

THE HARRIS-LAKE PARK COMMUNITY SCHOOL DISTRICT BOARD OF EDUCATION MET IN ROOM 9B OF THE MIDDLE/HIGH SCHOOL ON NOVEMBER 19TH, 2018 AT 6:00 P.M. FOR THE PURPOSE OF HOLDING THE REGULAR MONTHLY MEETING. PRESENT WERE THE FOLLOWING PERSONS: Directors Harmon, Elser, Bensley and Hibma; Superintendent Irwin, Principal Hiemstra and Secretary Gunderson. MS/HS Counselor, Stephanie Jacobsma, was also present. President Stahly was absent.

The Board began the meeting with the Pledge of Allegiance.

The regular meeting was called to order by Vice-President Harmon at 6:00pm.

A motion was made by Director Elser, seconded by Hibma to approve agenda as printed. Motion carried 4-0.

Director Elser made a motion, seconded by Bensley, that the Board approve the bills from the General Fund in the amount of \$294,538.44, bills from the Activity Fund in the amount of \$11,154.93 from the Capital Projects Fund in the amount of \$323.25, from the Management Fund in the amount of \$141.00 and from the Food Service Fund in the amount of \$24,076.24 and also approve the minutes, Secretary's Reports, Activity and Food Service Reports. Motion carried 4-0.

(The bills are listed at the end of this document and by this mention become a part hereof.)

The following Board Policies were given to the Board for review: 300-Statement of Guiding Principles for Administration, 301-Superintendent of Schools, 301.1-Superintendent of Schools: Qualifications, Recruitment, Appointment, 301.2-Superintendent of Schools: Appointment, 301.3-Superintendent of Schools: Functions, 301.3E- Superintendent of Schools: Job Description, 301.4-Superintendent of Schools: Evaluation, 301.4E- Superintendent's Evaluation, 302.1-Building Principals: Qualifications, Recruitment, Appointment, 302.2-Building Principals: Appointments, 302.3-Building Principals: Functions, 302.4-Building Principals: Evaluation, 302.4R- Principals Job Description, 302.4E- Principal's Formal Evaluation Report, 303.1-Management Team and 304-Director of Technology Operations. Director Elser made a motion, seconded by Bensley to approve the second reading of the above mentioned Board policies except 304-Director of Technology Operations. Due to the fact that we currently outsource our technology services this policy will be suspended. Motion carried 4-0.

The Board Held a hearing on the proposed continuation of the Instructional Support Levy. No one was in attendance for the hearing.

Director Elser made a motion, seconded by Bensley to approve the continued participation of the Instructional Support Levy. The levy will commence with the fiscal year ending June 30, 2020 for a period of five years. Moneys received by the District for the Instructional Support Program may be used for any general fund purpose. A roll call vote was taken. Motion carried 4-0.

MS/HS Guidance Counselor, Stephanie Jacobsma, reported there have been a lot of changes to college and career readiness. In June of 2016 HF 2392 was passed mandating every student have an ICAP (Individual Career and Academic Plan). The software program changed from I Have a Plan to MAP (My Academic Plan) MAP takes students interests and skills and takes them through a process of career exploration. Hands on activities are: Game of Life, College and Military Fair, Career Exploration for the 8th grade through sophomore class, Job Shadow, On the Job Training and Teachers Assistants.

Elementary Principal, Andy Irwin, reported the 4th and 5th grade went to the Symphony and the YMCA today. The elementary is involved in pilot testing a conditions of learning survey. Wednesday is the 39th year of Grandparents Day.

Secondary Principal, Greg Hiemstra, reported the 9th-12th chromebooks are here. The Board members got a chance to look at them. Mr. Hiemstra gave the Board a detailed timeline of how the chromebooks will be rolled out. The chromebooks need to be labeled, set up and inventoried. An open house will be scheduled in December that includes a parent meeting. There is student meeting scheduled before break. Students will get their laptops 2nd semester.

Superintendent, Andy Irwin, reported he will meet with HMS and GLR tomorrow to talk about professional development options. In December the ESSA (Every Student Succeeds Act) state ID comes out. Assessment data from 3 previous years is used. The Board will have a chance to review it before the data becomes public. The Title reports have more requirements because of ESSA.

Director Hibma made a motion, seconded by Elser to approve the resignation from Regina Johnson as Library Associate. Motion carried 4-0.

Director Hibma made a motion, seconded by Elser to approve the resignation from Daryl Meyer as Head Volleyball Coach. Motion carried 4-0.

Director Hibma made a motion, seconded by Elser to approve the contract with Travis Sprague as Speech Coach. Motion carried 4-0.

Director Hibma made a motion, seconded by Elser to approve the contract with Julie Bergquist as Library Associate. Motion carried 4-0.

Director Elser made a motion, seconded by Bensley to approve the early graduation request from Brody Untiedt and Jack Rasche. Motion carried 4-0.

The Board discussed how to proceed with the revisions to the 400 series of School Board policies.

The Board discussed in detail the 1:1 User Agreement. Items discussed were: charging the devices, option to purchase for seniors, filtering outside of school, digital citizenship, written agreement with parents and damage and repairs. Mr. Irwin will revise the agreement and present it to the Board at the December meeting.

A Capital Projects update was given by Superintendent Irwin. The elementary boiler parts are in and installed. Mr. Irwin and Mrs. Delaney attended the city council meeting to discuss the softball field fence updates. We are exploring window art for the buildings. Auditorium potential condensation is still an issue.

Director Bensley made a motion, seconded by Elser to approve Modified Supplemental Assistance of \$53,312 for increased open enrollment out. Motion carried 4-0.

Vice-President Harmon adjourned the meeting @ 7:20 pm.

The next regular meeting will be held Monday, December 17th, 2018 @ 6:00pm in room 9B of the MS/HS building.

Mindy Gunderson
Board Secretary

Douglas Stahly
President, Board of Education