

THE HARRIS-LAKE PARK COMMUNITY SCHOOL DISTRICT BOARD OF EDUCATION MET IN THE COMMONS OF THE MIDDLE/HIGH SCHOOL ON JULY 15th, 2019 AT 6:00 PM FOR THE PURPOSE OF HOLDING THE ANNUAL/REGULAR MONTHLY MEETING. PRESENT WERE THE FOLLOWING PERSONS: Directors Hibma, Elser, Stahly, Bensley and Goodell; Superintendent/Elementary Principal Irwin, Secondary Principal Hiemstra and Secretary Gunderson.

The Board recited the Pledge of Allegiance.

The meeting was called to order by President Stahly at 6:00pm.

A motion was made by Director Elser seconded by Hibma, to approve the agenda as printed. Motion carried 5-0.

Director Bensley made a motion, seconded by Elser, that the Board approve the bills from the General Fund in the amount of \$203,403.25, bills from the Activity Fund in the amount of \$2,305.24 from the Capital Projects Fund in the amount of \$323.25 from the Management Fund in the amount of \$658.96 and from the Food Service Fund in the amount of \$8,583.05. Motion carried 5-0.

(The bills are listed at the end of this document and by this mention become a part hereof.)

Secretary Gunderson administered the oath of office to District 4 Director Mr. Doug Goodell.

Director Elser, seconded by Hibma made a motion, to appoint Mindy Gunderson as Board Secretary-Treasurer. Motion carried 5-0.

President Stahly administered the oath of office to Mrs. Gunderson.

A motion was made by Director Elser, seconded by Bensley, that the Board adopt the following resolution:

Be it resolved by the Harris-Lake Park Board of Education, Dickinson County, Iowa: That we do hereby designate the following named banks to be the depositories of the Harris-Lake Park Community School's funds in amount not to exceed the amount of said designated depositories and the School district Secretary-Treasurer is hereby authorized to deposit the Harris-Lake Park School districts Funds in the amount not to exceed the aggregate amounts named for said banks as follows:

Maximum Deposit Under Prior Resolution	\$6,500,000.00
Maximum Deposit Under This Resolution	\$7,000,000.00

Name and Address of Bank: United Community Bank, Lake Park, Iowa

Maximum Deposit Under Prior Resolution	\$6,500,000.00
Maximum Deposit Under This Resolution	\$7,000,000.00

Name and Address of Bank: Savings Bank, Lake Park, Iowa

Dated at Lake Park, this 15th day of July 2019.

A roll call vote was taken. Motion carried 5-0.

A motion was made by Director Elser, seconded by Bensley, that the Board allow the secretary to write off-board checks. Motion carried 5-0.

Director Hibma made a motion, seconded by Elser, that the Board allow the secretary to automatically dispense the monthly payroll. Motion carried 5-0.

The following Board policies were given to the Board for review: 411.1-Support Staff Relations to Professional Staff, 411.2-Support Staff Relations to Pupils and Public, 411.3-Replacements, 411.4-Substitutes,412.1-General Personnel Records, 412.1R-Employee Records Regulation, 412.2-Staff Development Opportunities for District Personnel, 412.3-General Personnel Conduct and Appearance,412.4-General Personnel Relations to the Public, 412.5-General Personnel Outside Employment, 412.6-Solicitations from Outside, 412.7-Gifts

to Employees, 412.8-Public Complaints About General Personnel, 412.9-Recognition for Service of General Personnel, 412.10-Physical Examinations, 412.11-General Personnel Wellness Program and 412.12-Communicable Diseases. Director Hibma made a motion seconded by Elser to approve the second reading of the above mentioned policies. Motion carried 5-0.

Elementary Principal Irwin reported that some scheduling changes with specials will allow grade levels to collaborate once a week and meet with the instructional coach. Guidance with also have time in the classroom. Recess times will be grouped differently.

Secondary Principal Hiemstra reported the new staff computers are in and teachers are in the process of picking them up. Guidance Counselor, Steph Jacobsma, attended a national counselor’s convention in Boston. This was paid by Regional Planning Partnership funds. Mr. Hiemstra will attend an SAI conference at the end of July. On August 5<sup>th</sup> and 6<sup>th</sup> the DLT team, Instructional Coaches and Administration will attend a conference called “School on F.I.R.E.”

