

Putnam County Public Library District
Regular Meeting of the Board of Trustees
July 13th, 2020

1) The Putnam County Public Library Board was called to order at 7:05 p.m. by Bob Steele, President. The Board meeting was carried out via Zoom videoconferencing.

2) Roll Call:

Present:

Bob Steele, President
Joan Augustine, Treasurer
Merry Bassi, Secretary
Sean Brannon, Trustee
Sally Young, Trustee
Bob Hamann, Trustee
Jo Ann Steffens, Trustee

Absent:

3) Library Building Plan Report - Frederick Schlipf & Class: Frederick Schlipf and his Library Buildings class attended via Zoom video conferencing to review their Library Building Plan for Hennepin. Marilyn Calbow, Assistant Library Director, also attended the meeting to review the Library Building Plan. Fred discussed the Illinois State Library QBS Standards for selecting an architect and contractor. Fred reviewed the Library Building Plan section by section. Minor changes were made to the plan and Fred will send the revised plan to Jay Kalman. The State of Illinois does have grant money available to assist in building a library. The current limit is \$125,000. Grant requests are rank ordered by the percentage of students receiving free or reduced lunches. Setting up a 501C organization is one way to approach fund raising.

4) Correspondence, communications, and public comments: None

5) Committee Reports: None

6) Consent Agenda, Librarian's Report: The library reopening seems to be going well. Sally Young motioned to accept the consent agenda as presented. Bob Hamann second. Motion carried. Bob Steele asked about Paula's children's programs and the difference between the between reach vs engagement. Jay will put definitions on the statistics. Sally Young asked for an update on the status of the additional defibrillators. Sally also asked that we offer to host the information sessions that some County Board members will be presenting regarding the upcoming referendum for a tax increase.

7) Financial report: Bob Hamann motioned to approve the financial report. Joan Augustine second. Motion carried.

8) Approval of Bills: Sean Brannon motioned to approve the bills for approval as recorded. Sally Young second. Motion carried.

9) Unfinished Business:

a) Condit Building: Condit library has a new steel roof. The Condit library move to the Senachwine Township building is on hold at this time.

- b) Replacement Taxes: No update at this time.
 - c) Unstaffed libraries: Tabled
- 10) New Business:
- a) Building and Maintenance Tax Levy: Bob Hamann motioned to accept the Building and Maintenance Tax Levy. Jo Ann Steffens second. Motion carried.
- 11) Board Comments:
- 12) Signing of paperwork (minutes, bills, others):
- 13) Adjournment: Meeting was adjourned at 9:22 p.m.

Next regular Putnam County Public Library District Board meeting is scheduled for August 10th, 2020.

Respectfully submitted,

Merry Bassi, Secretary