

Action verbs can help describe skills and experiences in a resume:

People

Accomplished
 Activated
 Adapted
 Adjusted
 Administered
 Advertised
 Analyzed
 Arranged
 Assembled
 Assisted
 Calculated
 Catalogued
 Chaired
 Coached
 Conceptualized
 Conciliated
 Conducted
 Consulted
 Contracted
 Coordinated
 Delegated
 Demonstrated
 Devised
 Directed
 Distributed
 Effected
 Explained
 Indoctrinated
 Managed
 Motivated
 Organized
 Programmed
 Promoted
 Stimulated
 Supervised
 Taught

Things

Built
 Calculated
 Changed
 Complied
 Completed
 Constructed
 Created
 Designed
 Drafted
 Edited
 Enlarged
 Established
 Evaluated
 Examined
 Expanded
 Expedited
 Facilitated
 Familiarized
 Formulated
 Generated
 Governed
 Guided
 Hired
 Identified
 Improved
 Increased
 Indexed
 Informed
 Inspected
 Installed
 Invented
 Prepared
 Programmed
 Revised
 Specified
 Used
 Wrote

Ideas

Adapted
 Analyzed
 Coordinated
 Created
 Defined
 Devised
 Educated
 Established
 Executed
 Explained
 Illustrated
 Implemented
 Initiated
 Innovated
 Integrated
 Interviewed
 Investigated
 Maintained
 Marketed
 Modified
 Monitored
 Negotiated
 Obtained
 Organized
 Presented
 Presided
 Processed
 Proposed
 Publicized
 Recommended
 Recorded
 Recruited
 Related
 Surveyed
 Synthesized
 Transmitted