

Orion Community Cable Communications Commission
Minutes of Regular Meeting
April 12, 2018
Orion Neighborhood Television Studio, 1349 Joslyn Road, Lake Orion

Members Present: Sarah Paine, Joseph P. Belanger, Donni Steele, John Steimel, Jim Zsenyuk

Members Absent: Ralph Painter, John Ranville, Doug Hobbs, (Joint Appointee Vacancy)

Also Present: LOCS Superintendent Marion Ginopolis, Director of Technology Jeff Mozdierz
ONTV Executive Director Ian Locke, OCCCC Administrator Diane Griffiths

1. Call to Order

Meeting called to order at 7:13 pm by Vice Chair S. Paine.

2. Call to Public

None.

3. Approval of Agenda

Moved by J. Belanger, seconded by J. Zsenyuk to approve the agenda as presented. Motion carried.

4. Approval to Minutes

A. Regular Meeting of February 8, 2018

Moved by D. Steele, seconded by J. Steimel to approve the minutes as presented. Motion carried.

5. Commission Business

A. Request to Upgrade Lake Orion Community Schools Cablecasting Equipment

I. Locke informed the commission that several items were removed from the original quote that was presented at the last meeting, and three items on the updated quote will be purchased by the school district. The Newtek Talkshow, \$3,600, Panasonic projector, \$4,335. and LG lobby television, \$499, for a total of \$8,434, will be invoiced to Lake Orion Community Schools.

Moved by J. Belanger, seconded by J. Steimel to authorize the expenditure of \$89,259 for the equipment requested for the Lake Orion Community Schools Administration building, and to adjust the budget by moving \$30,000 from Grants and \$20,000 from Capital Improvements to Asset Replacement. Motion carried.

B. OCCCC Involvement in PROTEC

Moved by J. Steimel, seconded by D. Steele to not become a member of PROTEC. Motion carried.

C. ONTV as OCCCC Tenant

The Public Access Management Agreement was reviewed. No action was taken.

D. Inviting Community Leaders to National Conferences

No action taken.

6. Treasurer's Report

A. Payment of Bills

Moved by J. Steimel, seconded by J. Zsenyuk to approve payment of the bills in the amount of \$119,298.44. Motion carried.

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7. ONTV Board Report

A. January, 2018 Meeting Minutes

B. March, 2018 Meeting Synopsis

Moved by J. Steimel, seconded by J. Zsenyuk to receive and file. Motion carried.

C. Building Update

I. Locke reported that there are just one or two issues left. ABM will send a revised invoice for their HVAC service, they were confused between the ONTV side of the building and the township side.

8. Cable Providers' Reports

A. Comcast

1. Fourth Quarter Franchise/PEG Fee Report Village and Township

2. February 15, 2018 Letter re: Channel Lineup Changes

3. March 29, 2018 Letter re: Programming Changes

B. AT&T

1. Fourth Quarter Franchise/PEG Fee Report Village and Township

Moved by J. Steimel, seconded by D. Steele to receive and file. Motion carried.

9. Administrator's Report

A. Subscriber Concerns Log

Moved by J. Steimel, seconded by S. Paine to receive and file. Motion carried.

10. Upcoming Conferences and Conference Reports

A. Alliance for Community Media National Conference, Baltimore, Maryland, July 11 – 13, 2018

J. Belanger and R. Painter plan to attend this conference in Baltimore.

B. NATOA National Conference, Philadelphia, PA, August 27 – 30, 2018

**C. CS-ACM Conference & Trade Show, Alliance, Ohio, October 26 – 28, 2018,
(Philo Festival October 27)**

11. Communications Received

A. Joint Resolution Adopting 2018 OCCCC Budget from Village of Lake Orion.

Moved by J. Zsenyuk, seconded by J. Belanger to receive and file. Motion carried.

12. Commissioner Comments

D. Steele reminded everyone about the ONTV banquet.

13. Adjournment

Moved by J. Zsenyuk, seconded by D. Steele to adjourn the meeting. Motion carried. Meeting adjourned at 8:14 pm.

Respectfully submitted,

Diane Griffiths
Administrator