Superintendent Irwin reported that since the Board work session on December 2017, where goals were set to create collaboration and create accessible technology, the following has taken place: Grade 3-5 have 2 in 1 chromebooks in the classroom, Grades 9-12 have full use of chromebooks during the school year and the staff has been using a professional development series called Mobile Mind.

Dean Foods, a distributor for Well’s Blue Bunny, has submitted a bid for milk products for the food service program for 2019-20. Director Hibma made a motion, seconded by Bensley, that the Board accept the bid from Dean Foods for milk products for 2019-20. Motion carried 5-0.

Fuel bids for the District’s vehicles for the 2019-20 school year were reviewed. Cooperative Energy Company bid a price of 6 cents off the posted pump price for gas and diesel. Director Hibma made a motion, seconded by Bensley, that the Board accept the bid from CEC for the vehicles and buses in the District for the 2019-20 school year. Motion carried 5-0.

Director Hibma made a motion, seconded by Bensley to approve the bread bid from Casey’s Bakery for the 2019-20 school year. Motion carried 5-0.

Director Hibma made a motion, seconded by Bensley, that the Board appoint the Guidance Counselor as Harassment/Anti-Bullying/Multi Cultural/Non Sexist Officer for student complaints for 2019-20. Motion carried 5-0.

Director Hibma made a motion, seconded by Bensley, that the Board appoint the Superintendent as Harassment/Anti-Bullying/Multi Cultural/Non Sexist Officer for employee complaints for 2019-20. Motion carried 5-0.

A motion was made by Director Hibma, seconded by Bensley, that the Superintendent be appointed as EOE/AA Coordinator for 2019-20. Motion carried 5-0.

Director Hibma made a motion, seconded by Bensley, that the Superintendent be appointed as Hazardous Chemical-Right to Know Coordinator for 2019-20. Motion carried 5-0.

Director Hibma made a motion, seconded by Bensley to approve the Advanced Network Professionals contract in the amount of \$34,271.40 for technology services in the 2019-20 school year. Motion carried 5-0.

The Board reviewed proposed food service prices, registration fees and activity fees.

LUNCH:		PK-5	6-12	BREAKFAST:	
Full Price Student	\$2.55		\$2.75	Full Price Student	\$ 1.60
Daily Student	\$2.55		\$2.75	Daily Student	\$ 1.60
Reduced Student	\$ .40		\$ .40	Reduced Student	\$ .30
Adult	\$3.75		\$3.75	Adult	\$ 1.80
Visitor Lunch	\$5.00		\$5.00	Adult Daily	\$ 1.80

PK thru 6th  
Books-----\$25.00

7th thru 12th  
Books-----\$20.00  
Athletic Ticket-----\$30.00  
Class Dues-----\$5.00  
Towel & Padlock Fee-----\$12.00

PK Extended Day Care Program \$225/month

Optional

K-6 Athletic Ticket...\$20.00

(K-6 Athletic Ticket not eligible for fee waiver)

Drivers Education: To be determined

Director Elser made a motion, seconded by Bensley to approve the above mentioned 19-20 fees. Motion carried 5-0.

Superintendent Irwin and Secretary Gunderson presented the Superintendent's Annual Report to the Board.

The Board discussed the future of Driver's Education at Harris-Lake Park School. The Board would like to have an in house Driver's Education Instructor if possible.

The Elementary Student Handbooks changes are the dates and goals sheets were taken out of the handbook and the MS/HS Student Handbooks have added a section about the SAT Team program and a section regarding Edgenuity on-line classes. There were also changes to the cell phone policy, food and drink in the classroom and middle school dress code.

Director Elser made a motion, seconded by Bensley to approve the Elementary and MS/HS Student Handbooks. Motion carried 5-0.

Director Hibma made a motion, seconded by Goodell to approve the Elementary and MS/HS faculty handbooks. The elementary handbook took out the SIAC listing and student testing results. There were no changes to the MS/HS faculty handbooks. Motion carried 5-0.

Director Elser made a motion, seconded by Bensley to approve the purchase of additional security cameras for the MS/HS in the amount of \$3,349.45. Motion carried 5-0.

Director Hibma made a motion, seconded by Bensley to appoint Arin Elser as Board Vice-President for the 19-20 school year. Motion carried 5-0.

The meeting adjourned at 7:32 P.M.

The next regular meeting will be held Monday, August 19th, 2019 @ 6:00pm in room 9-B of the MS/HS.

Mindy Gunderson  
Board Secretary

Douglas Stahly  
President, Board of Education