

Orion Community Cable Communications Commission
Minutes of Regular Meeting
June 9, 2016
Orion Neighborhood Television Studio, 1349 Joslyn Road, Lake Orion

Members Present: Ralph Painter, Joseph P. Belanger, Donni Steele, Doug Hobbs, Sarah Paine
Members Absent: Lucy Koscierzynski, John Ranville, John Steimel, Jim Zsenyuk
Also Present: Diane Griffiths

1. Call to Order

Meeting called to order at 7:08 pm by Chair R. Painter.

2. Call to Public

None.

3. Approval of Agenda

Moved by D. Hobbs, seconded by J. Belanger to approve the agenda with the following additions:

- Item 5.C. Board Training – ONTV Program Schedules,
- Item 8.A.3. June 1 Letter RE Channel Lineup Changes,
- Item 11.A. May 31 Letter from Village of Lake Orion Re-Appointing L. Koscierzynski to OCCCC,
- Item 11.B. May 31 Letter from Village of Lake Orion Re-Appointing J. Zsenyuk to OCCCC,
- Item 11.C. June 7 Letter from Orion Township Re-Appointing L. Koscierzynski to OCCCC,
- Item 11.D. June 7 Letter from Orion Township Re-Appointing R. Painter to OCCCC.

Motion carried.

4. Approval of Minutes – Regular Meeting of April 21, 2016

Moved by D. Hobbs, seconded by J. Belanger to approve the minutes as submitted. Motion carried.

5. Commission Business

A. Re-appoint S. Paine and J. Zsenyuk to ONTV Board

Moved by J. Belanger, seconded by D. Steele to re-appoint S. Paine and J. Zsenyuk to two year terms on the ONTV Board, providing they both accept. If not, L. Koscierzynski is to be appointed. Motion carried.

B. OCCCC Scholarship Program – Discussion

Moved by D. Steele, seconded by D. Hobbs to appoint a committee of J. Belanger, L. Koscierzynski, S. Paine, and R. Painter to write a scholarship policy for the next meeting. Motion carried.

C. Board Training – ONTV Program Schedules

Program schedules for the three access channels were provided. R. Painter explained that the schedules are available at www.orionontv.org by clicking on Public, Education, or Government on the top of the home page, and then clicking on “Program Guide” to download and print a schedule for that channel. R. Painter thinks that the program schedules should be promoted more so that people know what’s on the access channels. The ad in the LO Review just covers the government channel. He would like to see program guides handed out at OCCCC meetings, other community events, and through email blasts, but cites the lack of an ONTV outreach coordinator as part of the problem with getting the word out. D. Steele suggested putting a link on the Orion app. The ONTV Strategic Plan will be the next Board Training topic.

6. Treasurer’s Report

A. Payment of Bills

Moved by D. Steele, seconded by D. Hobbs to approve payment of the bills paid between meetings and the bills presented for payment at the meeting in the amount of \$122,762.32. Motion carried.

7. ONTV Board Report

A. March, 2016 Meeting Minutes

B. May, 2016 Meeting Synopsis

C. Building Update

Orion Community Cable Communications Commission
Minutes of Regular Meeting
June 9, 2016
Orion Neighborhood Television Studio, 1349 Joslyn Road, Lake Orion

Moved by D. Steele, seconded by D. Hobbs to receive and file the minutes, synopsis, and report.
Motion carried.

8. Cable Providers' Reports

A. Comcast

1. First Quarter Franchise/PEG Fee Reports

Moved by D. Steele, seconded by D. Hobbs to receive and file. Motion carried.

2. Response to Franchise/PEG Fee Audit Report

Moved by D. Steele, seconded by S. Paine to receive and file the audit, authorize sending the letter of acceptance to Comcast, and take no further action. Motion carried.

3. June 1 Letter RE Channel Lineup Changes

Moved by D. Steele, seconded by D. Hobbs to receive and file. Motion carried.

B. AT&T

1. First Quarter Franchise/PEG Fee Reports

Moved by D. Steele, seconded by D. Hobbs to receive and file. Motion carried.

9. Administrator's Report

A. Subscriber Concerns Log

Moved by D. Steele, seconded by S. Paine to receive and file the report. Motion carried.

10. Upcoming Conferences and Conference Reports

A. Philo Awards Ceremony, October 28, 2016, Richmond, Indiana

B. Alliance for Community Media, August 18 – 20, Boston, Massachusetts

C. NATOA National, September 19 – 22, 2016, Austin Texas

R. Painter is registered for the ACM Conference, J. Belanger is registered for the NATOA Conference, and L. Koscierynski has expressed an interest in attending the ACM Conference.

11. Communications Received

A. May 31 Letter from Village of Lake Orion Re-Appointing L. Koscierynski to OCCCC

B. May 31 Letter from Village of Lake Orion Re-Appointing J. Zsenyuk to OCCCC

C. June 7 Letter from Orion Township Re-Appointing L. Koscierynski to OCCCC

D. June 7 Letter from Orion Township Re-Appointing R. Painter to OCCCC

Moved by D. Hobbs, seconded by S. Paine to receive and file all correspondence. Motion carried.

12. Commissioner Comments

S. Paine thanked J. Belanger and R. Painter for getting flowers for Ian's mother's funeral. R. Painter thanked D. Steele for recognizing OCCCC members L. Koscierynski and R. Painter when they were being re-appointed to OCCCC at the Orion Township Board meeting. D. Hobbs suggested putting a listing of ONTV programs in the Lake Orion Review each month. D. Steele thanked D. Griffiths and J. Belanger for volunteering with the Friends of the Orion Township Library.

13. Adjournment

Moved by D. Steele, seconded by J. Belanger to adjourn the meeting. Motion carried. Meeting adjourned at 8:26 pm.

Respectfully submitted,

Diane Griffiths
Administrator