

DATE OF APPLICATION: \_\_\_\_\_

No.# \_\_\_\_\_

**Inspector & Code Enforcer: Owen Cassavaugh**

Deputy Insp. & Code Enforcer: Dean Herrick

**APPOINTMENTS ONLY** (NO SET HOURS)

Office: (518) 733-6233 -OR-

(518) 733-9195 ext. 3

Fax: (518) 733-6492



**PAGE 1 of 2**

**PROPERTY TAX ID#(on tax bill) :**

**PERMIT APPLICATION**  
STEPHENTOWN, NEW YORK 12168

NAME OF APPLICANT (OWNER): \_\_\_\_\_

911 ADDRESS OF WORK/CONSTRUCTION: \_\_\_\_\_

MAILING ADDRESS (IF DIFFERENT FROM ABOVE): \_\_\_\_\_

TELEPHONE # (INCLUDING AREA CODE):

( ) - \_\_\_\_\_

NAME & TELEPHONE # OF CONTRACTOR: \_\_\_\_\_

CLASS OF WORK:    ( ) NEW                      ( ) ADDITION                      ( ) ALTERATION                      ( ) DEMOLITION  
                          ( ) MANUF. HOME                      ( ) SWIMMING POOL                      ( ) CHIMNEY                      ( ) WOOD STOVE                      ( ) BURN PERMIT

DESCRIPTION OF WORK : \_\_\_\_\_

TOTAL SQUARE FEET OF WORK : \_\_\_\_\_

ESTIMATED COST OF WORK: \$ \_\_\_\_\_

**1.** One (1) complete set of plans and specifications for proposed work shall be included with BUILDING PERMIT APPLICATION. Those plans and specifications shall be in accordance with the State Education Law, §7307 and §7209. This law requires that the seal and signature of a licensed architect or professional engineer to be affixed to all plans submitted EXCEPT for farmbuildings, residential buildings under 1500 sq. ft. or alterations costing LESS than \$20,000.00. Where work consists of MINOR alterations the applicant may request waiving the submission of plans.

**2.** The application shall notify the Building and Fire Inspector of any changes in the information contained in the application during the period for which the permit is in effect.

**3.** A building permit issued pursuant to this shall be prominently displayed on the property or premises to which it pertains.

**4.** A building permit issued pursuant to this part may be suspended or revoked if it is determined that the work to which it pertains is NOT proceeding in conformance with the Uniform Fire Prevention and Building Code or with any condition attached to such permit, or if there has been misrepresentation or falsification of a material fact in connection with the application for the permit.

**5.** A building permit issued pursuant to this part shall expire three (3) years from the date of issuance or upon issuance of a certificate of occupancy other than a "temporary" certificate occupancy. The permit may be renewed for one (1) year if a renewal fee of 50% of the original building permit fee is paid and the original permit has not been suspended or revoked.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAW AND ORDINANCE GOVERNING THE GRANTING OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOESN'T PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE \*PERFORMANCE OF CONSTRUCTION.

\$ \_\_\_\_\_

SIGNATURE OF APPLICANT

PERMIT FEE

**OFFICIAL USE ONLY**

APPROVED-CONFORMING \_\_\_\_\_

DENIED \_\_\_\_\_

REFERRED TO PLANNING BOARD \_\_\_\_\_

GIVE REASON \_\_\_\_\_

REFERRED TO Z.B.A. \_\_\_\_\_

**APPLICATION FOR UTILIZATION OF TRUSS TYPE CONSTRUCTION,  
PREENGINEERED WOOD CONSTRUCTION AND/OR TIMBER  
BUILDING ACTIVITY FORM**

**PAGE 2 of 2**

PERMIT NO.# \_\_\_\_\_  
PERMIT ISSUED \_\_\_\_\_, 20\_\_\_\_  
PERMIT EXPIRES \_\_\_\_\_, 20\_\_\_\_

TOWN OF STEPHENTOWN, RENSSELAER COUNTY, NEW YORK

\*\*\*\*\*

OWNER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE: (        )                      -                      \_\_\_\_\_

1. PROPERTY TAX ID# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

**APPLICATION FOR UTILIZATION OF TRUSS TYPE CONSTRUCTION,  
PRE-ENGINEERED WOOD CONSTRUCTION AND/OR TIMBER CONSTRUCTION**

Please take notice that the (check applicable line):

- New Residential Structure
- Addition to Existing Residential Structure
- Rehabilitation to Existing Residential Structure

to be constructed of performed at the subject property  
reference above will utilize (check each applicable line):

- Truss Type Construction (TT)
- Pre-Engineered Wood Construction(PW)
- Timber Construction (TC)

in the following location(s) (check applicable line):

- Floor Framing, including girders and beams (F)
- Roof Framing ( R )
- Floor Framing and Roof Framing (FR)

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Capacity: \_\_\_\_\_



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\_\_\_\_\_  
SIGNATURE OF APPLICANT