

To: All tenants
From: The landlord
Date: March 17, 2020
Re: COVID-19 (Coronavirus) Notice

Dear Tenant:

In light of the recent COVID-19 (Coronavirus) outbreak in the US, please see information below in order to take steps to stay informed and follow protocols recommended by reputable health organizations.

What You Can Do

Weingarten encourages tenants to:

- Evaluate your workplace emergency response protocols and business continuity plans
- Consider how best to decrease the spread of and lower the impact of coronavirus in your workplace by identifying and communicating your objectives to employees.
- Follow CDC [guidelines](#) for businesses and employers with employees who appear to have acute respiratory illness symptoms.
- **SBA Disaster Assistance in Response to the Coronavirus** - The US Small Business Association is offering designated areas low-interest disaster loans to small businesses suffering substantial loss of business due to spread of the coronavirus. For more information visit - sba.gov/disaster-assistance/coronavirus-covid-19

Shopping Center Policies

If any of the occupants in your premises are diagnosed with coronavirus, you should notify the public health authorities promptly. We request that you also notify your shopping center's property manager of any relevant incidents.

Continued Monitoring

The situation with the coronavirus continues to evolve. New information is made available almost daily. Public health authorities are encouraging everyone to continue to actively monitor the situation and the guidance they are providing daily.

Visit the [Centers for Disease Control and Prevention](#) for the latest information.

If you have any questions or concerns, please contact your shopping center's property manager.

Sincerely,

Bill Goeke
SVP, Property Management