

**PEABODY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
August 12, 2020**

The Library Board of Trustees met at 6:00 p.m. with the following in attendance: Chris Bechtold, Tony Gatton, Greg Hockemeyer, Beth Bloom, Nicki Baker, Lori Shipman and Director Mary Hartman.

**CALL TO ORDER**

The regular business meeting was called to order by President Greg Hockemeyer.

**MINUTES**

Minutes of the regular July Board meeting were approved.

**A motion to approve was made by Beth Bloom.  
Seconded by Lori Shipman. Motion carried.**

**REPORTS FROM COMMITTEES AND DIRECTOR**

**FRIENDS OF THE LIBRARY**

No report.

**DIRECTOR'S REPORT**

Mary requested Beth Gaff be promoted to the position of Systems Manager with a hourly raise of .55 cents.

**A motion to approve promotion and raise was made  
by Chris Bechtold. Seconded by Tony Gatton.  
Motion carried.**

The wetlands overlook and walkway will need to be replaced/removed in the future due to various issues due to age and a portion starting to sink into the wetlands.

The State Library's Consortium for Internet access and E-Rate resolution was discussed.

**A motion to adopt the resolution for E-rate was made by Chris Bechtold. Seconded by Beth Bloom. Motion carried.**

Mary is having some issues with the Gateway Budget Interface and is hoping they are resolved before the August 30 submission date. Budget information needs to be advertised 10 days prior to the budget hearing scheduled for September 9, 2020.

I&M/AEP will be doing a new power line project in 2022 which may affect some of the library property.

Mary has referred the issues with Department of Workforce Development to Attorney John Whiteleather.

We received a check of \$67.70 from the Kroger Community Rewards program.

A resolution to Establish Pandemic Mask Requirement was presented and discussed with the agreed changes to read as follows:

**Now therefore be it resolved,** that the Peabody Public Library Board of Trustees requires that all persons entering the Peabody Public Library must wear a mask while in the library building until pandemic numbers decline and federal, state and local health departments or executive government branches have decreed that it is safe for the public to no longer wear masks.

**A motion to adopt the resolution with the agreed amendments was made by Chris Bechtold. Seconded by Lori Shipman. Motion carried. Nicki Baker signed as Secretary Pro-Tem due to absence of the Board secretary.**

Mary discussed proposals for re-opening of the meeting rooms the week of October 4. She would like to have guidance from the Board on how to proceed.

Mary is currently updating the Disaster Recovery Manual to include procedures the staff would follow during any pandemic.

The final bill for Primary Engineering or ACB Contractors will not be paid until the work in the building is complete.

Mary shared the weekly queue counts statistics which indicate an upward trend.

**A motion was made to approve the part-time Robotics & STEAM position to assist Beth Gaff was made by Nicki Baker. Seconded by Chris Bechtold. Motion carried.**

### **CLAIMS**

**A motion to pay the July claims was made by Chris Bechtold. Seconded by Beth Bloom. Motion carried.**

### **ADJOURNMENT**

**Chris Bechtold moved to adjourn. Seconded by Nicki Baker. Motion carried.**

Respectfully submitted,

Nicki Baker, Secretary pro-tem