

**Putnam County Public Library District
Regular Meeting of the Board of Trustees
Sep 12th, 2016**

- 1) The Putnam County Public Library Board meeting was called to order at 7:08 p.m. by Bob Steele, President.

- 2) Roll call:

Present: Bob Steele, President Debbie Ward, Vice President Merry Bassi, Secretary Debbie Pletsch, Trustee Susan Miller, Trustee Jay Kalman, Director	Absent: John Crist, Trustee Kim McCracken, Treasurer
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- 3) Budget hearing: The library budget meeting was opened to the public for comments and question. No public attended the Library budget hearing. At this time, the annual audit is not completed. The budget hearing ended at 7:15 pm. Debbie Ward motioned to accept the budget Ordinance 16/17-2. Debbie Pletsch second. Motion carried.
- 4) Correspondence, communications, and public comments: No correspondence or public comments were received.
- 5) Committee reports: None.
- 6) Consent agenda, Treasurer's report, Bills for approval: Meeting minutes, Director's report & statistics were reviewed. Debbie Ward motioned to approve. Merry Bassi second. Motion carried. Book club attendance will be added to monthly library statistics.
- 7) Treasurer's report: Out of District Card revenue item was discussed. Jay will check this line item. Debbie Pletsch motioned to accept the treasurer's report. Sue Miller second. Motion carried.
- 8) Approval of bills: Phone bill costs were discussed again. Jay will investigate moving Hennepin to one phone/internet. Debbie Ward motioned to approve the bills. Debbie Pletsch second. Motion carried.
- 9) Unfinished business:
 - a. Condit building options are limited at this time. The library does not have the resources to take over the Condit building with all the need repairs. Skokie Public library has a used Bookmobile for sale. Jay presented a Bookmobile van that was on sale from Skokie Public Library. The price is now down to \$28,900. Jay will call Skokie and ask more about the current condition and monthly costs. Currently, Condit is open 12 hours a week.
- 10) New business: No new business

- 11) Board Comments: None

12) Paperwork signed

13) Adjourned 8:09 p.m. Motion to adjourn.

Next regular Board meeting: October 10th, 2016

Respectfully Submitted,

Merry Bassi, Secretary