

THE HARRIS-LAKE PARK COMMUNITY SCHOOL DISTRICT BOARD OF EDUCATION MET IN THE COMMONS OF THE MIDDLE/HIGH SCHOOL ON JUNE 17TH, 2019 AT 4:00PM. FOR THE PURPOSE OF HOLDING THE REGULAR MEETING. PRESENT WERE THE FOLLOWING PERSONS: Directors Stahly, Hibma (joined the meeting at 4:15pm), Bensley and Elser. Superintendent Irwin, Principal Hiemstra and Secretary Gunderson. Doug Goodell and Scott Christenson were also in attendance.

The Board recited the pledge of allegiance.

The regular meeting was called to order by President Stahly at 4:00pm.

A motion was made by Director Bensley, seconded by Elser to approve the agenda with the addition of item 9E: Renew the Human Resources Sharing Agreement for the 19-20 school year. Motion carried 5-0.

Director Elser made a motion, seconded by Bensley, that the Board approve the bills from the General Fund in the amount of \$650,880.52, bills from the Activity Fund in the amount of \$15,066.86, the Capital Projects Fund in the amount of \$323.25, from the Management Fund in the amount of \$40,004.00, from the PPEL Fund in the amount of \$31,977.00 and from the Food Service Fund in the amount of \$14,436.13 and also approve the minutes, Secretary's Reports, Activity and Food Service Reports. Motion carried 5-0.

(The bills are listed at the end of this document and by this mention become a part hereof.)

The following Board policies were given to the Board for review: 400-Statement of Guiding Principles for Personnel, 405.6-Employee Travel Compensation, 407.1-Definition of Support Personnel, 410.4R-1 Family and Medical Leave, 410.4R-2 Family and Medical Leave-FMLA Definitions and 803.11((change to 401.10)-Use of Credit Cards. Director Elser made a motion, seconded by Bensley to approve the first reading of the above mentioned policies. Director Elser made a motion, seconded by Bensley to keep the following Board policies suspended, 403.2E-1 Early Retirement-Application for Early Retirement, 403.2E-2 Early Retirement-Waiver and Release and 403.2E-3 Agreement and Covenant to Not Reapply. Motion carried 5-0.

Superintendent/ Elementary Principal Irwin reported a focus at the elementary is the new reading curriculum. Mr. Irwin and the Instructional Coach will develop a plan over the summer to in-service, train and follow up with the staff over the school year. The instructional coach will play a big part in the implementation.

Principal Hiemstra updated the Board using the new promethean board in the commons. Mr. Hiemstra updated the Board on the new coaching assignments. Coaching openings for the 19-20 school year are: JH Football, JH Boys Basketball and JH Wrestling. In the 19-20 school the 6th grade will be self-contained 5 of the 8 periods. This will help in the transition process from 5th grade. 6-8 exploratory classes are STEM Math, STEM Science, Life Skills, Health, FCS, Ag, Tech and Art. These will rotate every 9 weeks. The 6th grade new hire will also do Kindergarten and 1st grade interventions. We will have an expanded business program next year including announcements and marketing using the promethean board. 6 Spirit Lake students will be taking Animal Science classes at H-LP. H-LP students have the opportunity to take Construction Tech and Culinary Arts at Spirit Lake CSD. Mr. Hiemstra is proposing some changes with the SAT (Student Assistance Team) and interventions. The percentage of students needing assistance and interventions due to poor grades has increased over the last 8 years. The proposed plan is for the SAT team to meet bi-weekly or monthly to discuss needs. The Middle School and High School will dismiss one hour early every Wednesday at 2:15pm. If students don't need assistance due to poor grades and are in High School they can leave for the day and if they are in Middle School they have some form of enrichment for that last hour of the day on Wednesdays. If a student has a D or F in a class, they will stay at school with a staff member for assistance and interventions for that last period of the day on Wednesdays. There will be no changes in the bus schedules.

The Board conducted interviews for School Board Director District #4.

