

Orion Community Cable Communications Commission
October 12, 2017
Orion Neighborhood Television Studio, 1349 Joslyn Road, Lake Orion

Members Present: Ralph Painter, Joseph P. Belanger, John Ranville, Donni Steele,
Doug Hobbs, John Steimel (at Item 5A) Jim Zsenyuk

Members Absent: Lucy Koscierzynski, Sarah Paine

Also Present: ONTV Executive Director Ian Locke, Lake Orion Village Manager Joe Young,
Cable Commission Administrator Diane Griffiths

1. Call to Order

Meeting called to order at 7:04 pm by Chair R. Painter.

2. Call to Public

None.

3. Approval of Agenda

Moved by J. Ranville, seconded by J. Belanger to approve the agenda as presented. Motion carried.

4. Approval of Minutes

A. Regular Meeting of August 10, 2017

Moved by J. Belanger, seconded by J. Zsenyuk to approve the minutes as submitted. Motion carried.

5. Commission Business

A. Sound Enhancement at Village Hall

I. Locke explained the need to improve the quality of the audio for Village Council meetings. One of the problems is an echo that needs to be eliminated. I. Locke has been working with J. Young on this issue. He received quotes from two vendors with similar products but different solutions. The current system was put in place when the priority for the space was to preserve the historical features of the room. J. Ranville agreed with I. Locke that the space needs to be made functional for its use. J. Ranville suggested lowering the ceiling and painting the walls. J. Zsenyuk sits on the Village Planning Commission and agrees that it is a struggle to hear others on the board and that the room needs to be made functional. He suggested I. Locke contact other vendors, and that he should have a plan that includes improving the lighting. J. Zsenyuk and I. Locke will work with J. Young and the Village Council to draft a plan to improve the sound.

Moved by J. Ranville, seconded by J. Belanger to table this item until there is more information. Motion carried.

B. OCCCC Involvement in PROTEC

J. Belanger explained the purpose of PROTEC. Their scope is larger than what the Cable Commission is responsible for, but the Township and Village would benefit. PROTEC is involved in protecting municipal rights with regard to rights of way. With G5 coming, there will be a need for many cell receptors, on poles and also underground. R. Painter suggested that Commission members attend a PROTEC meeting before making a decision.

Moved by J. Belanger, seconded by J. Ranville to table this item until the December meeting. Motion carried.

C. Holiday Party

Moved by J. Steimel, seconded by D. Steele to skip the party this year, and to hold the Budget Public Hearing at 6:30 pm on December 14, 2017. Motion carried.

6. Treasurer's Report

A. Payment of Bills

Moved by J. Steimel, seconded by J. Zsenyuk to approve payment of the bills paid between meetings in the amount of \$7,646.57 and the bills presented for payment at the meeting in the amount of \$118,650.57, for a total of \$126,297.14. Motion carried.

B. Municipal Bond – discussion

D. Steele suggested the Cable Commission invest in a long term municipal bond fund, which would pay higher interest than the bank accounts the Commission has now. J. Belanger reminded members that the Cable Commission has reserved \$800,000 for the operation of ONTV when franchise/PEG fees are no longer enough or not available.

Moved by D. Steele, seconded by J. Belanger to invest up to \$1,000,000 in high grade PA 40 qualified bonds recommended through Comerica, with a term not to exceed five years. Motion carried.

C. 2018 Proposed Budget

J. Belanger explained the proposed budget and pointed out that the Membership line item will need to be higher if joining PROTEC is approved at the December meeting.

Moved by J. Ranville, seconded by D. Hobbs to receive and file the proposed budget. Motion carried.

7. ONTV Board Report

A. July, 2017 Meeting Minutes

B. September, 2017 Draft Meeting Minutes

Moved by J. Belanger, seconded by J. Ranville to receive and file the minutes. Motion carried.

C. Building Update

D. Griffiths reported that both the approach to the back door and the parking lot light have been fixed. J. Belanger reported that the radio station equipment has been installed.

8. Cable Providers' Reports

A. Comcast

1. August 4 Letter re: Channel Lineup Changes

2. Second Quarter Franchise/PEG Fees

B. AT&T

1. Second Quarter Franchise/PEG Fees

Moved by J. Steimel, seconded by J. Belanger to receive and file the reports. Motion carried.

9. Administrator's Report

A. Subscriber Concerns Log

Moved by J. Steimel, seconded by J. Ranville to receive and file the report. Motion carried.

10. Upcoming Conferences and Conference Reports

A. NATOA National Conference, Seattle, WA, September 11 – 14, 2017

1. L. Koscierynski Report

2. J. Belanger Report

J. Belanger reviewed his report. He was most impressed with the workshop on Cool Gadgets and their Impact. He encourages members to attend conferences.

Moved by J. Ranville, seconded by J. Steimel to receive and file. Motion carried.

11. Communications Received

None.

12. Commissioner Comments

J. Belanger thanked the Commission for allowing him to attend the conference. R. Painter reported on the presentation about the Cable Commission that he made to the Orion Township Board. He thinks that it was good exposure for the Commission.

13. Adjournment

Moved by J. Ranville, seconded by J. Zsenyuk to adjourn the meeting. Motion carried. Meeting adjourned at 8:45 pm.

Respectfully submitted,

John Ranville, Secretary

Diane Griffiths, Administrator