

THE HARRIS-LAKE PARK COMMUNITY SCHOOL DISTRICT BOARD OF EDUCATION MET IN ROOM 9B OF THE MIDDLE/HIGH SCHOOL ON SEPTEMBER 17TH, 2019 AT 6:00 P.M. FOR THE PURPOSE OF HOLDING THE REGULAR MONTHLY MEETING. PRESENT WERE THE FOLLOWING PERSONS: Directors Goodell, Hibma, Stahly, Elser and Bensley; Superintendent Irwin, Principal Hiemstra and Secretary Gunderson. Visitors were: Instructional Coaches Melissa Irwin and Terryn Christensen, Dave Heibult and Tracy from G&R Controls, Lake Park City Administrator, Marie Matthiesen, Dick and Darolyn Packebush and Chad Niemeier.

The Board began the meeting with the Pledge of Allegiance.

The regular meeting was called to order by President Stahly at 6:00pm.

A motion was made by Director Bensley, seconded by Elser to approve the agenda as printed. Motion carried 5-0.

Director Elser made a motion, seconded by Bensley, that the Board approve the bills from the General Fund in the amount of \$280,345.40, bills from the Activity Fund in the amount of \$13,246.52 from the Capital Projects Fund in the amount of \$323.25, in the PPEL Fund in the amount of \$3,349.45 and from the Food Service Fund in the amount of \$25,028.61 and also approve the minutes, Secretary's Reports, Activity and Food Service Reports. Motion carried 5-0.

G&R Controls presented to the Board. The outdated HVAC equipment at the elementary has been causing problems. G&R Controls proposed a Master Facility Assessment to help determine what is best for the HVAC at the elementary long term. The assessment will cost \$11,112.

(The bills are listed at the end of this document and by this mention become a part hereof.)

The following Board policies were given to the Board requiring annual review: 101-Educational Objectives, 101E-1-Mission Statement, 101E-2-Goals, 101E-3-Objectives, 101E-4-Review Communication Process, 104 - Anti-Bullying/Harassment Policy, 104R-1 - Anti-Bullying/Harassment Investigation Procedures, 104E-1 - Anti-Bullying/Harassment Complaint Form, 104E-2 - Anti-Bullying/Harassment Witness Disclosure Form, 104E-3 - Disposition of Anti-Bullying/Harassment Complaint Form, 412.13 - Hazardous Chemical Disclosure, 505.9 Parental Involvement, 603.1 - Class Size - Class Grouping and 605.4-Graduation Requirements. Director Elser made a motion, seconded by Bensley to approve the second reading of the above mentioned policies. Motion carried 5-0.

Instructional Coaches Melissa Irwin and Terryn Christensen presented to the Board. Melissa Irwin reported she has spent a lot of time implementing the new reading curriculum at the elementary which includes Making Meaning, Becoming a Writer and Sippo Intervention. She also talked about using pair share, technology, passion writing, professional development and personalized support with the new reading curriculum. Mrs. Irwin and Mrs. Christensen shared some "surprise and delight" activities that students participated in. Terryn Christensen reported she is doing walkthroughs and collecting data in the classroom. The data is used to drive professional development. Staff is using the SAMR model to incorporate more technology in the classroom. She spoke about the middle school enrichment time during SAT early outs. Both teachers have spent a lot of time mentoring new teachers.

Elementary Principal Andy Irwin reported we are still waiting for assessment test results. Goals are dependent upon receiving the test results.

Principal Hiemstra reported that after the first week of school we have settled in to the JH sports transportation after school. This has gone well. We have had a fire drill, a tornado drill and will have a bus evacuation drill this week. Friday is mid-terms. Parent teacher conferences are the end of October. Homecoming plans are underway. There will be no dance again this year. There will be a bonfire supervised by parents.

Superintendent Irwin reported on new legislation that requires lap belts in buses purchased after October 2nd. The board will have to determine if leasing or purchasing is the right option for our buses.

Director Bensley made a motion seconded by Hibma to approve the contract with Ashely Harms as special education associate. Motion carried 5-0.

Director Bensley made a motion seconded by Hibma to approve the contract with Lacy Wittrock as Laundry Worker. Motion carried 5-0.

Director Bensley made a motion seconded by Hibma to approve the contract with Greg Hiemstra as JH Boys Basketball Coach. Ayes: Elser, Goodell, Stahly, Hibma and Bensley. Nays: None. Motion carried.

Director Elser made a motion, seconded by Hibma to table the request from the 2020 senior class for open campus. Motion carried 5-0.

Secretary Gunderson presented the 18-19 Certified Annual Financial Report and Special Education Supplement to the Board. Director Bensley made a motion, seconded by Elser to approve the 18-19 Certified Annual Report and Special Education Supplement. Motion carried 5-0.

Director Elser made a motion, seconded by Hibma to approve the modified allowable growth for a negative special education balance of (\$11,267.11). Motion carried 5-0.

Director Goodell made a motion, seconded by Bensley to approve the city of Lake Park Frerichs TIF extension. Motion carried 5-0.

The Board discussed the JH wrestling sharing agreement with Spirit Lake CSD. Harris-Lake Park struggled to find a JH wrestling coach for the 19-20 school year. We were contacted by the Spirit Lake head wrestling coach about the possibility of sharing JH wrestling. With JH sports now after school, those students could ride the HS wrestling shuttle as we already share HS wrestling with Spirit Lake. The Board would like to make sure there is good communication with transportation times. Director Hibma made a motion, seconded by Bensley to approve sharing JH wrestling with Spirit Lake. Motion carried 5-0.

The following Board policies were given to the Board for review:

412.14-Harassment, 412.14R-Harassment Investigation Procedures, 412.14E-Harassment Investigation Procedures Complaint Form, 412.15-Drug Free Workplace, 412.15E-Notice to Employees Regarding Drug Free Workplace, 412.16-Tobacco Free Schools, 412.17-Worker's Compensation, 412.18-Military Service, 412.19-Jury Duty, 412.20-Unpaid Leave for Personnel, 412.21-Access to Buildings, 412.22-Annuities for District Personnel, 412.23-Abuse of Students 412.23R-Abuse of Students by School District Employees Regulation, 412.23E-1 Abuse of Students by School District Employees Complaint Form, 412.23E-2-Abuse of Students by School District Employees Level 1 Investigator's Report, 412.24-Employee Conflict of Interest, 412.25-Pay Deductions, 412.25R-Pay Deductions Regulation, 413-Medicare Supplemental Payments. Director Hibma made a motion, seconded by Goodell to approve the first reading of the above mentioned policies. Motion carried 5-0.

President Stahly adjourned the meeting @ 7:30 pm.

The next regular meeting will be held Tuesday, October 22nd, 2019 @ 6:00pm in room 9B of the MS/HS building.

Mindy Gunderson  
Board Secretary

Doug Stahly  
President, Board of Education