

TOWN OF BETTERTON
Mayor & Council Meeting
May 14, 2019 @ 7:00 P.M.
Betterton, MD 21610

The Betterton Council Meeting was called to order by Mayor Sutton at 7:00 p.m.

IN ATTENDANCE: Mayor Sutton, Councilman Fracassi, Councilman Gilchrest, Councilman Marcy, Councilman Pyfer, Town Attorney Yeager, Town Manager Greenwell, and Town Clerk Dlugoborski.

RESIDENTS: Clyde Warden, Craig Smith, Mary Anne Wasko-Smith, Candi Sorge, Dick Story, Ginny Story, Joe Stock, David Paltrineri, Jodi Paltrineri and Rick Bisgyek. Also in attendance Jay Silcox, Silcox Engineering and Drafting.

MINUTES: *Councilman Marcy motioned to approve the Mayor and Council Meeting minutes of the April 9, 2019 meeting and the Mayor and Council Workshop minutes of the April 23, 2019 meeting; Seconded by Councilman Fracassi; all in favor, motioned carried.*

FINANCIAL REPORT: *Councilman Pyfer motioned to approve the April 2019 financial report; seconded by Councilman Gilchrest; all in favor, motioned carried.*

GUEST SPEAKERS: None

SHERIFF'S REPORT: Sheriff John Price gave the report for the Month of April 2019: 16 Speed Assignments; 2 Warnings; 1 Citations; 0 DUI Arrest; 0 Criminal Complaint; 0 CDS Case- 0 Charges Pending; 2 Non-criminal Calls for Service. Fiscal Year 2018/19 April Overtime Expense – \$211.68 leaving a balance of \$2,621.90. The Mayor commented that the speeds has started to increase within the town.

COMMITTEE REPORTS:

BCC: No Report.

BCDC: Candi Sorge reported that there was a great turnout for the museums of Kent County driving tour. May 19th there will be a Lunch and Learn for anyone interested in volunteering for museum. The museum will be open for the season on May 25th with weekend hours 1 p.m. – 3 p.m. until the end of September.

PLANNING: Craig Smith, Chairman reported that the commission is updating and modernizing the Comprehensive Plan.

APPEALS BOARD: No Report.

ROADS: There was a request to fix a hole on Bayside Alley where a water line had been patched. Awaiting additional signs for the temporary road closure on Bayside Blvd. Mary Ann Wasko-Smith asked about having a sign made about the project on Bayside. The Mayor stated that a sign is usually installed like at the wastewater plant when there are projects funded by grants, etc.

PARK: The roof at the bathhouse has been replaced as well as the roof on pumping station 2 and the shed at the water plant. The town has been award a \$200,000 grant for playground equipment. The funding should be available in July and then the bidding process will begin.

Page 2 –5/14/19 Mayor and Council Meeting

SAFETY: No Report

FIRE: Chicken BBQ scheduled for Sunday, May 26th from 11 a.m. until sold out.

WATER/SEWER: Mayor Sutton read a brief report from Jeff Miller, plant operator, on the performance of the plants in the last month. Mr. Miller and Councilman Pyfer attended the MD Rural Water Association conference. The Town of Betterton received the award “Wastewater System of the Year”.

SUSTAINABLE COMMUNITIES: Joe Stock, Co-Chairperson reported that the committee is working on updating the goals for the next five years. The committee has been working on writing several grant applications. Some projects have been completed, others are still in the early stages and seeking other possible grants to apply for. Councilman Gilcrest reported that it may be possible to get a grant for solar power to power the wastewater system and to purchase the land to place said solar equipment on. Mayor Sutton stated that all grants that the town receives must be maintained and the reports must be submitted in a timely manner. We do not want to over burden on grants and not be able to maintain them. David Paltrineri stated that this committee is really good for the town. Everyone work together towards our long term plan.

Trash: April 2019 - 12.89 Tons

Recycling: April 2019 – 2.05 Tons

TOWN MANAGER REPORT: Elizabeth Greenwell will give report at the council workshop.

UNFINISHED BUSINESS:

NEW BUSINESS:

Budget Presentation – review budget, discuss water/sewer rates, the rate study and the special assessment amount. The budget will be reviewed and introduced at the council workshop on May 28, 2019. Per Mr. Yeager, the budget should be introduced as an emergency ordinance on June 28th workshop with a public hearing to hear the emergency ordinance with the council either voting on the emergency ordinance that meeting or can be voted on at the June 11th meeting with the effective date that is written into the emergency ordinance. If there is any change to the budget the council would adopt the budget as amended.

Bidding on Idlewhile Construction Management Contract – Two bids were presented at the last meeting. Silcox Engineering and Drafting bid was \$23,785 and DBF was \$25,000. The budget allotted for the construction management is \$22,500. The bids were reviewed by Jim Wright, County Engineer for Kent County. Mr. Wright recommends to accept Silcox Engineering and Drafting bid for said project. *Councilman Gilcrest motioned to accept the low bid from Silcox Engineering and Drafting bid; Seconded by Councilman Pyfer; all in favor. Motioned carried.*

Review Change Order for Wheeler Avenue Project – When the budget was done for the project money was allotted to have a Part-Time Construction Manager and was approved. Since then the town has received GAP funding through USDA. USDA requires a Full-Time Construction Manager which was not in the original budget figures. We cannot sign the contract until we do a change order to admend the part-time to full-time. Mr. Silcox, Silcox Engineering and Drafting presented at change to his bid of \$51,060 to increase his bid to \$122,300 with the use of office space within the town hall instead of having a trailer at the

Page 3 05/14/19 Mayor and Council Meeting

Review Change Order for Wheeler Avenue Project cont'd.

construction site. The town manager requests that any contingency funds and admin/legal funds get shifted over to cover Mr. Silcox's cost. *Councilman Marcy motioned to apply for the change in the amount of \$51,060; seconded by Councilman Fracassi, all in favor. Motion carried.*

The Wheeler Avenue project will not be starting in June due to this change order.

Open Bids for Construction Contract for Idlewhile – Two bids were received. JJID, Inc. bid \$141,000. David A. Bramble, Inc. bid \$88,000. The grant funding the town has is approved for \$77,000. Will review the bids and will vote on at the workshop meeting.

Water/Sewer Rates – discussed earlier. The town will need to make adjustments in the rates.

Grants Current and Upcoming – discussed earlier.

Change Order for Bayside Blvd. Project – The town needs to request a change order in the amount of \$18,000. *Councilman Gilcrest motioned to approve the change order amount of \$18,000; seconded by Councilman Marcy; all in favor. Motion carried.*

OPEN FORUM / ANNOUNCEMENTS

Friday, May 17th – State of the Rivers – Sassafras River Report Card, Betterton Fire Hall, 5:30 p.m.

Sunday, May 26th – BVFD Chicken BBQ 11 a.m. –

Saturday, June 1st – LandJam – Leigh Farm – 127 Howell Point Rd., Presented by Eastern Shore land Conservancy.

Councilman Pyfer commended the group of volunteers on the Sustainable Communities with what they have gotten done. They are doing a great job. Mayor Sutton agreed.

Closed Session – Discuss personnel manners.

A motion was made to close the regular open council meeting and go into the closed session meeting by Councilman Marcy at 8:45 p.m.; seconded by Councilman Fracassi to close the May 14, 2019 meeting; seconded by Councilman Marcy; all in favor.

Meeting adjourned at 8:45 p.m.

Respectfully submitted,

Sheila Dlugoborski, Town Clerk/Treasurer

Approved:

June 11, 2019