

THE HARRIS-LAKE PARK COMMUNITY SCHOOL DISTRICT BOARD OF EDUCATION MET IN ROOM 9B OF THE MIDDLE/HIGH SCHOOL ON OCTOBER 22ND, 2019 AT 5:30 P.M. FOR THE PURPOSE OF HOLDING THE REGULAR MONTHLY MEETING. PRESENT WERE THE FOLLOWING PERSONS: Directors Goodell, Hibma, Stahly, Elser and Bensley; Superintendent Irwin, Principal Hiemstra and Secretary Gunderson. Visitors were: Chad Niemeier, Tim Gunderson, Dick Packebush, Gregg Gunderson, Nick and Laura Fiebig, Neal and Rebecca Luitjens, Jeff Herzberg the Chief Administrator of Prairie Lakes AEA and Board member Dawn Crane and the following members of the District Leadership Team: Ashley Delaney, Bailey Debolt and Tracy Anderson.

The Board began the meeting with the Pledge of Allegiance.

The regular meeting was called to order by President Stahly at 5:30pm.

A motion was made by Director Bensley, seconded by Elser to approve the agenda as printed. Motion carried 5-0.

Director Elser made a motion, seconded by Goodell, that the Board approve the bills from the General Fund in the amount of \$295,037.52, bills from the Activity Fund in the amount of \$5,236.95 from the Capital Projects Fund in the amount of \$10,323.25, in the PPEL Fund in the amount of \$8,552.00, from the Management Fund in the amount of \$103.20 and from the Food Service Fund in the amount of \$25,378.90 and also approve the minutes, Secretary's Reports, Activity and Food Service Reports. Motion carried 5-0.

(The bills are listed at the end of this document and by this mention become a part hereof.)

Prairie Lakes AEA Chief Administrator Jeff Herzberg and Board of Director Member representing Harris-Lake Park, Dawn Crane, explained some of the services the AEA provides the school. A list of staff serving Harris-Lake Park was given to the Board. The AEA provides services in the areas of Special Education, Speech Pathology, Audiology and School Psychologist to name a few. The AEA priority goal areas are: Well-being, Future Ready and Synergy.

Chad Niemeier visited with the Board about Day Care within our School District. One day care provider is retiring at the end of the year and another is cutting back. Chad contacted Galva Holstein-Ridgeview schools to get information about their Little Raptor Day Care. He presented a summary to the Board. There were several financial, facilities and staffing questions. The Board directed Mr. Irwin to look at other school day care facilities that succeeded and failed. Chad Niemeier volunteered to help with the fact finding as well.

The following Board policies were given to the Board for review:

The Board will strike all of the 412.14-Harassment Board Policy, Regulations and Exhibits as this board policy already exists in the 100 series of Board policy and is reviewed annually each year. 412.15-Drug Free Workplace, 412.15E-Notice to Employees Regarding Drug Free Workplace, 412.16-Tobacco Free Schools, 412.17-Worker's Compensation, 412.18-Military Service, 412.19-Jury Duty, 412.20-Unpaid Leave for Personnel will merge with portions of policy 412.25-Pay Deductions to create one policy. 412.21-Access to Buildings will be deleted from Board policy as we have updated buildings with a key card access system, 412.22-Annuities for District Personnel, 412.23-Abuse of Students 412.23R-Abuse of Students by School District Employees Regulation, 412.23E-1 Abuse of Students by School District Employees Complaint Form, 412.23E-2-Abuse of Students by School District Employees Level 1 Investigator's Report, 412.24-Employee Conflict of Interest, 412.25- will now be called Payroll Deductions and addresses payroll withholdings, 412.25R-Pay Deductions Regulation, 413-Medicare Supplemental Payments will also be deleted from Board policy. Director Elser made a motion, seconded by Hibma to approve the second reading of the above mentioned policies. Motion carried 5-0.

The District Leadership Team presented to the Board. Ashley Delaney, Bailey Debolt and Tracy Anderson were in attendance and had the Board start with an activity called Game On. All the DLT team used technology called screen castomatic to give a presentation illustrating "Surprise and Delight" activities, "Purpose and Passion" activities and "Student Choice" activities. They attended

a professional Development training called “School on F.I.R.E” which is where they learned these strategies.

Elementary Principal Andy Irwin reported about the Fastbridge testing for reading. They are able to make good use of the data and collaborate for reading interventions. The data can be broken down by individual student better than in previous years.

Mr. Irwin reported for Mr. Hiemstra who left the meeting for regional volleyball. Since implementation of the SAT program we have the lowest end of quarter totals of D and F grades for high school students in 5 years. There were no Middle School students with failing grades at the end of the first quarter. This has never happened according to our student data software reports.

Superintendent Irwin reported about the upcoming School Board elections on November 5<sup>th</sup>. The polling places are where you normally vote for a general election. Each Director District is voted on at large. All eligible voters vote for one candidate in each director district. Mr. Irwin will have to report on detailed enrollment numbers at a later date as there are still errors and corrections to be made with other districts.

Director Elser made a motion, seconded by Hibma to table the request from the 2020 senior class for open campus. Motion carried 5-0.

Director Elser made a motion, seconded by Hibma to approve the interest rate bid from Savings Bank for all school district accounts. Savings Bank bid a variable interest rate of .45% above the APY of their 24 month certificate of deposit rate. Savings Bank also bid a guaranteed minimum interest rate of 1.9% on all school district funds. United Community Bank bid a variable rate of their published 2 year CD rate plus .25%. UCB did not have a guaranteed minimum interest rate. A roll call vote was taken. Goodell abstained. Motion carried 4-0. The Board would like to thank both banks for bidding and thank them for their great support of Harris-Lake Park Community School.

Superintendent Irwin reported the fencing and concrete is completed at the softball field. The project is projected to be under budget.

Director Hibma made a motion, seconded by Bensley to approve the Art Mural Project for the MS/HS hallways. Motion carried 5-0.

The Board directed Superintendent Irwin to proceed with getting quotes for a facilities study which could include information detailing demographics, enrollment projections, facilities studies and develop a long range plan from a data standpoint.

President Stahly adjourned the meeting @ 7:20 pm.

The next regular meeting will be held Monday, November 18th, 2019 @ 6:00pm in room 9B of the MS/HS building.

Mindy Gunderson  
Board Secretary

Doug Stahly  
President, Board of Education