

St. John's Episcopal Church

610 Young Street

Melbourne FL 32935

Vestry Minutes

May 17, 2018

Present: Steve Bradley, Ben Kendall, Hal Martin, Julie Miller, Kathy Oas, Lee Steinger, Eric Turner, Katie Wilson

Absent: Bill Chernault, Linda Fletcher, Linda Miller

The meeting was called to order at 7:00 p.m., by Father Eric with prayers and remembrances for family, friends, and members and loved ones of the Vestry and the congregation.

Minutes from April 19, 2018 Vestry meeting: The minutes were reviewed. A motion was made, seconded and the minutes were accepted.

Formation: Nehemiah 2:1-10. When faced with a difficult undertaking, Nehemiah, a person with a solid reputation of goodness and trustworthiness, first called upon the Lord, acknowledged sovereignty of the king, then stated his request, in spite of being very afraid. That which he asked for, and more, was granted. A Vestry, called upon to make difficult decisions and perform difficult tasks, should follow this example of boldness and passion.

Sr. Warden's Report: None.

Treasurer's Report: Steve Bradley reported financials for the month ending April 30, 2018. Financials contained Summary Comments, the April 2018 balance sheet, April 2018 Financial Summary and March 2018 Cash Flow, 2018 Restricted Funds Summary, and 2018 Outreach Contributions.

Revenues for the month were \$20,622 against a budget of \$20,495. Expenses for the month (\$17,301) were higher than budget due primarily to paing through July advance funding of Clergy Health Spending Account and higher than expected Parish Operational expenses. The month ended with a \$3,321 surplus (revenues to expenses), but this was off from the budget expectation of \$4,397 surplus. Month end expenses are running \$1,203 over budget.

The restricted funds account ended the month with a balance of \$53,386 of which \$46,258 is committed. This leaves a \$7,128 surplus of available funds in this account. 2018 Outreach to date was \$3,835 - \$1,673 to Clergy Discretionary Fund, and \$700 to Habitat for Humanity Apostles Build, \$520 to God's Pantry, and \$942 to Nana's House. A motion to accept the Financial Report was made, seconded, and the Vestry approved, subject to audit.

Jr. Warden's Report: Kathy Oas reported the installation of the new sanctuary carpet would begin Monday May 21. While the contractor predicted it to be a 2-day job, Kathy rightly believes it will take longer.

Two outlets in the Parish Hall have been malfunctioning. One was replaced, the other continues to be evaluated.

Kathy has recommended trees for the park from Rockledge Gardens but seeks additional review from others before making final recommendations from the list.

While Bill Chernault convalesces from knee surgery, Laure Bennet and her son will temporarily assist Teresa with the facility cleaning responsibilities.

A Use Agreement is being completed for use of St. John's facilities. .

Rector's Report:

Vestry Retreat follow up: Seek volunteer (Linda Miller?) to select which publication to use for local advertising and when ads would be placed for optimal impact.

Fr. Eric gave preliminary information from the advertisements running in Google ad words. 6,800 saw the ads, 80 'click through' actions occurred, which cost ST \$1.89 per click through. Additional visibility boosting for Easter with a graphic designed by Shea was put in place.

Parish Retreat follow up: Follow up meeting scheduled June 03, 2019 for additional brainstorming and to create action steps around reaching out to the neighborhood.

Healing Prayer class: Fr. Eric reported that a Healing Prayer class will be offered in the fall by Brenda Cole-Milner. St. John's has history in Healing Prayer ministry and this will be a test of interest and further pursuit.

Long Range Facility plan: Lee Steinger presented his vision of long term planning which included ideas for short-term (current to one year), mid-term (three to five years) and long term. Lee will lead this effort and seeks input of additional ideas from Vestry members.

Lee led discussion about future plans for the Memorial Garden and the need to establish footings for the next phase of the wall. The current wall is expected to be filled in 3-5 years.

Summer Schedule: Fr. Eric will be away on mission 07/02 - 07/17 and on vacation 08/03 - 08/23. He will ask Deacon Elizabeth to hold morning prayer for 3 Sundays, and obtain a supply priest for the other 2 Sundays.

Worshipping in Safety seminar: Fr. Eric and Kathy Oas attended the April 10 session at Hope Episcopal. Take-aways were the need to St. John's to hold Usher training and to have a clear communication plan to implement in the event of fire/flood/or illness.

Social Media and online advertising: After a 3 month test, Fr. Eric recommended not continuing the Google Ad Words and Boosting Facebook posts as the metrics from the 3 month test did not demonstrate satisfactory impact.

Following prayer, the meeting was adjourned at 9:20 p.m.

The upcoming meetings for 2018: June 21, July 19 (no August meeting), September 20, October 18, November 15, December 20, January 17, 2019.