

Orion Community Cable Communications Commission
Minutes of Regular Meeting
June 8, 2017, 7:00 pm
Orion Neighborhood Television Studio, 1349 Joslyn Road, Lake Orion

Members Present: Ralph Painter, Lucy Koscierzynski, Joseph P. Belanger, Donni Steele, John Steimel

Members Absent: John Ranville, Doug Hobbs, Sarah Paine, Jim Zsenyuk

Also Present: Diane Griffiths

1. Call to Order

Meeting called to order at 7:06 pm by Chair R. Painter.

2. Call to Public

None.

3. Approval of Agenda

Moved by J. Steimel, seconded by D. Steele to approve the agenda as presented with the addition of Item 6.C. Auditor's Concerns. Motion carried.

4. Approval of Minutes

A. Regular Meeting of April 13, 2017

Moved by L. Koscierzynski, seconded by J. Belanger to approve the minutes as submitted. Motion carried.

5. Commission Business

A. Reappoint R. Painter and J. Belanger to ONTV Board

Moved by L. Koscierzynski, seconded by J. Steimel to reappoint R. Painter and J. Belanger to the ONTV Board for two year terms. Motion carried.

B. Board Training – Open Meetings Act

L. Koscierzynski provided a brief overview of the Open Meetings Act, and copies of the Open Meetings Act handbook compiled by the Michigan Attorney General were provided. Moved by L. Koscierzynski, seconded by J. Steimel to receive and file the information. Motion carried.

6. Treasurer's Report

A. Payment of Bills

Moved by J. Steimel, seconded by D. Steele to approve payment of the bills as presented, minus check number 4508, and to review the invoices submitted for Grant #101601 before issuing a check for the proper amount based on the grant invoices. Motion carried.

B. Oakland County Investment Information

Moved by L. Koscierzynski, seconded by J. Steimel to receive and file the information. Motion carried.

C. Auditor's Concerns

J. Belanger relayed the auditor's concerns regarding the new retirement plan (SEP) for Orion Neighborhood Television employees. Moved by R. Painter, seconded by D. Steele to receive and file. Motion carried.

7. ONTV Board Report

A. May, 2017 Meeting Synopsis

Moved by D. Steele, seconded by J. Steimel to receive and file. Motion carried.

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B. March, 2017 Meeting Minutes

Moved by J. Steimel, seconded by L. Koscierzynski to receive and file. Motion carried.

C. Building Update

There is no news on replacing the concrete by the back door or repairing the parking lot lights.

8. Cable Providers' Reports

A. Comcast

1. May 15 Letter re: Channel Lineup changes
2. First Quarter Franchise /PEG Fee Reports

B. AT&T

1. Fourth Quarter 2016 Franchise/PEG Fee Report – Village of Lake Orion
2. First Quarter Franchise/PEG Fee Reports

Moved by J. Steimel, seconded by L. Koscierzynski to receive and file all. Motion carried.

9. Administrator's Report

A. Subscriber Concerns Log

Moved by L. Koscierzynski, seconded by J. Steimel to receive and file. Motion carried.

10. Upcoming Conferences and Conference Reports

A. Alliance for Community Media Conference, Minneapolis, MN, July 11 – 14, 2017

R. Painter will be attending, as well as Tom Watson, Joe Johnson, and John Atwater

B. NATOA National Conference, Seattle, WA, September 11 – 14, 2017

J. Belanger and L. Koscierzynski will be attending.

C. Philo Awards Ceremony, Lake Orion, MI, October 20, 2017

11. Communications Received

A. Letter from Orion Township re: Sarah Paine Re-appointment to OCCCC

Moved by J. Steimel, seconded by L. Koscierzynski to receive and file. Motion carried.

12. Commissioner Comments

L. Koscierzynski is happy to report that, after nine months, her ankle is finally on the mend. R. Painter is glad to be back in town. He and L. Koscierzynski attended a taping of LO AM at the high school, where they were impressed with how professional the students behaved. They were able to see the equipment provided by the cable commission in use, and recognized that this helps the students win awards and go on to bigger things.

13. Adjournment

Moved by J. Steimel, seconded by L. Koscierzynski to adjourn the meeting. Motion carried. Meeting adjourned at 8:08 pm.

Respectfully submitted,

Diane Griffiths, Administrator