

Vallican Whole Rental Fee Calculator 2020

PLEASE NOTE: *The Vallican Whole is a community organization and non-profit society. Rental fees allow us to continue to offer this resource to the community, and are our main source of yearly operating income.*

Please connect with our administrator to discuss our rates in more detail – we can offer discounts to community & non-profit organizations, to support new projects & artists, and for memorials and other special circumstances. We are also open to “co-productions” of certain events, if there is enough lead-time & the event is appropriate.

For more information & to discuss your event, please call or email our administrator, Marya, at info@vallicanwhole.com, or 250-226-7311.

Main Hall (Upstairs):

Daytime Rate, private event (9:00am – 4:00pm): \$200 per day x ____ days = \$ _____

Daytime Rate, public event (9:00am – 4:00pm): \$300 per day x ____ days = \$ _____

Full-day Rate, private event (9:00am – 1:00am): \$400 per day x ____ days = \$ _____

Full-day Rate, public event (9:00am – 1:00am): \$600 per day x ____ days = \$ _____

Evening Rate, private (4:00pm – 1:00am): \$250 per day x ____ days = \$ _____

Evening Rate, public (4:00pm – 1:00am): \$350 per day x ____ days = \$ _____

Weekend Rate (Friday 9am – Sunday 1pm): \$1000 = \$ _____

Hourly Rental: \$50 per hour x ____ hours = \$ _____

Ongoing Hourly Rental: (workshops & classes) \$40 per hour x ____ hours = \$ _____

Kitchen Use :** \$50/day x ____ days = \$ _____

Use of kitchen for full meal preparation and/or “fancy” dishware is \$50/day.

Includes matched white place settings for ~150, cutlery, water glasses & jugs.

**Light use of kitchen (for tea, coffee and cold snacks, “everyday” dishes) is no charge.

Alcohol Charge: If your event is serving alcohol, the Whole may choose to add a \$50 “alcoholic event charge” to your fee. This is separate from the liquor license that you are required to apply for from the BC government. Liquor licenses for private events typically cost \$25 +GST. For public events they cost ~\$100 +GST. It is your responsibility to apply for and display the appropriate license at your event. **Alcohol charge** = \$ _____

Basement	Full day: \$75/day x _____ days	= \$ _____
Basement	Evening (5pm-10pm): \$40 x _____ days	= \$ _____
Basement	Hourly: \$20/hour x _____ hours	= \$ _____
Basement	Weekly artist's rate (March to October): \$125/week	= \$ _____

Deposits:

To hold the date for your event, we ask for a booking deposit, which goes towards the balance of your rental. The booking deposit is up to \$200, or 25% of your rental fee, whichever is lower.

Cleaning/Damage Deposit: We also ask for a cleaning/damage deposit to protect the Hall from damages or unpaid cleaning fees. This deposit ranges from \$100-\$300 depending on the nature of your event, and must be received prior to the event start. It will be refunded within 2 weeks of the final walk-through following your event, if there are no charges.

Accessories Available for rental:

Black seat covers (75 total):	\$ 75 (includes laundering)	= \$ _____
White seat covers (20 total):	\$40 (includes laundering)	= \$ _____
Wine glasses:	\$50	= \$ _____
Fancy tablecloths (brown):	\$75	= \$ _____
Daily use (dark green) tablecloths:	\$40	= \$ _____
Square glass candleholders:	\$40	= \$ _____
Plinths (for displays):	\$50	= \$ _____

Cleaning:

Do-It-Yourself clean-up (follow checklist - do NOT wet-mop floors) = \$ 0
 Regular event clean-up and garbage/recycle removal: = \$25/hour
 Typical events take us 2-4 hours of cleaning beyond mopping (which is included in rental).
 Larger parties with more guests usually require 4-6 hours of cleaning. Weather, food and drink are also factors in this charge.

If you opt for Do-It-Yourself cleaning, a portion of your damage deposit at a rate of \$40 for the first hour, and then \$25/hour will be used if the condition of the hall warrants additional cleaning. We strive to maintain a very clean venue, and return the building to ideal state after every event. If you opt for do-it-yourself cleaning, please use the checklist and attend to the details to avoid additional charges. If upon arrival at the Hall there is something out of order, discuss it with staff during your walk-through so as not to be charged.

Please indicate here if you would like to book our cleaner to handle regular clean-up after your event.

Yes No

