

Orion Community Cable Communications Commission  
Minutes of Regular Meeting  
August 11, 2016  
Orion Neighborhood Television Studio, 1349 Joslyn Road, Lake Orion

Members Present: Ralph Painter, Lucy Koscierynski, Joseph P. Belanger, Sarah Paine, Jim Zsenyuk  
Members Absent: Doug Hobbs, John Ranville, Donni Steele, John Steimel  
Also Present: Diane Griffiths, Roger Smith, Alice Smith

**1. Call to Order**

Meeting called to order at 7:15 pm by Chair R. Painter.

**2. Call to Public**

None.

**3. Approval of Agenda**

Moved by L. Koscierynski, seconded by J. Belanger to approve the agenda as amended, moving item 5C to 5A and dropping 5A and 5B down. Motion carried.

**4. Approval of Minutes**

**A. Regular Meeting of June 9, 2016**

Moved by L. Koscierynski, seconded by S. Paine to approve the minutes. Motion carried.

**B. Special Meeting of July 13, 2016**

Moved by J. Belanger, seconded by L. Koscierynski to approve the minutes. Motion carried.

**5. Commission Business**

**A. Grant #041602 Lake Orion Community Schools**

R. Smith provided updated invoices from Advanced Lighting and Sound for components of the grant. The total amount remains under the amount approved for the grant.

**B. OCCCC Scholarship Program Committee Report**

The Scholarship Program Committee was advised by the OCCCC auditor, Michael DeVries, that public money cannot be given without receiving goods or services in return. The committee recommends sending this to ONTV for consideration.

**C. Board Training – ONTV Strategic Plan**

As ONTV Board President, R. Painter created a draft strategic plan and then a committee was appointed to help with it. ONTV staff made some suggestions. The ONTV Strategic Plan was presented to the cable commission for informational purposes.

**6. Treasurer's Report**

**A. Payment of Bills**

Moved by L. Koscierynski, seconded by J. Zsenyuk to approve payment of the bills in the amount of \$48,050.86. Motion carried.

**B. 2015 Financial Audit**

J. Belanger presented the audit and suggested the need to move some money from Oxford Bank because there is a large amount that is over the limit that is insured. He will check into options.

Moved by L. Koscierynski, seconded by J. Zsenyuk to receive and file the financial audit and forward it to the Village of Lake Orion and Orion Township. Motion carried.

**7. ONTV Board Report**

**A. July, 2016 Meeting Synopsis**

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Moved by L. Koscierynski, seconded by S. Paine to receive and file. Motion carried.

**B. May, 2016 Meeting Minutes**

Moved by L. Koscierynski, seconded by J. Belanger to receive and file. Motion carried.

**C. Building Update**

Ian Locke was informed that the township plans to repair the sidewalk by both ONTV entryways.

**D. Annual Report**

R. Painter commented that both the content and presentation of the annual report is very good.

Moved by L. Koscierynski, seconded by J. Belanger to receive and file. Motion carried.

**8. Cable Providers' Reports**

**A. Comcast**

**1. Franchise/PEG Fee Audit Payment**

**2. July 20 Letter RE: change in Billing Vendor**

Moved by L. Koscierynski, seconded by J. Belanger to receive and file the correspondence from Comcast. Motion carried.

**B. AT&T**

**1. Ninth Annual Video Report**

Moved by L. Koscierynski, seconded by J. Belanger to receive and file the AT&T report. Motion carried.

**9. Administrator's Report**

**A. Subscriber Concerns Log**

No concerns were received for this time period.

**10. Upcoming Conferences and Conference Reports**

**A. Philo Awards Ceremony, October 28, 2016, Richmond, Indiana**

**B. Alliance for Community Media, August 18 – 20, 2016, Boston, Massachusetts**

R. Painter and Joe Johnson will be attending this conference.

**C. NATOA National, September 19 – 22, 2016, Austin Texas**

J. Belanger will be attending, S. Paine might be interested.

**11. Communications Received**

**A. MPSC Notice RE: Resuming video Franchise Operations**

**B. July 8, 2016 Letter from State of Michigan Department of Treasury RE: Annual Audit**

Moved by J. Zsenyuk, seconded by L. Koscierynski to receive and file. Motion carried.

**12. Commissioner Comments**

Lucy congratulated R. Painter on the excellent job he did on the strategic plan.

**13. Adjournment**

Moved by L. Koscierynski, seconded by S. Paine to adjourn the meeting. Motion carried. Meeting adjourned at 8:33 pm.

Respectfully submitted,  
Diane Griffiths, Administrator