

High Park-Western Beaches Fund Application Form

The High Park-Western Beaches Fund program will make available up to \$3,000 to Registered Charities, Not-for-Profit groups or individuals (not commercial) that host **FREE** activities (programs, events) between June 2020 and January 2021 in support of social, environmental and recreation initiatives in High Park and Western Beaches.

- Application deadline –March 31, 2020
- Applications will be reviewed by the High Park-Western Beaches Fund Committee (comprised of local Parks Supervisor, local General Supervisor, local City Councillor or designate, Grenadier Group representative, 2 members of High Park Grenadier Fund and 2 members chosen from the High Park Resource Group- can rotate every 2 years).
- Applicants will be notified of funding by May 31, 2020.
- Funds will be disbursed to successful applicants pending submission of a summary report including a revised/completed budget and receipts for reimbursement **by January 31, 2021**. Failure to submit a complete report by the date will result in a loss of the funds.
- To submit applications and for information and assistance, email highparkwesternbeachesfund@toronto.ca

Name of Activity/Application

Amount Requested: \$

Name of Applicant

Applicants must be a Registered Charity, Not-for-Profit groups or individuals that are not commercial

Applicant/Organization Name:

Contact Name & Position *(if applying on behalf of a group)*:

Contact Details

Address:

Telephone number:

Email address:

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Summary of activities that you are planning

- *Please describe what the funds will be used for. Examples- community events (e.g. environmental clean-up day at Western Beaches), programs (e.g. a nature walk), community awareness (e.g. asset promotional or informational signage).*
- *Describe who will benefit from the activities (**must be open and free for park users**).*
- *Indicate when and where in High Park and/or Western Beaches the activities will take place.*
- *Activities must comply with all rules and regulations of the park, i.e. obtain permits.*
- *You must consult the Grenadier Group for approval of food that you plan to have at your event/activity. The letter of approval from the Grenadier Group must be included with the application at the time of submission.*
- *Print materials will be subject to a content review and approval by the committee. Any funds used to purchase equipment will be for equipment that will remain in the park if the group/individual is no longer operating in High Park. The equipment will remain with an existing group within the park and, where there is no existing group available, placement will be at the discretion of the park supervisor.*

Budget

- *Food, honorarium and travel expenses cannot be more than 50% of the total request.*
- *Honorariums and travel expenses will be supported by the Fund up to a COMBINED total of \$200 per presenter/speaker (for example if a speaker charges \$150 for an honorarium and \$100 for travel expense, only \$200 will be covered).*
- *Miscellaneous Expenses (any uncategorized expense) will not be covered.*

It is a requirement of the fund that you submit a detailed budget with your application. It must clearly include the items that you are seeking funds for from the fund along with any additional funds that will be used to support your event/activity (in kind or cash, other grants etc.)