Superintendent Irwin discussed a few of the legislative changes for 19-20. The financial literacy required has been pushed back to the 2020-2021 school year. Iowa Learning On-Line can be used to comply with

offer and taught classes. Siblings in the same classroom and the reporting of misconduct of school employees was also discussed.

Director Elser made a motion, seconded by Bensley to approve the resignation from Tim Harmon as School Board Director and Vice-President of the Board. Motion carried 5-0.

Director Elser made a motion, seconded by Bensley to approve the resignation from Christina Galvin as paraprofessional. Motion carried 5-0.

Director Elser made a motion, seconded by Bensley to approve the resignation from Connie Brons as paraprofessional. Motion carried 5-0.

Director Elser made a motion, seconded by Bensley to approve the contract with Judy Brueggeman as State Data and Reporting Coordinator. Motion carried 5-0.

Director Elser made a motion, seconded by Bensley to approve the contract with Ron Nissen as Operations/Maintenance Director/Transportation Supervisor and Bus Driver. Motion carried 5-0.

Director Elser made a motion, seconded by Bensley to approve the contract with Madison Rost as elementary teacher. Motion carried 5-0.

Director Elser made a motion, seconded by Bensley to approve the contracts with Matt Darland as Elementary Teacher, JH Football Coach and Assistant Girls Basketball Coach. Motion carried 5-0.

Director Elser made a motion, seconded by Bensley to approve the contract with Kirsten Noska as Strength and Conditioning Coach, Head Girls Basketball Coach and JH Boys Track Coach. Motion carried 5-0.

Director Elser made a motion, seconded by Bensley to approve the contract with Taylor Hummel as JH Volleyball Coach: Motion carried 5-0.

Director Elser made a motion, seconded by Bensley to approve the contract with Bill Neiderheiser as Custodian and Bus Driver: Motion carried 5-0.

Director Elser made a motion, seconded by Bensley to approve the contract with Emma McElroy as Speech Director: Motion carried 5-0.

Superintendent Irwin reported Capital Projects completed this fiscal year were: window graphics, cafeteria tables, bus barn garage door openers, MS/HS bus barn door, new van, water softener in the kitchen and lawn care for the grounds. Potential items include in the future include: steamer for the kitchen, elementary roof, elementary air conditioning system and football field lights.

All student meal prices will stay the same for the 2019/2020 school year. Adult meal prices will increase from \$3.65 per meal to \$3.75 per meal. Visitor meal prices will remain at \$5.00 per meal.

Director Bensley made a motion seconded by Hibma to appoint Doug Goodell to the School Board of Directors representing District #4. A roll call vote was taken. Motion carried 5-0.

The following Board policies were given to the Board for review: 411.1-Support Staff Relations to Professional Staff, 411.2-Support Staff Relations to Pupils and Public, 411.3-Replacements, 411.4-Substitutes, 412.1-General Personnel Records, 412.1R-Employee Records Regulation, 412.2-Staff Development Opportunities for District Personnel, 412.3-General Personnel Conduct and Appearance, 412.4-General Personnel Relations to the Public, 412.5-General Personnel Outside Employment, 412.6-Solicitations from Outside, 412.7-Gifts to Employees, 412.8-Public Complaints About General Personnel, 412.9-Recognition for Service of General Personnel, 412.10-Physical Examinations, 412.11-General Personnel Wellness Program and 412.12-Communicable Diseases. Director Elser made a motion seconded by Hibma to approve the first reading of the above mentioned policies. Motion carried 5-0.

Director Elser made a motion, seconded by Bensley to approve the Human Resources Director Sharing Agreement for the 19-20 school year with George-Little Rock CSD, Boyden-Hull CSD, Sheldon CSD and Sibley-Ocheyedan CSD. Motion carried 5-0.

President Stahly adjourned the meeting at 5:50pm.

The next regular Board meeting will be held on July 15th, 2019 at 6:00pm.

Board Secretary

President, Board of Education
