, friends, and members and loved ones of the Vestry and the congregation.

Minutes from June 21, 2018 Vestry meeting: The minutes were reviewed. A motion was made, seconded and the minutes were accepted unanimously.

Formation: Nehemiah 3:1-9 – Nehemiah undertook an important project with clear purpose. He engages others and calls them to serve. A diverse community came together to do the work, and those who did not respond were noticed for their lack of action.

Sr. Warden's Report: None.

Treasurer's Report: Steve Bradley reported financials for the month ending June 30, 2018. Financials contained Summary Comments, the June 2018 balance sheet, June 2018 Financial Summary and June 2018 Cash Flow, 2018 Restricted Funds Summary, and 2018 Outreach Contributions.

Revenues for the month were \$14,887 against a budget of \$15,975 - a shortfall of just over \$1,000. Expenses for the month (\$16,948) were slightly higher than budget due primarily to the effect paid through July advance funding of Clergy Health Spending Account paid in the previous month. The month ended with just over \$2,000 deficit (revenues to expenses) — notably off from the budget expectation of less than \$100 deficit for the month.

The restricted funds account ended the month with a balance of \$44,311 of which \$37,605 is committed. This leaves a \$6,705 surplus of available funds in this account. 2018 Outreach to date was \$6,222 - \$1,673 to Clergy Discretionary Fund, and \$700 to Habitat for Humanity Apostles Build, \$520 to God's Pantry, \$942 to Nana's House, \$1,165 to Solar Light for Africa (SLA), \$436 to Santiago Families, and \$786 for the Children's Hunger Project.

A motion to approve the financials for the period end of June 2018 was made, seconded, and unanimously approved, subject to audit.

Steve Bradley presented forecasts based on mid-year findings. Pledge status identifies 58 pledges running less than declared, 18 of which are significantly less. An end of year projection of \$7,112 lost pledge income due to relocation or death of is slightly offset by \$750 of new income. However, the projected loss of income for 2018 is \$14,839 - a significant swing from the budgeted end of year projected deficit of \$2,903. The Expense-reducing suggestions were presented and discussed including reducing the FPL bill by 50%; reduce copy machine lease expense; obtaining rent income for use of St.

James House; relocating the Flower Guild to a site within the main building with acknowledgement of the need for work space, running water and more efficient refrigeration.

The Vestry tabled additional tree work in the park. A motion was made, seconded, and approved to allow \$3,000 from capital projects to pay for the A/C unit in the office/nursery area. The balance, \$1,000, for this project is to come from the Memorial Fund. Questions regarding the difference between the Memorial Fund and the Memorial Garden Fund were explained.

Initial plans to send out mid-year pledge status, with emphasis on those significantly behind were discussed and will be formalized at the August meeting. Discussion about the impact of declining income and declining membership means for the future of St. John's, including review of the diocesan canon for aided church and the approval process will be entertained.

Jr. Warden's Report: Kathy Oas reported the installation of a new A/C unit replacing the one that failed which services the offices and the nursery will begin. A known roof leak in the Parish Hall hallway was acknowledged. There are no immediate plans to fix this at this time.

Rector's Report:

The report to the Diocese, aka the Parochial Report, was distributed via email to Vestry members.

Reaching our Neighborhood: A parish meeting will be held in September. The re-directed focus of this meeting will be strategies to grow the parish, and not more outreach projects. Fr. Eric requested strong participation by the Vestry to work through the process to arrive at action steps with growth as the goal.

Memorial Garden - wall and policy statement: The \$3,000 approved at the last meeting for establishing new footings for an additional wall was brought back for discussion and tabled at this meeting.

Long Range Facility plan: This item was tabled.

Summer Schedule: Fr. Eric will be away on mission 07/02 - 07/18 and on vacation 08/03 - 08/23. Deacon Elizabeth to hold morning prayer for 1 Sundays, and Fr. Carroll Travis will be the supply priest for the other 5 Sundays.

The Vestry agreed circumstances warrant adding back a Vestry meeting in August. This is scheduled for Thursday, August 30.

Following prayer, the meeting was adjourned at 9:25 p.m.

The upcoming meetings for 2018: August 30 (added), September 20, October 18, November 15, December 20, January 17, 2019.