

Orion Community Cable Communications Commission
Minutes of Regular Meeting
December 8, 2016
Orion Neighborhood Television Studio, 1349 Joslyn Road, Lake Orion

Members Present: Ralph Painter, Lucy Koscierzynski, Joseph P. Belanger, John Ranville, Donni Steele, Sarah Paine, John Steimel, Doug Hobbs (at Agenda Item 9A)

Members Absent: Jim Zsenyuk

Also Present: Diane Griffiths

Budget Public Hearing called to order at 5:35 pm by Chair R. Painter.
Treasurer J. Belanger presented the proposed budget.
No comments were received at the hearing or prior to the hearing.
Moved by J. Ranville, seconded by D. Steele to close the Budget Public Hearing. Motion carried.
Budget Public hearing closed at 5:46 pm.

1. Call to Order

Meeting called to order at 5:47 pm by Chair R. Painter.

2. Call to Public

None.

3. Approval of Agenda

Moved by J. Ranville, seconded by L. Koscierzynski to approve the agenda with the addition of Item 8.A.5. November 29 Letter re: Expiration of Programming Contracts. Motion carried.

4. Approval of Minutes

A. Regular Meeting of October 13, 2016

Moved by J. Steimel, seconded by J. Belanger to approve the minutes as submitted. Motion carried.

5. Commission Business

A. Administrator's Evaluation

D. Steele stated that she thought that Diane did a good job this year.

Moved by J. Steimel, seconded by J. Ranville to renew the Administrator's contract for one year and provide a \$1,000 year-end bonus. Motion carried.

B. 2017 Meeting Schedule

Moved by D. Steele, seconded by J. Ranville to approve the proposed meeting schedule. Motion carried.

C. Election of Officers

Moved by J. Ranville, seconded by L. Koscierzynski to elect the sitting officers to the same positions: Chair R. Painter, Vice Chair L. Koscierzynski, Treasurer J. Belanger, Secretary J. Ranville, and Deputy Treasurer D. Steele. Motion carried.

6. Treasurer's Report

A. Payment of Bills

Moved by J. Steimel, seconded by D. Steele to approve the bills submitted for payment in the amount of \$121,922.88. Motion carried.

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B. 2017 Proposed Budget

Moved by J. Steimel, seconded by D. Steele to approve the budget as presented and submit it to the Village and Township for approval by joint resolution. Motion carried.

7. ONTV Board Report

A. November, 2016 Meeting Synopsis

Moved by L. Koscierynski, seconded by D. Steele to receive and file. Motion carried.

B. September, 2016 Meeting Minutes

Moved by L. Koscierynski, seconded by J. Steimel to receive and file. Motion carried.

C. Building Update

The cement approach to the front door has been repaired, but there is still a metal ramp at the back door.

Moved by J. Steimel, seconded by D. Steele to receive and file. Motion carried.

8. Cable Providers' Reports

A. Comcast

1. Third Quarter Franchise Fees

Moved by S. Paine, seconded L. Koscierynski to receive and file. Motion carried.

2. October 31 Letter re: Channel Lineup Change

Moved by D. Steele, seconded by L. Koscierynski to receive and file. Motion carried.

3. November 12 Letter re: Channel Lineup Change

Moved by D. Steele, seconded by L. Koscierynski to receive and file. Motion carried.

4. November 14 Letter re: Price Increase for Services and Fees

Moved by J. Belanger, seconded by L. Koscierynski to receive and file. Motion carried.

5. November 29 Letter re: Expiration of Programming Contracts

Moved by D. Steele, seconded by L. Koscierynski to receive and file. Motion carried.

B. AT&T

1. Third Quarter Franchise Fees

Moved by J. Steimel, seconded by L. Koscierynski to receive and file. Motion carried.

9. Administrator's Report

A. Subscriber Concerns Log

Moved by L. Koscierynski, seconded by J. Steimel to receive and file the report. Motion carried.

10. Upcoming Conferences and Conference Reports

A. NATOA Conference Report – J. Belanger

Moved by S. Paine, seconded by J. Steimel to receive and file the report. Motion carried.

B. Alliance for Community Media Conference, Minneapolis, MN, July 11 – 14, 2017

C. NATOA National Conference, Seattle, WA, September 11 – 14, 2017

11. Communications Received

A. Email from Lake Orion Village Clerk S. Galeczka re: J. Ranville, D. Hobbs re-appointment

Moved by S. Paine, seconded by D. Steele to receive and file. Motion carried.

B. Memo from Orion Township Clerk P. Shults re: D. Steele, J. Steimel re-appointment

Moved by D. Hobbs, seconded by S. Paine to receive and file. Motion carried.

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12. Commissioner Comments

J. Steimel commended ONTV for doing a good job on the parade. D. Steele thanked the volunteers for their service on the Commission. S. Paine thanked the government officials for their service on the Commission. L. Koscierynski congratulated D. Steele and J. Steimel on their election. R. Painter recommended watching the show he produced about his visit to Cuba.

13. Adjournment

Moved by J. Ranville, seconded by J. Belanger to adjourn the meeting. Motion carried. Meeting adjourned at 6:31 pm.

Respectfully submitted,

John Ranville, Secretary

Diane Griffiths, Administrator