

**Orion Community Cable Communications Commission**  
Minutes of Budget Public Hearing and Regular Meeting  
December 11, 2019  
Orion Neighborhood Television Studio, 1349 Joslyn Road, Lake Orion

Members Present: Ralph Painter, Sarah Paine, Joseph P. Belanger, Donni Steele,  
Doug Hobbs, John Steimel, Tom Watson, Jim Zsenyuk

Members Absent: John Ranville

Also Present: Administrator Diane Griffiths, ONTV Executive Director Ian Locke,  
Library Director Karen Knox

Budget Public Hearing opened at 7:00 pm by Chair R. Painter.  
No comments were received at the hearing or prior to the hearing.  
Budget Public Hearing closed at 7:01 pm.

**1. Call to Order**

Meeting called to order at 7:01 pm by Chair R. Painter.

**2. Call to Public**

None

**3. Approval of Agenda**

Moved by J. Steimel, seconded by D. Hobbs to approve the agenda as presented. Motion carried.

**4. Approval of Minutes**

**A. Regular Meeting of October 10, 2019**

Moved by D. Steele, seconded by D. Hobbs to approve the minutes as submitted. Motion approved.

**5. Commission Business**

**A. Grant #191201, Orion Township Public Library**

K. Knox explained that the reason for her grant request is to upgrade the meeting rooms and make it possible to send a signal to ONTV. They would like to be able to use the two rooms together and also separately. They have two of the three quotes they wanted, and it looks like the cost will be around \$40,000. J. Zsenyuk wants to make sure they get up to date equipment and the best value for the money.

Moved by J. Zsenyuk, seconded by D. Steele to receive and file. Motion carried.

**B. FCC Order – Discussion**

R. Painter attended the December MI-NATOA meeting and shared that there is not much going on with this now. The hearings will be moved from the ninth court (Pacific Coast) to the sixth court (Cincinnati). It seems that the 120 days for negotiation is in question now. I. Locke shared that the State of Maine passed a PEG 'Bill of Rights', that PEG channels must be treated like other channels. Moved by J. Belanger, seconded by D. Hobbs to pay \$600 to NATOA for legislative support. Motion carried.

**Orion Community Cable Communications Commission**  
Minutes of Budget Public Hearing and Regular Meeting  
December 11, 2019  
Orion Neighborhood Television Studio, 1349 Joslyn Road, Lake Orion

**C. Election of Officers**

The slate of officers was presented:

Chair: Ralph Painter

Vice Chair: Tom Watson

Treasurer: Joseph P. Belanger

Deputy Treasurer: Donni Steele

Secretary: John Ranville

Moved by J. Zsenyuk, seconded by J. Steimel to approve the slate and elect the officers for a one year term. Motion carried.

**D. 2020 Meeting Schedule**

Moved by D. Hobbs, seconded by T. Watson to adopt the proposed 2020 meeting schedule. Motion carried.

**E. Administrator's Evaluation**

R. Painter reviewed D. Griffiths' performance as documented and signed by him and D. Griffiths.

D. Steele said that she would like to hear D. Griffiths speak up more and share her opinions.

Moved by J. Zsenyuk, seconded by J. Belanger to extend the Administrator's contract for one year, ending December 31, 2020 with a 3% increase in pay effective January 1, 2020, and a \$2,000 bonus for 2019. Motion carried.

**6. ONTV Board Report**

**A. November, 2019 Meeting Synopsis**

**B. September, 2019 Meeting Minutes**

Moved by D. Hobbs, seconded by J. Steimel to receive and file the report. Motion carried.

**7. Treasurer's Report**

**A. Payment of Bills**

Moved by S. Paine, seconded by D. Steele to approve payment of the bills in the amount of \$27,958.89, which includes \$1,867.86 for bills paid between meetings, \$24,091.03 presented for payment at the meeting, and \$2,000 for the Administrator's bonus. Motion carried.

**B. 2020 Proposed Budget**

Moved by J. Zsenyuk, seconded by D. Hobbs to adopt the budget and forward it to the Village of Lake Orion and Orion Township for joint approval. Motion carried.

**8. Cable Providers' Reports**

**A. Comcast**

1. October 2 Letter re: Xfinity TV Channel Updates

2. October Letter re: Xfinity TV Channel Updates

3. November 1 Letter re: Xfinity TV Channel Updates

4. November 15 Letter re: Important Information – Price Changes

5. Third Quarter 2019 Franchise/PEG Fee Report

**B. AT&T**

1. Third Quarter 2019 Franchise/PEG Fee Report

Moved by J. Zsenyuk, seconded by D. Steele to receive and file the reports. Motion carried.

**Orion Community Cable Communications Commission**  
Minutes of Budget Public Hearing and Regular Meeting  
December 11, 2019  
Orion Neighborhood Television Studio, 1349 Joslyn Road, Lake Orion

**9. Administrator's Report**

**A. Subscriber Concerns Log – None**

**10. Upcoming Conferences and Conference Reports**

**A. Alliance for Community Media National, Chicago, Illinois, June 30 – July 2**

**B. NATOA National, Denver, Colorado, August 31 – September 3**

R. Painter is interested in attending the ACM Conference, and J. Belanger might be interested in attending the NATOA conference.

**11. Communications Received**

**A. ONTV Certificate of Liability Insurance**

Moved by D. Hobbs, seconded by D. Steele to receive and file. Motion carried.

**12. Commissioner Comments**

T. Watson, D. Hobbs, and S. Paine thanked D. Griffiths for doing a good job. J. Belanger is disappointed that the Stars channel was removed by Comcast, and said that one day there won't be any channels, just streaming. J. Zsenyuk agreed with J. Belanger, and said that as contracts expire, we will see less and less channels and more streaming. He also noted that METV is 4:3 on cable but high definition with an antennae. D. Steele thought the Lake Orion Christmas parade was awesome.

**13. Adjournment**

Moved by J. Zsenyuk, seconded by D. Steele to adjourn the meeting. Motion carried. Meeting adjourned at 8:46 pm.

Respectfully submitted,

Diane Griffiths  
Administrator