

Putnam County Public Library District
Regular Meeting of the Board of Trustees
February 10th, 2020

1) The Putnam County Public Library Board was called to order at 7:00p.m. by Joan Augustine, Vice President.

2) Roll Call:

Present:

Joan Augustine, Treasurer

Merry Bassi, Secretary

Sean Brannon, Trustee

Bob Hamann, Trustee

Sally Young, Trustee

Absent:

Bob Steele, President

3) Correspondence, communications, and public comments: None

4) Committee Reports: None

5) Consent Agenda, Librarian's Report: Sean Brannon motioned to accept the consent agenda as presented. Joan Augustine second. Motion carried. A request was made for more history to be shown on several of the key statistics.

6) Financial report: Several questions salary and telephone expenses versus budget. Jay Kalman will follow up with our accountants Bob Hamann motioned to approved the Financial Report as presented. Sean Brannon second. Motion carried.

7) Approval of Bills: Bob Hamann motioned to approve the bills for approval as recorded. Sally Young second. Motion carried. Sean Brannon motioned to raise the limit on the credit card to \$5000. Bob Hamann second. Motion carried. Itemized credit card bills will be included in the bills for approval.

8) Unfinished Business:

a) Condit Building: The next library board meeting will be held at Senachwine Township building. We'll have a tour of the building at that time.

b) Replacement Taxes: No update at this time.

c) Unstaffed libraries: Jay Kalman presented a scope of work from Senergy. The lease included equipment, installation, training and support. Discussion revolved around cost versus usage and would people in our community use an after hours unattended library.

e) Building plan: Jay Kalman presented Fred Schlipf's Building Plan draft report. Two trustees will need to attend the U of I sessions. Bob Hamann will verify that his calendar is open for those dates. If not, Merry Bassi will attend in Bob Hamann's place.

9) New Business:

a) Vacant trustee Position: Jo Ann Steffans attended our meeting. Jo Ann expressed an interest in filling our vacant Trustee position. Jo Ann Stefans resides in Mark, Illinois.

10) Signing of paperwork (minutes, bills, others):

11) Adjournment: Meeting was adjourned at 8:09 p.m.

Next regular Putnam County Public Library District Board meeting is scheduled for March 9th, 2020.

Respectfully submitted,

Merry Bassi, Secretary