

Orion Community Cable Communications Commission
Minutes of Regular Meeting
February 9, 2017
Orion Neighborhood Television Studio, 1349 Joslyn Road, Lake Orion

Members Present: Lucy Koscierzynski, Joseph P. Belanger, Donni Steele, Sarah Paine,
John Steimel, Jim Zsenyuk

Members Absent: Ralph Painter, John Ranville, Doug Hobbs

Also Present: Diane Griffiths

1. Call to Order

Meeting called to order at 7:06 pm by Vice-Chair L. Koscierzynski.

2. Call to Public

None.

3. Approval of Agenda

Moved by J. Steimel, seconded by J. Zsenyuk to approve the agenda with the following additions:
5.B. 2016 OCCCC Financial Audit, 5.C. Disposal of Corner Desk Unit, 5.D. Facebook Discussion, and
8.B.1. Fourth Quarter Franchise Fee Report for Orion Township. Motion carried.

4. Approval of Minutes

A. Regular Meeting of December 8, 2016

Moved by J. Steimel, seconded by S. Paine to approve the minutes as submitted. Motion carried.

5. Commission Business

A. Request for Furniture for Administrator's Office

Moved by J. Zsenyuk, seconded by S. Paine to authorize the expenditure of no more than \$400 for a
table and chairs. Motion carried.

B. 2016 OCCCC Financial Audit

Moved by D. Steele, seconded by J. Zsenyuk to hire Michael DeVries to conduct the 2016 financial
audit for the cable commission at a cost not to exceed \$4,700, to be completed by June 30, 2017.
Motion carried.

C. Disposal of Corner Desk Unit

Moved by D. Steele, seconded by J. Zsenyuk to authorize ONTV Executive Director Ian Locke to
dispose of the desk. Motion carried.

D. Facebook Discussion

The consensus was that the cable commission does not need to have a presence on Facebook.

6. Treasurer's Report

A. Payment of Bills

Moved by J. Steimel, seconded by S. Paine to approve payment of the bills paid between meetings
in the amount of \$117,571.50 and the bills presented for payment at the meeting in the amount of
\$4,992.93, for a total amount of \$122,564.43. Motion carried.

7. ONTV Board Report

A. November, 2016 Meeting Minutes

Moved by J. Belanger, seconded by D. Steele to receive and file the minutes. Motion carried.

B. January, 2017 Meeting Synopsis

Moved by J. Belanger, seconded by J. Steimel to receive and file the synopsis. Motion carried.

Orion Community Cable Communications Commission
Minutes of Regular Meeting
February 9, 2017
Orion Neighborhood Television Studio, 1349 Joslyn Road, Lake Orion

C. Building Update

I. Locke has been asking for several months to have burned out lights on the ONTV side outside replaced with no luck. J. Steimel suggested that Jeff Stout should be made aware. Motion carried.

8. Cable Providers' Reports

A. Comcast

1. December 9, 2016 Letter re: Channel Lineup Change

2. December 20, 2016 Letter re: Channel Lineup Change

Moved by J. Steimel, seconded by J. Zsenyuk to receive and file the correspondence. Motion carried.

3. January 13, 2017 Letter re: Upgrading TV Boxes and Modems

J. Zsenyuk explained that the X1 platform is now internet based, and Comcast is trying to switch subscribers over with the new boxes and modems. There is a problem with the new platform. Every day at 4:00 am, the system reboots, but the boxes stay in standby mode, causing the subscriber to lose channels. Moved by J. Zsenyuk, seconded by J. Steimel to receive and file the correspondence. Motion carried.

4. Fourth Quarter Franchise Fee Report

Moved by J. Steimel, seconded by D. Steele to receive and file. Motion carried.

9. Administrator's Report

A. Subscriber Concerns Log

Moved by J. Steimel, seconded by D. Steele to receive and file the report. Motion carried.

J. Zsenyuk explained that the cause of a recent widespread problem in Lake Orion and some surrounding communities was that Comcast downloaded a firmware that fried boxes. This has since been fixed.

10. Upcoming Conferences and Conference Reports

A. Michigan Association of Broadcasters, March 7 – 8, Lansing

B. Alliance for Community Media Central States Spring Conference, March 22 – 24, 2017, Cincinnati, Ohio

C. Alliance for Community Media Conference, Minneapolis, MN, July 11 – 14, 2017

D. NATOA National Conference, Seattle, WA, September 11 – 14, 2017

Moved by J. Zsenyuk, seconded by D. Steele to receive and file the conference information. Motion carried.

11. Communications Received

A. December 20, 2016 Letter from Orion Township re: Joint Resolution Adopting 2017 OCCCC Budget

B. Joint Resolution Adopting 2017 OCCCC Budget form Village of Lake Orion

Moved by J. Belanger, seconded by J. Steimel to receive and file the correspondence. Motion carried.

12. Commissioner Comments

Everyone thought that the ONTV food drive was a very successful day.

13. Adjournment

Moved by J. Steimel, seconded by D. Steele to adjourn the meeting. Motion carried. Meeting adjourned at 7:42 pm.

Respectfully submitted,

Diane Griffiths
Administrator