

**MINUTES OF REGULAR MEETING  
OF  
GALLATIN COUNTY PLANNING COMMISSION  
AND BOARD OF ADJUSTMENT**

The Gallatin County Planning Commission and Board of Adjustment met for their scheduled meetings on July 2, 2019 at 7:00 PM at the M.E. Bogardus Extension Building Annex, 395 US 42 East, Warsaw, KY.

In attendance were:

James Hansen, Administrator  
Brian Newsome, Legal Counsel

Planning Commission members present were:

Rick Ackerman                      Walter Bannick  
Jack Webster                        Charles Welte

Board of Adjustment members present were:

Erma Jean Alexander              David White  
Brenda Skirvin                      Niki Smitson

Upon motion by Chuck Welte, seconded by Jack Webster the minutes of the commission and board meetings held June 4, 2018, were approved unanimously.

The meeting was opened by Jim Hansen welcoming Brian Newman as the new Legal Counsel for the Commission and announcing Grace Stamper will be the new representative for the City of Glencoe as the replacement for Leesa Nantz.

Administrator Hansen continued advising the group that the Final Notice for the Amnesty Program will appear in the next Gallatin County News announcing the official end date of the program (7/15/2019). He advised that, overall, he was pleased with the program result and estimated approximately 32 permits had been applied for and approved as a result of this program.

**The Board of Adjustment addressed the following new business:**

A duly advertised application for a Conditional Use Permit/Variance was heard by the Board with applicants Lisette Oliver and Lisa Rider speaking in favor of the motion to allow a Type II Day Care Facility at 65 Hilltop Lane, Verona. There was no opposition present at the hearing. In discussion by the board it was noted that there was a need for this type of service its' compatibility with area and how it would pose minor, if any, impact to the area. Brenda Skirvin made a motion to approve the permit, seconded by Nikki Smitson and with a final 4-0 unanimous vote was approved by the Board. The only condition to be imposed on the permit is a maximum number of 12 clients without prior approval of the Board and a possible upgrade of the facility to meet State requirements.

Administrator Hansen advised the group that he had not heard from Jay's Auto, as promised at the June 4 meeting, with further information and renderings on how he would address the concerns presented to him

at that meeting. Mr. Hansen advised he will draft a letter to Jay's offering one last opportunity to respond, as requested, within seven (7) days or risk the imposition of fines until such time as the property is returned to compliance. Hansen further advised he will include Mark Brannon from the KYTC to keep him advised of current conditions and request consideration of including the County when future applications are made by Jay's for his licensing every two years.

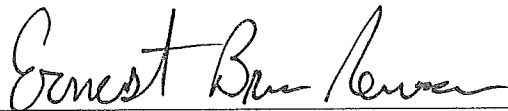
**The Planning Commission addressed the following new business:**

Administrator Hansen advised the Commission of an increase in questions/complaints surrounding the parking and/or gathering of RV's in various locations around the county and seeking information on the regulations governing this activity. Mr. Hansen provided a copy of a neighboring county's regulations and requested everyone review the information to prepare for further discussion at next months' meeting.

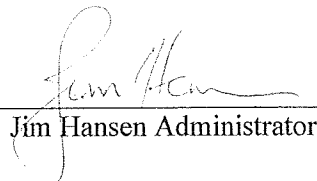
In subsequent discussion, concerns were expressed about overcrowding, proper utility connections, compatible zoning districts and the acceptance of this category as under a Conditional Use Permit. Mr. Hansen suggested everyone complete their review and compose a list of the specifics they feel should be included for next weeks meeting. Rick Ackerman brought up the possibility that this may have been discussed previously in conjunction with the Speedway and suggested Mr. Hansen review the records of past meetings in the 2008-time frame. Mr. Hansen agreed to do so and report his findings at the next meeting.

Chuck Welte requested Administrator Hansen investigate activity in the vicinity of 420 Walnut Ridge for possible activity without a permit and report findings back to the Commission.

With no further business to address, Rick Ackerman made a motion to adjourn which was seconded by Jack Webster and approved unanimously.



Attested True Copy Brian Newman Legal  
Counsel

  
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Jim Hansen Administrator

