

Orion Community Cable Communications Commission
Minutes of Regular Meeting
February 11, 2016
Orion Neighborhood Television Studio, 1349 Joslyn Road, Lake Orion

Members Present: Lucy Koscierzynski, Joseph P. Belanger, John Ranville, Donni Steele,
Doug Hobbs, John Steimel, Jim Zsenyuk
Members Absent: Sarah Paine, Ralph Painter
Also Present: Diane Griffiths

1. Call to Order

Meeting called to order at 7:04 pm by Vice-Chair L. Koscierzynski.

2. Call to Public

None

3. Approval of Agenda

Moved by J. Ranville, seconded by D. Hobbs to approve the agenda as presented. Motion carried.

4. Approval of Minutes – Regular Meeting of December 10, 2015

Moved by D. Hobbs, seconded by J. Ranville to approve the minutes as submitted. Motion carried.

5. Treasurer's Report

A. Payment of Bills

Moved by D. Steele, seconded by J. Ranville to approve payment of the bills paid between meetings in the amount of \$115,280.00. Motion carried.

Moved by D. Steele, seconded by J. Ranville to approve payment of bills presented for payment at the meeting in the amount of \$125,977.72. Motion carried.

B. 2015 Financial Audit

Moved by J. Ranville, seconded by J. Zsenyuk to hire Michael DeVries to conduct the OCCCC 2015 financial audit with a deadline of August 31, 2016. Motion carried.

6. Commission Business

A. Comcast Audit Report

Moved by J. Ranville, seconded by D. Hobbs to receive and file the report. Motion carried.

Moved by J. Ranville, seconded by D. Hobbs to send a letter to Comcast requesting payment as detailed in the report with a response requested by April 7. Motion carried.

B. Subscriber Request – Additional Cable Provider

D. Griffiths will invite Charter and Wide Open West to become providers in Orion.

C. Re-appoint ONTV Board Members R. Painter, J. Belanger

Moved by J. Zsenyuk, seconded by J. Ranville to re-appoint R. Painter and J. Belanger retroactively to two year terms on the ONTV Board, ending June 30, 2017 and to thank them for their service. Motion carried.

7. ONTV Board Report

A. January, 2016 Meeting Synopsis

Moved by J. Belanger, seconded by J. Ranville to receive and file the synopsis. Motion carried.

B. November, 2015 Meeting Minutes

Moved by J. Belanger, seconded by J. Ranville to receive and file the minutes. Motion carried.

C. HVAC/Building Update

Moved by J. Steimel, seconded by D. Hobbs to receive and file the update. Motion carried.

Orion Community Cable Communications Commission
Minutes of Regular Meeting
February 11, 2016
Orion Neighborhood Television Studio, 1349 Joslyn Road, Lake Orion

D. Request for UPS for Township Cablecasting Equipment

Moved by J. Belanger, seconded by J. Zsenyuk to approve the purchase of the UPS at a cost of \$1,046. Motion carried.

8. Cable Providers' Reports

A. Comcast

- 1. Fourth Quarter Franchise/PEG Fee Reports**
- 2. December 18, 2015 Letter re: Channel Lineup Changes**
- 3. January 8, 2016 Letter re: New Government Affairs Liaison**

Moved by J. Steimel, seconded by D. Steele to receive and file. Motion carried.

B. AT&T

- 1. Third Quarter Franchise/PEG Fee Reports – Village of Lake Orion**

Moved by D. Hobbs, seconded by J. Steimel to receive and file. Motion carried.

9. Administrator's Report

A. Subscriber Concerns Log

Moved by D. Hobbs, seconded by D. Steele to receive and file the report. Motion carried.

10. Upcoming Conferences and Conference Reports

A. Alliance for Community Media Central States Region, April 27 – 29, South Bend, Indiana

B. Alliance for Community Media, August 18 – 20, Boston, Massachusetts

C. NATOA National, September 19 – 22, 2016, Austin, Texas

R. Painter is registered for the ACM conference. J. Belanger expressed an interest in the NATOA conference.

Moved by J. Steimel, seconded by J. Belanger to receive and file the conference information. Motion carried.

11. Communications Received

A. January 5, 2016 Letter from Orion Township re: Joint Resolution Adopting 2016 OCCCC Budget

Moved by J. Steimel, seconded by D. Hobbs to receive and file. Motion carried.

B. January 22, 2016 Letter from Village of Lake Orion re: Joint Resolution Adopting 2016 OCCCC Budget

Moved by D. Hobbs, seconded by J. Belanger to receive and file. Motion carried.

12. Commissioner Comments

None

13. Adjournment

Moved by J. Ranville, seconded by J. Belanger to adjourn the meeting. Motion carried. Meeting adjourned at 7:40 pm.

Respectfully submitted,

John Ranville, Secretary

Diane Griffiths, Administrator